



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Thursday, August 9, 2018

10:00 AM

Room 304

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Board Member Donnell Boyden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Chair Mary Ann Discenza	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Christopher Newell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice Chair Ronald J. Van Dee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Ann Homer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Kelly L. Fairchild-Preston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Michael K. Barylski	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Jul 12, 2018 10:00 AM
2. Health & Human Services Committee - Special Meeting - Jul 26, 2018 4:45 PM

Receive and File

Resolutions

Health Department

ON MOTION OF DISCENZA

AGENDA ITEM NO. 1

Amend Budget Health Department Early Intervention

WHEREAS, the Early Intervention program has seen an increase in patient services in 2018, AND

WHEREAS, this increase in services has led to an increase in the amount the County is paying out of the Early Intervention Escrow Account, AND

WHEREAS, it will be necessary to transfer money from another Health Department expenditure account to cover this increase, NOW THEREFORE BE IT

RESOLVED, the 2018 County Budget will be amended as follows:

Increase Expenditures:

A40595.54500.4052	Medical Fees	\$120,000	\$80,000	\$200,000
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Decrease Expenditures:

A40465.54049.PREK	PREK Transportation	\$313,690	(\$80,000)	\$233,690
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ON MOTION OF DISCENZA

AGENDA ITEM NO. 2

Authorize Agreement Health Department Advancing Tobacco Free Communities

WHEREAS, the New York State Dept. of Health has awarded the Cortland County Health Dept. \$1,625,000 for the period of 7/1/14-6/30/19 for funding for the Advancing Tobacco Free Communities Grant, Contract #C-029671 with \$325,000 being awarded each year of the grant, AND

WHEREAS, these funds will be used to advance tobacco free communities through local involvement and partnership, AND

WHEREAS, the Cortland County Health Department will be contracting with the Tompkins County Health Department and other agencies and individuals to help coordinate the efforts of this grant, AND

WHEREAS, these funds are already in the 2018 budget in Account A40105.54812.18TBC, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the County Legislature and the Public Health Director or Designee, upon review and approval by the County Attorney, are hereby authorized and directed to sign an agreement with New York State Dept. of Health to accept these funds and contract with other agencies and individuals as required by the grant.

Mental Health

ON MOTION OF DISCENZA

AGENDA ITEM NO. 3

Approve Contract - APA Registry - Mental Health

WHEREAS, the Cortland County Mental Health Department must execute a contract with American Psychiatric Association (APA) for participation in APA’s registry, AND

WHEREAS, participation in the registry is required in order to receive the stage 2 attestation payment of \$8,500.00 from the Medicaid Electronic Health Record incentive, AND

WHEREAS, such contract, costs and associated accounts are listed below:

Contractor:	Cost:	Account #:	Account Name:
APA	\$720	A43105-54002-4200	Computer Licenses

, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Cortland County Legislature, upon review and approval by the County Attorney or designee, is hereby authorized to execute agreements for 2018 for or with APA.

ON MOTION OF DISCENZA

AGENDA ITEM NO. 4

Increase in State Aid Funding from OMH and OASAS - Mental Health

WHEREAS, the NYS Office of Mental Health has increased the amount of funding for Catholic Charities for Supported Housing Beds in the amount of \$1,575 and Rent Assistance programs in the amount of \$450, NOW THEREFORE BE IT

RESOLVED, that the 2018 County Mental Health budget be amended as follows:

Increase Revenue:

Account:	Agency:	2018 Budget:	Increase:	Revised Budget:
A431043-43490-4213	Catholic Charities	\$ 696,704	\$2,025	\$ 698,729

Increase Expenses:

A43105-54870-4213	Catholic Charities	\$ 696,704	\$2,025	\$ 698,729
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, AND BE IT FURTHER

RESOLVED, that the contract with the above named agencies be amended to include the changes in NYS Office of Mental Health State Aid Funding.

ON MOTION OF DISCENZA

AGENDA ITEM NO. 5

Authorize Creation of the Donald W. Sharpe Fund - Mental Health

WHEREAS, the Estate of Donald W. Sharpe has made a bequest of approximately \$151,855.78 to the Cortland County Department of Mental Health for the support of its programs serving "mentally and emotionally disabled persons in Cortland County", AND

WHEREAS, it is the expressed intent and direction that the funds so donated not be used as a substitute for general operating expenses, but that they be restricted and used to provide programs which otherwise would not be possible because of budgetary constraints, AND

WHEREAS, payment from the estate shall only be made upon proper showing of the purpose for which the funds will be put, AND

WHEREAS, the Cortland County Mental Health Department has developed and submitted a proposal (attached to this resolution) that was approved by the Sharpe Estate to create a Donald W. Sharpe Fund, AND

WHEREAS, the Donald W Sharpe Fund would be managed and overseen by the Cortland County Community Services Board, AND

WHEREAS, the maximum amount which could be used from the fund in any one calendar year is limited to \$25,000. The funds not used in any one calendar year for the express purposes as set out by the trust must be refunded to the Sharpe Fund account. The funds from the trust are to be used for the sole purpose of funding the costs of staff training and implementation of best practice interventions, and/or reimbursing unfunded costs for county programs that improve and enhance the care and quality of services available to Cortland County residents, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature, upon review and approval by the County Attorney, approve of the creation of the Donald W. Sharpe Fund within the Cortland County Mental Health Budget for the purpose of promoting best practice interventions and providing new services that would otherwise be unavailable due to budgetary constraints.

Area Agency on Aging

ON MOTION OF DISCENZA

AGENDA ITEM NO. 6

Abolish/Create - Office for Aging - Food Service Helper (Two 25 Hours/Week, One 17 Hours/Week)/Food Service Helper (One 30 Hours/Week, One 35 Hours/Week)

WHEREAS, the needs of the agency will be better served by abolishing two part-time positions of Food Service Helper (25 hours/week) and one Food Service Helper (17 hours/week) positions and creating one full-time position (35 hours/week) of Food Service Helper and one part-time position of food

Service Helper (30 hours/week) in the Area Agency on Aging, AND

WHEREAS, the Health and Human Services Committee recommends the abolition and creation of these positions, NOW THEREFORE BE IT

RESOLVED, that one part-time position of Food Service Helper, (25 hours/week, CSEA, Grade 2, \$12.3744-15.3563/HR, labor class) be and hereby is abolished effective August 23, 2018 at midnight, AND BE IT FURTHER

RESOLVED, that one part-time position of Food Service Helper, (25 hours/week, CSEA, Grade 2, \$12.3744-15.3563/HR, labor class) and one part-time position of Food Service Helper, (17 hours/week, CSEA, Grade 2, \$12.3744-15.3563/HR, labor class) be and hereby are abolished effective September 4, 2018 at midnight, AND BE IT FURTHER

RESOLVED, that one full time position of Food Service Helper (35 hours/week) and one part-time (30 hours/week) Food Service Helper position (CSEA, Grade 2, \$12.3744-15.3563/HR, labor class) be created with approval to fill on August 24, 2018.

Approval to Hire

1. Approval to Hire - Principal Medical Services Clerk - Health Dept.
2. Approval to Hire - Sr. Account Clerk - Social Services
3. Approval to Hire - Community Service Workers - Three Temporary Positions - HEAP - DSS

Discussion Items

Area Agency on Aging

Workforce Development

Social Services

1. Department of Social Services 2018 Second Quarter Statistics

Health Department

Youth Services

Child Advocacy Center

Veteran's Services Agency

Mental Health

Adjournment