



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Thursday, January 10, 2019

9:00 AM

Room 304

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Board Member Donnell Boyden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Committee Chair, Sandra Price	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice Chair Christopher Newell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Douglas Bentley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Beau Harbin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Michael K. Barylski	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Joan Coombs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

MINUTES

Ag/Planning/Environmental - Committee Meeting - Dec 6, 2018 9:00 AM

RESOLUTIONS

Planning Department

ON MOTION OF PRICE

AGENDA ITEM NO. 1

Amend 2019 Budget - Matthews Bus Alliance, Inc. - New York State Department of Transportation - Federal Section 5311 Consolidated Operating and Capital Grant 2015-2016 - Contract C003761, Supplement #3, PIN# 3796.22.302 Planning Department

WHEREAS, Resolution No. 55-15 authorized Cortland County to sign a grant application, for consolidated grant funds under Contract C003761 from the New York State Department of Transportation, pursuant to Federal Section 5311, Title 49 United States Code, for projects to provide public mass transportation service for fixed route and demand responsive service throughout the County, with limited service to contiguous counties by First Transit, Inc., Cortland County's public transportation provider and the purchase of capital equipment that would consist of new buses and other equipment that would be used by First Transit, Inc., Cortland County's public transportation provider, for the 2015 and 2016 fiscal years, AND

WHEREAS, the NY State Department of Transportation Resolution No. 299-16 indicated Cortland County's acceptance of the Mass Transportation Capital Agreement under Contract C003761 for Supplemental Grant Agreement #3, to include specific PIN Numbers 3795.24.302, 3796.21.302, 3796.22.302 and 3796.23.302 for the purchase of buses and related equipment, purchase shop equipment and purchase miscellaneous equipment for a total grant award of \$939,940, AND

WHEREAS, Pin 3796.22.302 is for the purchase of buses and related equipment, AND

WHEREAS, Matthews Buses Inc., was the authorized vendor for Lot J buses under the NY State Office of Government Services(NYS OGS) under NYSOGS contract number PC67313, AND

WHEREAS, Resolution No. 177-17 Authorized Cortland County to enter into an agreement with Matthews Buses Inc., for the purchase of (2) Lot J, 26 passenger buses with (5) five wheelchair stations and related equipment in an amount not to exceed \$275,396.42, as specified in the attached summary order from Matthews Buses, Inc., AND

WHEREAS, Matthews Bus, Inc., was involved in a Tax Free Reorganization effective March 31, 2017 and through the reorganization a Florida Corporation was spun off as a wholly owned-independent company being named Matthews Bus Alliance, Inc. with a new NYS OGS contract number PC67795, AND

WHEREAS, in order for Cortland County to continue working off the NYS OGS contract for the purchase of (2) Lot J, 26 passenger buses an amended agreement and amended summary order from Matthews Bus Alliance, Inc., needs to be executed, AND

WHEREAS, there is no cost to the County of Cortland, as the local share required is provided by First Transit, Inc., as stipulated in their agreement with Cortland County, AND

WHEREAS the Chair of the Legislature, reviewed and approved the County Attorney or Designee, to authorized to sign the amended agreement and amended summary order with Matthews Buses Alliance Inc., for the purchase of buses and related equipment, in the amount not to exceed of \$275,396.42 to be paid out of the 2017 budget account #A56305.52030. AND

WHEREAS, to continue this program in 2019, a budget amendment is required, NOW THEREFORE BE IT

RESOLVED, that the 2019 budget be amended as follows:

Expense:	
A56305.52030.15CAP	\$272,406.42
Revenue	
A56305.52030.15CAP	\$272,406.42

ON MOTION OF PRICE

AGENDA ITEM NO. 2

Appointment to the Cortland County Planning Board

WHEREAS, there is a vacancy on the Cortland County Planning Board due to a resignation, AND

WHEREAS, Article IV, Membership, of the Cortland County Planning Board states vacancies shall be filled by a recommendation made by a nominating committee to the Cortland County Legislature for approval, NOW THEREFORE BE IT

RESOLVED, that the following is hereby appointed to the Cortland County Planning Board for the terms as provided below:

Beau Harbin	At-Large Representative	Term exp. 6/30/20
25 West Court Street		
Cortland, NY 13045		

ON MOTION OF PRICE

AGENDA ITEM NO. 3

Amend 2019 Budget - 2018-2019 Snowmobile Trail Development and Maintenance Grant - Planning Department

WHEREAS, Resolution No. 183-18 authorized a grant application for Snowmobile Trail Maintenance in Cortland County for 2018-2019, AND

WHEREAS, Cortland County received a grant award in the amount of \$96,252 from the New York State Office of Parks, Recreation and Historic Preservation for Snowmobile Trail Development and Maintenance for 2018-2019 AND

WHEREAS, the 2019 Planning Department budget estimated an award amount of \$93,080, of which \$83,772, for expenses and \$93,080, for revenue (Cortland County retains 10% of the grant amount for administration expenses) for the 2018-2019 Snowmobile Trail Grant, AND

WHEREAS, the actual grant amount awarded for 2018-2019 is for \$96,252., resulting in totals of \$86,626.80 for expenses and \$96,252, for revenue, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval by Budget and Finance is authorized to amend the 2019 budget to reflect the actual grant amount awarded to Cortland County for the 2018-2019 snowmobile trail maintenance to \$96,252, resulting in totals of \$86,626.80 for expenses and \$96,252 for revenue, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney, is hereby authorized to accept the grant award in the amount of \$96,252, thus forwarding the New York State Aid Voucher in the amount of \$67,376.40 representing the first payment of 70% of the total grant award to the Chief Fiscal Officer for signature with the following adjustments to the 2019 budget.

Increase:

Expense:

A79895.54805 Snowmobile Trail Dev. and Maintenance. \$2,854.80

Increase:

Revenue:

A798943.43989 Snowmobile Trail Dev. and Maintenance \$3,172.00

ON MOTION OF PRICE

AGENDA ITEM NO. 4

Amend 2019 Budget for Continuation of the 2017-2018 Snowmobile Trail Maintenance Grant - New York State Office of Parks, Recreation and Historic Preservation - Planning Department

WHEREAS, Cortland County under Section 27.17 of the New York State Parks, Recreation and Historic Preservation Law prepared a grant application for Snowmobile Trail Development and Maintenance for the period April 1, 2017 to March 31, 2018, AND

WHEREAS, Resolution No. 51-18 authorized Cortland County to accept the grant award from New York State Office of Parks, Recreation and Historic Preservation in the amount of \$93,080., for 2017-2018 Snowmobile Trail Development and Maintenance, AND

WHEREAS, New York State Office of Parks Recreation and Historic Preservation provides the funding assistance in two payments, the first \$65,156., representing the 70% of the total will be advanced upon the completion the completion of the State Aid Voucher with the remaining \$27,924 representing the 30% of the total will be paid upon completion of the audit for the Phase III documentation being submitted to New York State Office of Parks, Recreation and Historic Preservation, AND

WHEREAS, Cortland County received a payment of \$65,156 representing the 70% advance payment, AND

WHEREAS, New York State Office of Parks Recreation and Historic Preservation has not

completed the audit for the Phase III documentation and the 30% funding has not been released to Cortland County, AND

WHEREAS, to continue this program in 2019, a budget amendment is required, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature upon review and approval of the Budget and Finance Director is hereby authorized to amend the 2019 Budget to the reflect the 2017-2018 30% payment which will not exceed the amount of \$27,924.00 once the Phase III audit is completed by New York State Office of Parks Recreation and Historic Preservation as follows:

Expense:	
A79895.54805.16SNW	\$27,924.00
Revenue	
A798943.43989.16SNW	\$27,924.00

ON MOTION OF PRICE

AGENDA ITEM NO. 5

Rescind Resolutions No. 151-16 (Authorize Agreement with Seven Valleys Health Coalition to Administer Advertising Services for Cortland County-Owned Buses) and 108-17 (Amend Fee Schedule and Agreement with Seven Valley Health Coalition to Administer Full Bus Wrap Advertising Services on Cortland County Owned Buses - Cortland County Planning Department) - Planning Department

WHEREAS, Cortland County receives funding for Mobility Management, AND

WHEREAS, Resolution No. 151-16 authorized the County to enter into an agreement with Seven Valleys Health Coalition for the transit display advertising service on Cortland County owned buses, as long as such advertising meets the requirements set forth by the New York Department of Transportation and Cortland County, AND

WHEREAS, Resolution No.108-17 authorized amending the fees and contract with Seven Valleys Health Coalition to administer full bus wrap advertising services on Cortland County Owned buses, AND

WHEREAS, upon review of the contract and a desire to have more control at the County level over the mobility management program, NOW THEREFORE BE IT

RESOLVED, The Cortland County Legislature hereby rescinds Resolutions No. 151-16 and 108-17.

ON MOTION OF PRICE

AGENDA ITEM NO. 6

Acknowledge Transition of Mobility Management Services from Seven Valley's Health Coalition to Cortland County Planning Department - County Planning Department

WHEREAS, the 2015-2016 Mobility Management grant funding has expired, AND

WHEREAS, Cortland County is awaiting final disposition of the 2017-2018 Mobility Management funding, AND

WHEREAS, the County has provided notice to the Seven Valley's Health Coalition that it intends to discontinue its current agreement for Mobility Management services, AND

WHEREAS, the Cortland County Legislature intends to continue providing Mobility Management and Public Transportation Coordination services, AND

WHEREAS, the Cortland County Planning Department has oversight of the County funded Public Transportation systems, NOW THEREFORE BE IT

RESOLVED, That the Cortland County Legislature hereby designates the Cortland County Planning Department as the County's Mobility Management Coordinator for the 2017-2018 funding year as well as the designee for any successive funding periods until such time this resolution is either replaced or amended.

ON MOTION OF PRICE

AGENDA ITEM NO. 7

Adoption of a Local Law in Relation to the Right to Farm in the County of Cortland Planning Department

WHEREAS, the Cortland County Agricultural and Farmland Protection Board has recommended that Cortland County adopt a Right to Farm Law, AND

WHEREAS, the County of Cortland declares and determines the importance of farming as the single-largest industry within the County by the adoption of a Right to Farm local law which reduces the loss of agricultural resources by limiting agricultural and residential conflict to allow agricultural practices to proceed and be undertaken without unreasonable and unwarranted interference or restriction, AND

WHEREAS, farming produces locally produced, fresh commodities, as well as promoting open space and environmental quality and agricultural land does not increase a demand for County or local government services, AND

WHEREAS, the intent of a County Right to Farm Law is to inform existing and prospective residents of the County that farming activities occur in the County and that residents should be aware that farmers have the right to undertake generally accepted practices and one should expect such conditions as a normal and necessary aspect of living in an agricultural area, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature adopts a local law in relation to the Right to Farm in the County of Cortland.

DISCUSSION ITEMS

Planning

Soil & Water Conservation District

SWCD January Report

Cooperative Extension

7 Valley Health Coalition

ADJOURNMENT



AG/Planning/Environmental

Committee Meeting

~ Minutes ~

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

Thursday, December 6, 2018

9:00 AM

Room 304

CALL TO ORDER

The meeting was called to order at 9:00 AM by Committee Chair, Sandra Price

Attendee Name	Title	Status	Arrived
Donnell Boyden	Board Member	Excused	
Sandra Price	Committee Chair,	Present	
Christopher Newell	Vice Chair	Present	
Douglas Bentley	Board Member	Present	
Beau Harbin	Board Member	Present	
Michael K. Barylski	Board Member	Present	
Joan Coombs	Board Member	Present	

MINUTES

Ms. Price expressed her appreciation to the Planning Department and agencies for their work this past year.

1. Ag/Planning/Environmental - Committee Meeting - Nov 8, 2018 9:00 AM

RESOLUTIONS

Planning Department

Mr. Dineen reported the IRT event process has started with a meeting taking place on Tuesday. Cortland County had approximately 15 representatives present and there were representatives from Homer High School and SUNY Cortland. He noted the event could not be done without partners such as the Chamber of Commerce, 7 Valley Health Coalition and Homer High School.

Mr. Barylski asked Mr. Dineen about internet and telephone service within the Village of McGraw and if the Planning Department could provide informaoin regarding upgrades. Mr. Dineen stated they are only responsible to provide 3 megabite speed and is supposed to be completed by the end of 2019. There would be different providers for the "last mile" coverage and the required speed is 1 megabite.

AGENDA ITEM NO. 1 – Inclusion of Viable Agricultural Land Within the Cortland County Consolidated Agricultural District - Thomas L. Gath Properties - Planning Department - **Approved**

AGENDA ITEM NO. 2 – Adoption of a Local Law in Relation to the Right to Farm in the County of Cortland Planning Department - **Tabled**

Action Items

Approval of Bus Billboard Advertisement - Molina Healthcare

Ms. Price noted she had received correspondence from a legislator asking if approval of the advertisement would imply endorsement of the company.

Minutes Acceptance: Minutes of Dec 6, 2018 9:00 AM (MINUTES)

DISCUSSION ITEMS

7 Valley Health Coalition

Ms. Price expressed appreciation to the agency for their invaluable contribution to the IRT program. Ms. Leaf expressed excitement with regard to the upcoming IRT exercise as well.

Ms. Leaf spoke of the bus advertising program and explained that she would like to amend the program to semi-annual to provide consistency in planning. It was also suggested by Ms. Homer that the fees be in the form of an appendix so that contracts would not have to be modified if any changes in the fees were made. Ms. Howe said some legislators had spoke of potential amendments to the contracts and she would like to have any suggestions in writing to be able to discuss and determine what, if any, amendments should be made.

Further discussion took place regarding the advertisements on the buses, including the need to ensure appropriate billing/credits for advertising when buses are retired, the County utilizing advertising space to highlight programs and/or events, etc.

Soil & Water Conservation District

1. Soil and Water Conservation Department Monthly Report - December

Ms. Price expressed appreciation to the Soil and Water Conservation Department staff's work as a wonderful partner. Mr. Murphy noted the annual tree and shrub sale will be under way shortly.

Cooperative Extension

Mr. Harbin said there is an upcoming meeting. He also noted that Cooperative Extension is looking at the possibility of moving to 49 Grant Street.

Convention and Visitors Bureau

2. Experience Cortland Presentation

Ms. Lawton provided a Powerpoint presentation of the new application highlighting events and places to visit in Cortland County. She also shared completed and shared information on solicitation for occupancy tax grants, including social media, local radio, and a digital advertisement. The Legislature will have two representatives on the Occupancy Tax Allocation Committee.

ADJOURNMENT

The meeting was closed at 9:53 AM

ON MOTION OF SANDRA PRICE, COMMITTEE CHAIR**AGENDA ITEM NO. 1****Amend 2019 Budget - Matthews Bus Alliance, Inc. - New York State Department of Transportation
- Federal Section 5311 Consolidated Operating and Capital Grant 2015-2016 - Contract C003761,
Supplement #3, PIN# 3796.22.302 Planning Department**

WHEREAS, Resolution No. 55-15 authorized Cortland County to sign a grant application, for consolidated grant funds under Contract C003761 from the New York State Department of Transportation, pursuant to Federal Section 5311, Title 49 United States Code, for projects to provide public mass transportation service for fixed route and demand responsive service throughout the County, with limited service to contiguous counties by First Transit, Inc., Cortland County's public transportation provider and the purchase of capital equipment that would consist of new buses and other equipment that would be used by First Transit, Inc., Cortland County's public transportation provider, for the 2015 and 2016 fiscal years, AND

WHEREAS, the NY State Department of Transportation Resolution No. 299-16 indicated Cortland County's acceptance of the Mass Transportation Capital Agreement under Contract C003761 for Supplemental Grant Agreement #3, to include specific PIN Numbers 3795.24.302, 3796.21.302, 3796.22.302 and 3796.23.302 for the purchase of buses and related equipment, purchase shop equipment and purchase miscellaneous equipment for a total grant award of \$939,940, AND

WHEREAS, Pin 3796.22.302 is for the purchase of buses and related equipment, AND

WHEREAS, Matthews Buses Inc., was the authorized vendor for Lot J buses under the NY State Office of Government Services(NYS OGS) under NYSOGS contract number PC67313, AND

WHEREAS, Resolution No. 177-17 Authorized Cortland County to enter into an agreement with Matthews Buses Inc., for the purchase of (2) Lot J, 26 passenger buses with (5) five wheelchair stations and related equipment in an amount not to exceed \$275,396.42, as specified in the attached summary order from Matthews Buses, Inc., AND

WHEREAS, Matthews Bus, Inc., was involved in a Tax Free Reorganization effective March 31, 2017 and through the reorganization a Florida Corporation was spun off as a wholly owned-independent company being named Matthews Bus Alliance, Inc. with a new NYS OGS contract number PC67795, AND

WHEREAS, in order for Cortland County to continue working off the NYS OGS contract for the purchase of (2) Lot J, 26 passenger buses an amended agreement and amended summary order from Matthews Bus Alliance, Inc., needs to be executed, AND

WHEREAS, there is no cost to the County of Cortland, as the local share required is provided by First Transit, Inc., as stipulated in their agreement with Cortland County, AND

WHEREAS the Chair of the Legislature, reviewed and approved the County Attorney or Designee, to authorized to sign the amended agreement and amended summary order with Matthews Buses Alliance Inc., for the purchase of buses and related equipment, in the amount not to exceed of \$275,396.42 to be paid out of the 2017 budget account #A56305.52030. AND

WHEREAS, to continue this program in 2019, a budget amendment is required, NOW THEREFORE BE IT

RESOLVED, that the 2019 budget be amended as follows:

Expense:	
A56305.52030.15CAP	\$272,406.42
Revenue	
A56305.52030.15CAP	\$272,406.42

ON MOTION OF SANDRA PRICE, COMMITTEE CHAIR

AGENDA ITEM NO. 2

Appointment to the Cortland County Planning Board

WHEREAS, there is a vacancy on the Cortland County Planning Board due to a resignation,
AND

WHEREAS, Article IV, Membership, of the Cortland County Planning Board states vacancies shall be filled by a recommendation made by a nominating committee to the Cortland County Legislature for approval, NOW THEREFORE BE IT

RESOLVED, that the following is hereby appointed to the Cortland County Planning Board for the terms as provided below:

Beau Harbin	At-Large Representative	Term exp. 6/30/20
25 West Court Street		
Cortland, NY 13045		

ON MOTION OF SANDRA PRICE, COMMITTEE CHAIR

AGENDA ITEM NO. 3

Amend 2019 Budget - 2018-2019 Snowmobile Trail Development and Maintenance Grant - Planning Department

WHEREAS, Resolution No. 183-18 authorized a grant application for Snowmobile Trail Maintenance in Cortland County for 2018-2019, AND

WHEREAS, Cortland County received a grant award in the amount of \$96,252 from the New York State Office of Parks, Recreation and Historic Preservation for Snowmobile Trail Development and Maintenance for 2018-2019 AND

WHEREAS, the 2019 Planning Department budget estimated an award amount of \$93,080, of which \$83,772, for expenses and \$93,080, for revenue (Cortland County retains 10% of the grant amount for administration expenses) for the 2018-2019 Snowmobile Trail Grant, AND

WHEREAS, the actual grant amount awarded for 2018-2019 is for \$96,252., resulting in totals of \$86,626.80 for expenses and \$96,252, for revenue, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval by Budget and Finance is authorized to amend the 2019 budget to reflect the actual grant amount awarded to Cortland County for the 2018-2019 snowmobile trail maintenance to \$96,252, resulting in totals of \$86,626.80 for expenses and \$96,252 for revenue, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney, is hereby authorized to accept the grant award in the amount of \$96,252, thus forwarding the New York State Aid Voucher in the amount of \$67,376.40 representing the first payment of 70% of the total grant award to the Chief Fiscal Officer for signature with the following adjustments to the 2019 budget.

Increase:

Expense:

A79895.54805 Snowmobile Trail Dev. and Maintenance. \$2,854.80

Increase:

Revenue:

A798943.43989 Snowmobile Trail Dev. and Maintenance \$3,172.00



Parks, Recreation and Historic Preservation

ANDREW M. CUOMO
Governor

ROSE HARVEY
Commissioner

November 15, 2018

Charles Sudbrink
Cortland County Legislative Chair
60 Central Avenue
Cortland, NY 13045-

Dear Mr. Sudbrink:

On behalf of the New York State Office of Parks, Recreation and Historic Preservation and in accordance with Snowmobile Program guidelines, I am pleased to inform you that your 2018-19 application for snowmobile trail development and maintenance assistance has been approved for \$96,252.00. These funds will provide financial assistance for maintaining your approved snowmobile trail miles as listed in the enclosed mileage table. All funded trails must provide public access to any snowmobile that is currently registered in the state.

Funding is determined through a formula based on approved trail miles in your county, with Corridor and Secondary Class A trails at \$336/mile, Corridor and Secondary Class B trails at \$276/mile, and a High Snow allotment, if any, at \$300/mile. A breakdown of trail miles and award calculations is enclosed for your reference.

The local assistance will be provided in two payments. The first, \$67,376.40, represents 70% of the total and will be advanced upon submission of the enclosed State Aid Voucher. The voucher must be signed by the Chief Fiscal Officer of your county or municipality. A second payment of \$28,875.60 represents the remaining 30% and will be sent after an audit of the Phase III documentation submitted to this office has been completed at the close of this year's snowmobiling season. Insufficient documentation may result in a lower 30% payment or a reimbursement to the state of some of all of the 70% award.

This year \$4,242,708 is being made available to municipalities for the maintenance, development, and support of over 10,500 miles of snowmobile trails throughout the state. The funding level is based upon the fees collected from snowmobile registrations.

IMPORTANT Voucher Instructions!

Please be sure to retain a copy of the voucher for your records. With the exception of the Chief Fiscal Officer signature, please do not change *or* add any information to this voucher. If you have a correction/change, please notify our office and return the unsigned voucher. Once the completed voucher is received by our office, it will be processed and submitted to the New York State Comptroller's Office for payment.



STATE AID VOUCHER

3.a

① Originating Agency OPRHP			Orig. Agency Code 49070		Interest Eligible (Y/N)					
Payment Date (MM) (DD) (YY) / /		OSC Use Only			Liability Date (MM) (DD) (YY) 11/ 30/ 2018					
② Payee ID 1000002588		Additional	③ Zip Code		Route	Payee Amount 67376.40		MIR Date (MM) (DD) (YY) / /		
④ Payee Name (Limit to 30 spaces) County of Cortland					IRS Code	IRS Amount				
Payee Name (Limit to 30 spaces)					Stat. Type	Statistic	Indicator-Dept.	Indicator-Statewide		
Address (Limit to 30 spaces) 60 Central Avenue					⑤ Ref/Inv. No. (Limit to 20 spaces) SM 70% 2018-2019					
Address (Limit to 30 spaces)					Ref/Inv. Date (MM) (DD) (YY) 11/30/2018					
City (Limit to 20 spaces) Cortland		(Limit to 2 spaces) →		State NY	Zip Code 13045-					
⑥ Date Paid	Check or Voucher No.	Description of Charges (If Personal Service, show name, title, period covered)					Amount Dollars		Cent	
		Snowmobile Trail Maintenance 70% Award 2018-2019 County of Cortland					67376.40			
⑦ State Aid Program or Applicable Statute: 2018-19 Snowmobile Trail Fund						TOTAL	67376.40			
⑧ Payment Certification: I certify that the above expenditures have been made in accordance with the provisions of the Applicable Statute; that the claim is just and correct; that no part thereof has been paid except as stated; that the balance is actually due and owing; and that taxes which the State is exempt are excluded. → Signature in Ink _____ Date _____ Title _____ Name of Municipality _____						Less Receipts				
						NET				
						___ % State Aid Claimed				
FOR STATE AGENCY USE ONLY						STATE COMPTROLLER'S PRE-AUDIT				
Merchandise Received Date _____ Page No. _____ By _____		I certify that this claim is correct and just, and payment is approved. By _____ Date _____				Verified	State Aid	Certified For Payment of State Aid Amount		
						Audited	By _____			
Expenditure					Liquidation					
Cost Center Code				Object	Accum		Amount	Orig. Agency	PO/Contract	Line
Dept.	Cost Center Unit	Var	Yr		Dept.	Statewide				
						67376.40				

Attachment: DOC123118-12312018114947 (6157 : Snowmobile Trail Grant Amend 2019 Budget)

ON MOTION OF SANDRA PRICE, COMMITTEE CHAIR

AGENDA ITEM NO. 4

**Amend 2019 Budget for Continuation of the 2017-2018 Snowmobile Trail Maintenance Grant -
New York State Office of Parks, Recreation and Historic Preservation - Planning Department**

WHEREAS, Cortland County under Section 27.17 of the New York State Parks, Recreation and Historic Preservation Law prepared a grant application for Snowmobile Trail Development and Maintenance for the period April 1, 2017 to March 31, 2018, AND

WHEREAS, Resolution No. 51-18 authorized Cortland County to accept the grant award from New York State Office of Parks, Recreation and Historic Preservation in the amount of \$93,080., for 2017-2018 Snowmobile Trail Development and Maintenance, AND

WHEREAS, New York State Office of Parks Recreation and Historic Preservation provides the funding assistance in two payments, the first \$65,156., representing the 70% of the total will be advanced upon the completion the completion of the State Aid Voucher with the remaining \$27,924 representing the 30% of the total will be paid upon completion of the audit for the Phase III documentation being submitted to New York State Office of Parks, Recreation and Historic Preservation, AND

WHEREAS, Cortland County received a payment of \$65,156 representing the 70% advance payment, AND

WHEREAS, New York State Office of Parks Recreation and Historic Preservation has not completed the audit for the Phase III documentation and the 30% funding has not been released to Cortland County, AND

WHEREAS, to continue this program in 2019, a budget amendment is required, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature upon review and approval of the Budget and Finance Director is hereby authorized to amend the 2019 Budget to the reflect the 2017-2018 30% payment which will not exceed the amount of \$27,924.00 once the Phase III audit is completed by New York State Office of Parks Recreation and Historic Preservation as follows:

Expense:	
A79895.54805.16SNW	\$27,924.00
Revenue	
A798943.43989.16SNW	\$27,924.00

ON MOTION OF SANDRA PRICE, COMMITTEE CHAIR

AGENDA ITEM NO. 5

Rescind Resolutions No. 151-16 (Authorize Agreement with Seven Valleys Health Coalition to Administer Advertising Services for Cortland County-Owned Buses) and 108-17 (Amend Fee Schedule and Agreement with Seven Valley Health Coalition to Administer Full Bus Wrap Advertising Services on Cortland County Owned Buses - Cortland County Planning Department) - Planning Department

WHEREAS, Cortland County receives funding for Mobility Management, AND

WHEREAS, Resolution No. 151-16 authorized the County to enter into an agreement with Seven Valleys Health Coalition for the transit display advertising service on Cortland County owned buses, as long as such advertising meets the requirements set forth by the New York Department of Transportation and Cortland County, AND

WHEREAS, Resolution No.108-17 authorized amending the fees and contract with Seven Valleys Health Coalition to administer full bus wrap advertising services on Cortland County Owned buses, AND

WHEREAS, upon review of the contract and a desire to have more control at the County level over the mobility management program, NOW THEREFORE BE IT

RESOLVED, The Cortland County Legislature hereby rescinds Resolutions No. 151-16 and 108-17.

ON MOTION OF SANDRA PRICE, COMMITTEE CHAIR

AGENDA ITEM NO. 6

Acknowledge Transition of Mobility Management Services from Seven Valley's Health Coalition to Cortland County Planning Department - County Planning Department

WHEREAS, the 2015-2016 Mobility Management grant funding has expired, AND

WHEREAS, Cortland County is awaiting final disposition of the 2017-2018 Mobility Management funding, AND

WHEREAS, the County has provided notice to the Seven Valley's Health Coalition that it intends to discontinue its current agreement for Mobility Management services, AND

WHEREAS, the Cortland County Legislature intends to continue providing Mobility Management and Public Transportation Coordination services, AND

WHEREAS, the Cortland County Planning Department has oversight of the County funded Public Transportation systems, NOW THEREFORE BE IT

RESOLVED, That the Cortland County Legislature hereby designates the Cortland County Planning Department as the County's Mobility Management Coordinator for the 2017-2018 funding year as well as the designee for any successive funding periods until such time this resolution is either replaced or amended.

ON MOTION OF SANDRA PRICE, COMMITTEE CHAIR

Adoption of a Local Law in Relation to the Right to Farm in the County of Cortland Planning Department

WHEREAS, the Cortland County Agricultural and Farmland Protection Board has recommended that Cortland County adopt a Right to Farm Law, AND

WHEREAS, the County of Cortland declares and determines the importance of farming as the single-largest industry within the County by the adoption of a Right to Farm local law which reduces the loss of agricultural resources by limiting agricultural and residential conflict to allow agricultural practices to proceed and be undertaken without unreasonable and unwarranted interference or restriction, AND

WHEREAS, farming produces locally produced, fresh commodities, as well as promoting open space and environmental quality and agricultural land does not increase a demand for County or local government services, AND

WHEREAS, the intent of a County Right to Farm Law is to inform existing and prospective residents of the County that farming activities occur in the County and that residents should be aware that farmers have the right to undertake generally accepted practices and one should expect such conditions as a normal and necessary aspect of living in an agricultural area, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature adopts a local law in relation to the Right to Farm in the County of Cortland.

A LOCAL LAW in relation to the Right to Farm in the County of Cortland.

Section 1. Title. This local law shall be known as the "Cortland County Right to Farm law".

Section 2. Legislative policy. The Cortland County Legislature hereby finds, declares, and determines that farming is important to Cortland County because it is the single-largest industry within the County and New York State; farming provides locally produced, fresh commodities; agricultural diversity promotes economic stability; agriculture promotes open space and promotes environmental quality; and agricultural land does not increase the demand for services provided by the County or local governments. In order to maintain a viable agricultural economy in Cortland County, farmers must be afforded protection allowing them the right to farm. When non-agricultural land uses extend into agricultural areas, agricultural operations may become the subject of nuisance lawsuits. As a result, agricultural operations are sometimes forced to cease operations or are discouraged from making investments in farm improvements.

It is the policy of the County to reduce the loss of agricultural resources by limiting the circumstances under which agricultural and residential purposes may conflict and to allow agricultural practices inherent to and necessary for the business of farming to proceed and be undertaken free of unreasonable and unwarranted interference or restriction.

Section 3. Definitions. As used in this local law, the following terms shall have the following meanings:

"Agricultural practices" shall mean all activities conducted by a farmer on a farm to produce agricultural products and which are inherent and necessary to the operation of a farm including, but not limited to, the collection, transportation, distribution, storage and land application of animal wastes; storage, transportation and use of equipment for tillage, planting, harvesting, irrigation, fertilization and pesticide application; storage and use of legally permitted fertilizers, limes and pesticides all in accordance with local, state and federal law and regulations and in accordance with manufacturers' instructions and warnings; storage, use and application of animal feed and foodstuffs; construction and use of farm structures and facilities for the storage of animal wastes, farm equipment, pesticides, fertilizers, agricultural products and livestock, for the processing of animal wastes and agricultural products, for the sale of agricultural products, and for the use of farm labor, as permitted by local and state building codes and regulations; including construction and maintenance of fences and lanes;

"Agricultural products" shall mean those products as defined in subdivision 2 of section 301 of NYS Agriculture and Markets Law;

"Farm" shall mean the land, buildings and machinery usable in the production, whether for profit or otherwise, of agricultural products;

"Farmer" shall mean any person, organization, entity, association, partnership or corporation engaged in the raising of crops, or the raising of livestock or livestock products as defined in subdivision 2 of section 301 of NYS Agriculture and Markets Law, or the business of agriculture, whether for profit or otherwise,

including the cultivation of land, the raising of poultry, fish, or fur-bearing animals, the harvesting of timber or the practice of horticulture, aquaculture, apiculture or viticulture;

"Generally accepted agricultural practices" shall mean those practices which are lawful, customary, reasonable, safe and necessary to the industry as they pertain to the practices listed under the definition of 'Agricultural Practices' in this local law.

Section 4. Right to farm declaration.

Farmers, as well as those employed, retained or otherwise authorized to act on behalf of farmers, may lawfully engage in agricultural practices within Cortland County at all such times and all such locations as are reasonably necessary to conduct the business of agriculture. For any agricultural practice, in determining the reasonableness of the time, place and methodology of such practice, due weight and consideration shall be given both to traditional customs and procedures in the farming industry as well as to advances resulting from increased knowledge and improved technologies.

Agricultural practices conducted on farmland shall not violate the public policy of Cortland County if such agricultural practices are: (i) reasonable and necessary to the particular farm or farm operation; (ii) conducted in a manner which is not negligent or reckless; (iii) conducted in conformity with generally accepted agricultural practices; (iv) conducted in conformity with all local, state and federal laws, ordinances and regulations; (v) conducted in a manner which does not constitute a threat to public health and safety or cause injury to health and safety of any person; and (vi) conducted in a manner which does not unreasonably obstruct the free passage or use of navigable waters or public roadways.

Nothing in this local law shall be construed to prohibit an aggrieved party from recovering damages for bodily injury or wrongful death due to negligence or recklessness.

Section 5. Real Property Sale Disclosure Notice.

When any purchase and sale contract is presented for the sale, purchase, or exchange of residential real property located within the County of Cortland, the contract of sale shall include a disclosure notice, which states the following:

It is the policy of Cortland County to conserve, protect and encourage the development and improvement of agricultural land for the production of food and other products, and also for its natural and ecological value. This disclosure notice is to inform prospective residents that farming activities occur within Cortland County. Such farming activities may include, but not be limited to, activities that cause noise, dust, fumes, odors, smoke, insects, operation of machinery during any hour of the day or evening, storage and disposal of plant and animal waste products, and the application of fertilizers, soil amendments, and pesticides by ground or aerial spraying or other method. Property owners and residents of Cortland County should be aware that farmers have the right to undertake generally accepted practices and one should expect such conditions as a normal and necessary aspect of living in an agricultural area.

The failure to include such disclosure notice shall not affect the validity of such purchase and sale contract.

Section 6. Severability. If any clause, sentence, paragraph or section of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such adjudication shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, or section thereof directly involved in the proceeding or action in which such adjudication has been rendered.

Section 7. This local law shall be effective upon its filing with the Department of State.



Cortland County Soil and Water Conservation District

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SWCD - Celebrating 70 years of promoting the conservation and wise use of our county's natural resources

AGRICULTURE and PLANNING COMMITTEE REPORT

By: Amanda Barber, Manager

January 2, 2019

AGRICULTURE AND PRIVATE LAND CONSERVATION

Winter is when we make conservation planning a priority. While we have one project still actively under construction, we have eleven farms in various stages of Agricultural Environmental Management (AEM) planning. We are working to complete their plans so that they will be prepared to move on to implementation in the spring and/or be eligible to apply for various funding sources. As plans progress we will be moving on to our waiting list of farms.

COMMUNITY NATURAL RESOURCES MANAGEMENT AND PLANNING

We are working with the Town of Cortlandville and City of Cortland to coordinate aquifer monitoring activities planned for 2019. This will be a second phase to compliment work done a few years ago to monitor general water quality of the aquifer.

We assisted the Town of Marathon with the final installation, administration and closeout of a state WQIP grant. Our two WQIP grants for Flint Rd in Lapeer and hydroseeding are being closed out now as well.

SWCD was recently awarded four grants under the latest WQIP round. These grants total \$1.24 million and will be used to continue free hydroseeding and to implement practices to reduce erosion from road ditches and other critical areas in transportation corridors, and will allow us to help municipalities rehabilitate at least seven culverts, streams and buffers identified as priorities in the county. These projects will likely not start until 2020, but will reduce nonpoint source pollution and nutrients/sediment entering local and regional waterbodies.

EDUCATION, PROGRAMS and ADMINISTRATION

Our new website has been launched, but continues to be a work in progress. www.cortlandswcd.org We hope that the new website will make it easier for people to access information about upcoming programs and events, and be easier for us to manipulate and manage.

Our newsletter is being prepared for mailing this week and includes our annual Tree and Shrub seedling sale information- you have an advance copy! We thank the RSVP volunteers for helping with preparing the newsletter for distribution!

Tis the season for end of year administrative tasks. Annual reporting for the District, as well as all of our grants, will consume a significant amount of time over the next 6 weeks or so.

We are also actively working on coordination and outreach for our spring workshops and events. See newsletter for details and dates.