



Budget & Finance Committee

Committee Meeting

~ Minutes ~

60 Central Ave
Cortland, NY 13045
<http://www.cortland-co.org>

Kevin Whitney
607-423-2073

Thursday, June 15, 2017

10:00 AM

Room 304

CALL TO ORDER

Attendee Name	Title	Status	Arrived
John R Troy	Committee Member	Present	
Kevin Whitney	Chair	Excused	
Sandra Price	Committee Member	Present	
George Wagner	Committee Member	Present	
Mary Ann Discenza	Vice Chair	Present	
Joseph Steinhoff	Committee Member	Present	
Linda Jones	Committee Member	Present	
Eric Mulvihill	Clerk, County Legislature	Present	
Wendy Franklin	Assistant County Attorney	Present	
Peggy Mousaw	Budget and Finance Director	Present	
Gordon Wheelock	District 10	Present	
Richard Bushnell	District 4	Present	
Annette Barber	Personnel Director	Present	
Mark Thayer	Director of Community Services	Present	
Catherine Feuerherm	Public Health Director	Present	
Karen Spafford	Director of Real Property Tax Services	Present	
Scott Roman	Director of Emergency Response and Communications	Present	
Robert Haight	Director Cortland county Chamber of Commerce	Present	
Carl Haynes	President, Tompkins Cortland Community College	Present	
Blixty Taetzsch	Dean of Operations and Enrollment Management, Tomp	Present	
Nick Graziano	Cortland Standard	Present	

MINUTES

1. Tuesday, May 16, 2017
2. Thursday, June 01, 2017

RESOLUTIONS

County Treasurer

1. **Resolution (ID # 4575)**
A Petition for the Correction of the Real Property Tax Roll, Over \$2,500 - County Treasurer

ATTACHMENTS:

- ryoung tax roll adjustment (PDF)

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	Joseph Steinhoff, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

County Administrator**2. Resolution (ID # 4600)**

Adopt 2017-2018 Operating Budget - Tompkins Cortland Community College

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	Sandra Price, Committee Member	
SECONDER:	Joseph Steinhoff, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

3. Resolution (ID # 4555)

Approval of the Appropriation of Surplus Funds - Tompkins Cortland Community College

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	Sandra Price, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

4. Resolution (ID # 4601)

Authorization to Apply for Microenterprise Grant - Budget and Finance

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	Joseph Steinhoff, Committee Member	
SECONDER:	Linda Jones, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

5. Resolution (ID # 4602)

Authorize Agreement Thoma Development Consultants - Budget and Finance

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	Linda Jones, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

Real Property***Director of Budget and Finance*****6. Resolution (ID # 4553)**

Chamber of Commerce Membership

ATTACHMENTS:

- DOC052417-05242017082458 (PDF)

RESULT:	APPROVED [5 TO 1]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	Joseph Steinhoff, Committee Member	
AYES:	Troy, Price, Discenza, Steinhoff, Jones	
NAYS:	George Wagner	
EXCUSED:	Kevin Whitney	

Discussion Items**7. Discussion Item (ID # 4606)**

County Treasurer's Report - June 2017

ATTACHMENTS:

- Treasurer Report 05_2017 (PDF)

RESULT:	COMPLETED
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CONSENT AGENDA***Referred from Judiciary & Public Safety Committee*****1. Resolution (ID # 4549)**

A Local Law to Repeal Local Law No.6 for the Year to 2002 to Establish a Surcharge on Wireless Communication Services in the County of Cortland as Authorized by Article Six of the County Law of the State of New York; and Elect the Imposition of the Wireless Communications Surcharges Pursuant to the Authority of Tax Law § 186-G on Both Prepaid and Postpaid Wireless Communications Effective December 1st, 2017.

HISTORY:

06/08/17

Judiciary & Public Safety Committee

APPROVED

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

2. Resolution (ID # 4609)

Authorization to Accept Grant - Local Government Records Management Improvement Fund - County Clerk

HISTORY:

06/08/17

Judiciary & Public Safety Committee

APPROVED

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

3. Resolution (ID # 4612)

Amend Department of Motor Vehicle Budget - County Clerk

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

Referred from Ag/Planning/Environmental Committee

4. Resolution (ID # 4562)

Authorize Three Year (2018-2020) Agreement Between Cartographic Associates, Inc. (DBA CAI Technologies) and Cortland County Cortland County Planning Department

HISTORY:

06/08/17

Ag/Planning/Environmental APPROVED

ATTACHMENTS:

- CORTLAND COUNTY NY - 3 YR - 2018-2019-2020-AxisGIS 05-25-17-P (PDF)

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

Referred from Health & Human Services

5. Resolution (ID # 4572)

Abolish/Create - Registered Professional Nurse/Public Health Projects Manager - Health Department

HISTORY:

06/08/17 Health & Human Services Committee **APPROVED**

RESULT:	NOT APPROVED [3 TO 3]
MOVER:	John R Troy, Committee Member
SECONDER:	Joseph Steinhoff, Committee Member
AYES:	John R Troy, Sandra Price, Mary Ann Discenza
NAYS:	George Wagner, Joseph Steinhoff, Linda Jones
EXCUSED:	Kevin Whitney

6. Resolution (ID # 4496)

Create Per Diem Positions - Occupation Therapist, Physical Therapist, EI Specialist, Speech Language Pathologist - Health Department

HISTORY:

05/11/17 Health & Human Services Committee **APPROVED**

Ms. Haley explained the approval of the positions would provide an affordable option to meet compliance with the mandated Early Intervention/Pre-School Program. The positions are on a per diem basis and the needs consistently vary depending on what children are requiring services. The Early Intervention program is for children between birth and three years old and the Pre-School Program is for 3-5 year olds. Mr. Snyder noted it is a mandated service that the County needs to provide.

05/16/17 Budget & Finance Committee **APPROVED**

05/25/17 Cortland County Legislature **DEFEATED**

06/08/17 Health & Human Services Committee **APPROVED**

Ms. Discenza said while she appreciates the budget concerns expressed by her colleagues she sees the benefits of providing these services to young children that need help. She said it is a mandated service that the County cannot afford to make them wait.

Mr. Denkenberger again expressed his concern for the elderly and youth, however, cannot support the resolution.

Ms. Price supports the resolution and said he has had personal experience working with the Early Intervention program. She asked if it is possible to have the same type of service accomplished through a service contract. Ms. Haley said the State has restricted contracting with

outside providers with only a few exceptions. She noted the preschool services does allow contracts but the other portion will not. The positions will be filled by appropriately licensed individuals who may be retired or seeking additional work. Ms. Haley said the difficulty in providing these services is not limited to Cortland but is prevalent throughout the State.

Ms. Barber noted these positions would not be eligible for unemployment as it is a part-time position. They could join the retirement system if they chose to and that the workers compensation coverage would be pro rated based upon the previous years salary, which would be negligible.

ATTACHMENTS:

- Part time justification (DOCX)

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	Sandra Price, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

7. Resolution (ID # 4558)

Amend Budget Health Department Jacobus Center for Reproductive Health

HISTORY:

06/08/17

Health & Human Services Committee

APPROVED

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	Joseph Steinhoff, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

8. Resolution (ID # 4551)

Amend Contract/Amend Budget - Health Department/Health Education (Healthy Neighborhoods Program Grant)

HISTORY:

06/08/17

Health & Human Services Committee

APPROVED

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

9. Resolution (ID # 4557)

Award Contract/Authorize Certified Cost Report Agreement with the Bonadio Group - Health Department

HISTORY:

06/08/17

Health & Human Services Committee

APPROVED

ATTACHMENTS:

- Cortland County AHCF 2017 proposal with signature (PDF)

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

10. Resolution (ID # 4560)

Authorize Agreement for Specialty Behavioral Health Services Between Family Counseling Services and Department of Social Services

HISTORY:

06/08/17

Health & Human Services Committee

APPROVED

Ms. Price disclosed she is a member of the Family Counseling Services Board.

ATTACHMENTS:

- Justification for FCS Special Projects Contract 6-17 (DOC)

RESULT:	APPROVED [5 TO 1]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	Joseph Steinhoff, Committee Member	
AYES:	Troy, Price, Discenza, Steinhoff, Jones	
NAYS:	George Wagner	
EXCUSED:	Kevin Whitney	

11. Resolution (ID # 4569)

Amend Budget - Correction of Error - Cortland Regional Medical Center/Mental Health Department

HISTORY:

06/08/17

Health & Human Services Committee

APPROVED

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

12. Resolution (ID # 4570)

Amend Budget - Accept Clinic Safety Net Payment - Mental Health Department

HISTORY:

06/08/17

Health & Human Services Committee

APPROVED

The State had abolished Safety Net funding but following financial audits determined the funds were available which will be used to assist with personnel costs.

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

13. Resolution (ID # 4573)

Increase Salary/Create Mental Health Practitioner - Mental Health Department

HISTORY:

06/08/17

Health & Human Services Committee

APPROVED

RESULT:	FAILED [3 TO 3]
MOVER:	John R Troy, Committee Member
SECONDER:	Joseph Steinhoff, Committee Member
AYES:	John R Troy, Sandra Price, Mary Ann Discenza
NAYS:	George Wagner, Joseph Steinhoff, Linda Jones
EXCUSED:	Kevin Whitney

14. Resolution (ID # 4574)

Abolish/Create - Medical Director/Psychiatrist (Part-Time, .75)/Medical Director/Psychiatrist (Part Time, .2) - Mental Health

HISTORY:

06/08/17

Health & Human Services Committee

APPROVED

RESULT:	FAILED [3 TO 3]
MOVER:	John R Troy, Committee Member
SECONDER:	Sandra Price, Committee Member
AYES:	John R Troy, Sandra Price, Mary Ann Discenza
NAYS:	George Wagner, Joseph Steinhoff, Linda Jones
EXCUSED:	Kevin Whitney

15. Resolution (ID # 4596)

Accept Bids/Authorize Purchase Miscellaneous Groceries and Frozen Foods - Area Agency on Aging/Nutrition

HISTORY:

06/08/17

Health & Human Services Committee

APPROVED

ATTACHMENTS:

- 2017-FOOD JUL 17- SEP 2017 (XLSX)

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Mary Ann Discenza	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

16. Resolution (ID # 4597)

Accept Bids/Authorize Purchase Paper Goods and Maintenance Supplies - Area Agency on Aging

HISTORY:

06/08/17

Health & Human Services Committee

APPROVED

ATTACHMENTS:

- 2017-PAPER JUL 2017-JUNE 2018 (XLSX)

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

17. Resolution (ID # 4598)

Accept Bids/Authorize Purchase Milk and Dairy Products - Area Agency on Aging/Nutrition

HISTORY:

06/08/17

Health & Human Services Committee

APPROVED

ATTACHMENTS:

- 2017-Milk JUL 2017-JUN 2018 (XLSX)

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

Referred from Building & Grounds Committee**18. Resolution (ID # 4565)**

Award of Bids - Striping and Sealing of County-Owned Parking Lots - Buildings and Grounds Department

HISTORY:

06/13/17

Buildings & Grounds Committee

APPROVED

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

19. Resolution (ID # 4607)

Amend Resolution # 375-16 SMART WATT - Authorize Change Orders Limit - Buildings and Grounds

HISTORY:

06/13/17

Buildings & Grounds Committee

APPROVED

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

Referred from Personnel Committee**20. Resolution (ID # 4550)**

Extension of Agreements with Nationwide Retirement Solutions, Nationwide Financial Services, Inc. and Nationwide Trust Company for the Continuation of the Cortland County Deferred Compensation Plan - Personnel Department

HISTORY:

06/15/17

Personnel Committee

APPROVED

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

21. Resolution (ID # 4548)

Authorize Agreement - Accela, Inc. - Minute Traq/Civic Streaming Subscription - Cortland County Legislature

HISTORY:

06/15/17

Personnel Committee

APPROVED

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

Referred from Solid Waste Committee

22. Resolution (ID # 4593)

Approve NYSDEC Contract for Electronic Waste Assistance / Highway Department/Solid Waste
Account #'s needed from Budget and Finance

HISTORY:

06/13/17 Solid Waste Committee APPROVED

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

Referred from Highway Committee

23. Resolution (ID # 4588)

Amend 2017 Budget Recognizing State Funds for Snow & Ice Removal / Highway Department

HISTORY:

06/13/17 Highway Committee APPROVED

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

24. Resolution (ID # 4589)

Amend 2017 Budget - Bridge Painting-Variou Bridges / Highway Department

HISTORY:

06/13/17 Highway Committee APPROVED

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

25. Resolution (ID # 4587)

Approve Design Contract for Jet-A-Fuel Farm at Cortland County Airport / Highway Department

HISTORY:

06/13/17 Highway Committee APPROVED

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

26. Resolution (ID # 4590)

Approve Inspection and Maintenance Contract for Automated Weather Observing System (AWOS)
Cortland County Airport - Chase Field - Highway Department

HISTORY:

06/13/17 Highway Committee APPROVED

RESULT:	APPROVED [UNANIMOUS]	Next: 6/22/2017 6:00 PM
MOVER:	John R Troy, Committee Member	
SECONDER:	George Wagner, Committee Member	
AYES:	Troy, Price, Wagner, Discenza, Steinhoff, Jones	
EXCUSED:	Kevin Whitney	

Adjourn