



Judiciary & Public Safety Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, January 16, 2018

10:00 AM

Room 304

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Board Member Thomas P. Hartnett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Committee Chair, Kevin Whitney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member George Wagner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Douglas Bentley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Kelly L. Fairchild-Preston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Michael K. Barylski	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Paul Heider	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

MINUTES

- Judiciary & Public Safety Committee - Committee Meeting - Dec 7, 2017 11:00 AM
- Judiciary & Public Safety Committee - Committee Meeting - Dec 21, 2017 4:45 PM

RESOLUTIONS

Assigned Counsel

Coroners

County Clerk

ON MOTION OF WHITNEY

AGENDA ITEM NO. 1

Amend Budget - County Clerk

WHEREAS, the Clerk of the Legislation removed the cost of dues paid to the New York State Association of Counties (NYSAC) in order to reduce his budget as recommended by the Legislature, AND

WHEREAS, NYSAC provides support to counties across the state in the form of lobbying, advise, training, conferences, etc., NOW THEREFORE BE IT

RESOLVED, that the \$6,747 annual dues paid to NYSAC be paid out of the County Clerk's budget as Clerk of the County Corporation as follows:

Increase	A14105.54040	Dues	\$6747.00
Decrease		Contingency	\$6747.00

District Attorney

Emergency Services/Communications

Accept and Authorize 2017 Hazardous Materials Emergency Preparedness Grant - Department of Emergency Response & Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$5,172, resulting in no new county costs, in support of State Hazardous Materials Emergency Preparedness (HMEP), AND

WHEREAS, the fiscal period for this grant is September 30, 2017 to August 31, 2018, with no extensions allowed by NYSDHSES, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2017 budget is amended as follows:

	Current	Change	Revised
A341043.43306.17HMP DHSES Grant	0	-(5,172)	-(5,172)
A34105.54055.17HMP Professional Services	0	5,172	5,172

, AND BE IT FURTHER

RESOLVED that any unspent funds at the end of the 2017 fiscal year will be presented in a board resolution to be reallocated to the 2018 Fiscal Year, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$5,172.

Reauthorized Technical Services Grant - FY 2018 - Emergency Response

WHEREAS, Cortland County Department of Emergency Response and Communications was awarded a grant in the original amount of \$142,972 under Resolution 49-16, and accepted by the County Legislature on January 28, 2016, AND

WHEREAS, the grant is a multi-year grant expiring on December 31, 2018, AND

WHEREAS, the following grant funds remain unexpended as of December 31, 2017:

A34105-52015-15TRG	\$31,284.25
A34105-54805-15TRG	\$31,401.05

, AND

WHEREAS, the following grant revenue remains un-reimbursed as of December 31, 2017:

A341043-43306-15TRG	\$76,181.06
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, NOW THEREFORE BE IT

RESOLVED that the Cortland County Board of Legislature hereby authorizes the Director of

Budget and Finance to amend the 2018 budget as follows:

	Current	Change	Revised
A341043-43306-15TRG	\$0	(\$76,181.06)	(\$76,181.06)
A34105-52015-15TRG	\$0	\$ 31,284.25	\$ 31,284.25
A34105-54805-15TRG	\$0	\$ 31,401.05	\$ 31,401.05

ON MOTION OF WHITNEY

AGENDA ITEM NO. 4

Accept 2017 SHSP Grant Award - Emergency Response & Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$44,987, resulting in no new county costs, in support of State Homeland Security Projects (SHSP), AND

WHEREAS, the fiscal period for this grant is September 1, 2017 to August 31, 2020, with no extensions allowed by NYS DHSES, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2018 budget is amended as follows:

	Current	Change	Revised
A341043.43306.17SHS DHSES Grant	0	-(44,987)	-(44,987)
A34105.52030.17SHS Motor vehicle	0	30,000	30,000
A34105.54000.17SHS Cell/Telephone	0	14,987	14,987

, AND BE IT FURTHER

RESOLVED that the County Treasurer is hereby authorized to reallocate the unspent funds and anticipated revenue in the 2019 budget via a 2019 budget resolution, AND BE IT FURTHER

AND BE IT FURTHER RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$44,987.

ON MOTION OF WHITNEY

AGENDA ITEM NO. 5

Accept & Authorize 2017 EMPG Grant Award - Emergency Response & Communications

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$23,360, resulting in no new county costs, in support of Emergency Management Performance Grant (EMPG), AND

WHEREAS, the fiscal period for this grant is October 1, 2017 to September 30, 2019, with no extensions allowed by NYS DHSES, NOW THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2018 budget is amended as follows:

Current	Change	Revised
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A341043.43306.17EMP DHSES	Grant	0	-\$23,360	-\$23,360
A34105.51005.17EMP	Personnel	0	\$23,360	\$23,360

, AND BE IT FURTHER

RESOLVED that the County Treasurer is hereby authorized to reallocate the unspent funds and anticipated revenue in the 2019 budget via a 2019 budget resolution, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney or her designee and subject to appropriation of funding by the Legislature, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$23,360.

ON MOTION OF WHITNEY

AGENDA ITEM NO. 6

Reauthorized PSAP Sustainment Grant - FY 2018 - Emergency Response

WHEREAS, Cortland County Department of Emergency Response and Communications was awarded a grant in the original amount of \$995,456 under Resolution 219-17, and accepted by the County Legislature on May 25, 2017, AND

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$995,456, resulting in no new county costs, in support of Public Safety Answering Point sustainment, AND

WHEREAS, the fiscal period for this grant is January 1, 2017 to December 31, 2018, with no extensions allowed by NYS DHSES, AND

WHEREAS, the following grant funds remain unexpended as of December 31, 2017:

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2018 budget is amended as follows:

	Current	Change	Revised
A302043.43306.17HSG DHSES Grant	0	-\$611172)	-\$611172)
A34105.51005.17HSG Salary	0	\$15,069	\$15,069
A34105.58020.17HSG Retirement	0	\$2,411	\$2,411
A34105.58030.17HSG FICA	0	\$1,153	\$1,153
A34105.58040.17HSG Workers Comp	0	\$380	\$380
A34105.58060.17HSG Insurance	0	\$3,252	\$3,252
A34105.58062.17HSG Dental Insurance	0	\$15	\$15
A34105.58065.17HSG Vision Insurance	0	\$4	\$4
A30205.52015.17HSG Technical Equipment	0	\$588,888	\$588,888

Probation Department/ATI

ON MOTION OF WHITNEY

AGENDA ITEM NO. 7

2018 Agreement with BI Incorporated for Electronic Monitoring Services Probation Department

WHEREAS, electronic monitoring is an authorized and accepted method of providing Court-ordered supervision of offenders in the community, AND

WHEREAS, there is a need to reduce the population of inmates at the Cortland County Jail, AND

WHEREAS, Cortland County Probation Department has contracted with BI Incorporated, 6265 Gunbarrel Avenue Suite B, Boulder, Colorado 80301, since 2005 and the latest contract, as authorized by Resolution 476-16, with said company expires December 31, 2017, AND

WHEREAS, BI Incorporated has agreed to contract for an additional one year period, January 1, 2018 and ending December 31, 2018 at reasonable competitive pricing, AND

WHEREAS, the Cortland County Probation Department desires to continue to contract with said company for services at the proposed pricing, AND

WHEREAS, the Cortland County Probation Department estimates \$5,000 to be paid for services from January 1, 2018 through December 31, 2018, AND

WHEREAS, funds are available in account A31405.54901 Electronic Monitoring, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Cortland County Legislature, upon approval by the County Attorney, be and hereby is authorized to execute a one year amendment with BI Incorporated, 6265 Gunbarrel Avenue, Boulder, Colorado 80301, for the term January 1, 2018 through December 31, 2018, for the purpose of electronic monitoring through the Cortland County Probation Department, AND BE IT FURTHER

RESOLVED, that the County Treasurer is authorized to pay vendor from said funds.

Public Defender

Sheriff's Department

ON MOTION OF WHITNEY

AGENDA ITEM NO. 8

Amend 2018 Budget - Narcotic Investigations - NYS DCJS -Cortland County Sheriff's Office

WHEREAS, the Cortland County Sheriff's Office has received a grant from the New York State Division for Criminal Justice Services (DCJS) Office of Program Development and Funding - Legislative Initiatives; Project Title: Narcotic Investigations and Enforcement Program; Project #: LG17-1174-D00, AND

WHEREAS, Cortland County Sheriff's Office accepts funding for staff to support local drug/narcotic investigations and enforcement, AND

WHEREAS, all funds will be applied towards additional man hours salary to combat the narcotics in Cortland County, AND

WHEREAS, the DCJS Narcotic Investigation and Enforcement Program Grant is in effect from October 1, 2017 to September 30, 2018, AND

WHEREAS, the full amount of \$20,000 of 2017 DCJS Grant funding was not expended under the line A31205.51020.17NIEP in the 2017 budget, NOW THEREFORE BE IT

RESOLVED, that the 2018 County budget is hereby amended as follows:

Account #	Current	Change	Revised
Increase:			

A312043.43352.17NIEP 2018 Revenue	(\$20,000)	\$ (3,543)	(\$16,457)
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Expense:

A31205.51020.17NIEP 2018 Overtime	\$20,000	\$3,543	\$16,457
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ON MOTION OF WHITNEY

AGENDA ITEM NO. 9

Accept 2018 Child Passenger Safety Grant - Cortland County Sheriff's Office

WHEREAS, the New York State Governor's Traffic Safety Committee, has awarded the Cortland County Sheriff's Office a grant to participate in the statewide "Child Passenger Safety" program, CPS-2018-Cortland Co SO-00149-(012), CFDA#: 20.616, and receive grant monies from the State for the period of October 1, 2017 to September 31, 2018, NOW THEREFORE IT

RESOLVED, the Cortland County Sheriff's Office accept the grant, and that the 2018 budget be amended to reflect the acceptance of these funds with the following adjustments to the 2018 budget:

		Current	Change	Revised
Revenue	A312043.43329.18CPS	(\$0)	(-\$2,500)	(-\$2,500)
Expense	A312055.52015.18CPS Technical Equipment	\$0	\$ 2,000	\$ 2,000
	A312055.54035.18CPS Education	\$0	\$ 270	\$ 270
	A312055.54005.18CPS Supplies	\$0	\$ 230	\$ 230

, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Governor's Traffic Safety Committee to participate in the statewide "Child Passenger Safety" program.

ON MOTION OF WHITNEY

AGENDA ITEM NO. 10

Accept 2018 Passenger Traffic Safety Grant - Sheriff

WHEREAS, the New York State Governor's Traffic Safety Committee, has awarded the Cortland County Sheriff's Office a grant to participate in the statewide "Passenger Traffic Safety", PTS-2018-Cortland Co SO-00253-(012), program and receive grant monies from the State for the period of October 1, 2017 to September 30, 2018, NOW THEREFORE BE IT

RESOLVED, the Cortland County Sheriff's Office accept the grant, and that the 2018 budget be amended to reflect the acceptance of these funds with the following adjustments to the 2018 budget:

		Current	Change	Revised
Revenue	A312043.43329.NYSGG	(\$0)	(-\$15,930)	(-\$15,930)
Expense	A31205.51020.NYSGG	\$0	\$15,680	\$15,680

Overtime

A31205.54045.NYSSG	\$0	\$ 250	\$ 250
Travel Expense			

, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Governor’s Traffic Safety Committee to participate in the “Passenger Traffic Safety” program.

ON MOTION OF WHITNEY

AGENDA ITEM NO. 11

Reallocate Remaining 2017-2018 STOP DWI Crackdown Grant Funds - Sheriff

WHEREAS, the New York State STOP DWI Foundation has been awarded a grant to participate in New York State's Highway Safety Program in which Cortland County STOP DWI has been accepted to participate in and receive partial grant monies from the State for the period of October 1, 2017 to September 30, 2018, AND BE IT FURTHER

WHEREAS, the full amount of \$9,990 of 2017-2018 STOP DWI Crackdown Grant funding was not expended under line A33155.54520.17DWI in the 2017 budget, NOW THEREFORE BE IT

RESOLVED, the Cortland County STOP DWI Program reallocate the remaining grant funds from the 2017-2018 STOP DWI Crackdown Grant, and that the 2018 budget be amended to reflect the balance remaining with the following adjustments to the 2018 budget:

	Current	Change	Revised
Revenue			
A331543.43389.17DWI State Aid-STOP DWI	(\$9,990)	(\$3,849)	(\$6,141)
Expense			
A33155.54520.17DWI Enforcement -STOP DWI	\$9,990	\$3,849	\$6,141

ON MOTION OF WHITNEY

AGENDA ITEM NO. 12

Accept 2018 Budget - Sheriff’s Office - NYS Division of Homeland Security and Emergency Services Grant

WHEREAS, funding for FY2017 State Homeland Security Program (SHSP) provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA)and administered on behalf by New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Sheriff’s Office a grant in the amount of \$14,996, resulting in no new county costs, AND

WHEREAS, the type of program to be WM2017 SLETPP, CFDA Number to be 97.067 and DHSES Number to be WM17970072, AND

WHEREAS, the fiscal period for this grant is September 1, 2017 to August 31 2020, with no extensions allowed by NYS DHSES, NOW THEREFORE BE IT

RESOLVED, the Cortland County Sheriff’s Office is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2018 budget be amended as follows:

	Current	Change	Revised
REVENUE:			
A312043.43306.17SHS DHSES Grant	0	-\$14,996	-\$14,996
EXPENSE:			
A312055.52015.17SHS Technical Equipment	0	\$14,996	\$14,996

, AND BE IT FURTHER

RESOLVED, that if the full amount of the NYS DHSES Grant, is not expended under line A312055.52015.17SHS at the end of 2018 fiscal year the Sheriff's Office will prepare a resolution in January 2019 to reallocate remaining funds, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$14,996.

ON MOTION OF WHITNEY

AGENDA ITEM NO. 13

Accept 2018 Livescan Equipment Grant - Cortland County Sheriff's Office

WHEREAS, the New York State Division of Criminal Justice Services, through the appropriation of Federal Fiscal Year (FFY) 2016 Byrne/JAG finding in the 2017-2018 State budget, has awarded the Cortland County Sheriff's Office a Livescan Equipment Grant in the amount of \$10,000, AND

WHEREAS, the fiscal period for this grant is October 1, 2017 to September 30, 2018, NOW THEREFORE BE IT

RESOLVED, the Cortland County Sheriff's Office is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2018 budget is amended as follows:

	Current	Change	Revised
A315043.43306.18LSG DCJS Grant	0	-\$10,000	-\$10,000
A315055.52015.18LSC Technical Equipment	0	\$10,000	\$10,000

, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Division of Criminal Justice Services for the \$10,000 Livescan Equipment Grant.

ON MOTION OF WHITNEY

AGENDA ITEM NO. 14

Accept 2018 Bulletproof Vest Partnership Award - Cortland County Sheriff's Office

WHEREAS, the Bureau of Justice Assistance (BJA), funded under the Fiscal Year (FY) 2017 Bulletproof Vest Partnership (BVP) solicitation, has awarded the Cortland County Sheriff's Office a FY 2017 grant in the amount of \$12,778, AND

WHEREAS, the fiscal period for this grant is April 1, 2017 to August 31, 2019, NOW

THEREFORE BE IT

RESOLVED, the Cortland County Sheriff's Office is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2018 budget is amended as follows:

	Current	Change	Revised
REVENUE:			
A312043.43306.18BVP FY 2017 Grant	0	-\$12,778	-\$12,778
EXPENSE:			
A315055.52015.18LSC Technical Equipment	0	\$12,778	\$12,778

, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the Bureau of Justice Assistance (BJA) for the \$12,778. Bulletproof Vest Partnership 2017 Award..

ON MOTION OF WHITNEY

AGENDA ITEM NO. 15

Rollover K9 2017 Funds to 2018 Budget- Cortland County Sheriff's Office

WHEREAS, The Sheriff's Office has a reserve account A.386300.K9, with a bank account #A.120300.K9 in which the balance as of July 27, 2017, \$2,904, was added to the 2017 budget, A31205.54360, for K9 use per Resolution No. 292-17, AND

WHEREAS, the total amount of \$2,904 was not completely expended in the 2017 budget, NOW THEREFORE BE IT

RESOLVED, that the Sheriff's 2018 Road Patrol Budget be increased, a rolled over, by the unspent funds from the 2017 K9 line in the Road Patrol budget, be amended as follows:

INCREASE:	Current	Change	Revised
A31505.54360			
K9 EXPENSES	\$2,000	\$ 420	\$2,420

Weights & Measures

Action Items

Approval to Hire - Chief Asst. Public Defender

Approval to Fill Assistant Public Defender

DISCUSSION/REPORTS

Discussion Items

1. County Clerk Monthly Report
2. December Stats- District Attorney
3. Coroner Report-January
4. National Weather - Storm Ready County Certification
5. Property in Foreclosure
6. Probation Monthly Report - January
7. Public Defender Monthly Report-January
8. Sheriff's Report-Inmate Totals/Board Out Totals
9. SPCA Monthly Report