



AG/Planning/Environmental

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Thursday, January 11, 2018

9:00 AM

Room 304

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Board Member Donnell Boyden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Committee Chair, Sandra Price	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Christopher Newell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Beau Harbin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Douglas Bentley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Michael K. Barylski	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Kelly L. Fairchild-Preston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

MINUTES

1. Ag/Planning/Environmental - Committee Meeting - Nov 2, 2017 10:00 AM

RESOLUTIONS

Cooperative Extension

ON MOTION OF PRICE

AGENDA ITEM NO. 1

Authorize Agreement Cortland County (Cornell Cooperative Extension)

WHEREAS, the 2018 Adopted Budget appropriated funds in the amount of \$294,000.00 for the operation of the Cornell Cooperative Extension of Cortland County programs, NOW THEREFORE BE IT

RESOLVED, that the Chair of the Legislature, upon review and approval by the County Attorney or designee, be and hereby is authorized to enter into an agreement with Cornell Cooperative Extension of Cortland County, AND BE IT FURTHER

RESOLVED, that the County Treasurer be and hereby is authorized and directed to pay the sum of \$294,000 in quarterly payments in the amount of \$73,500 to be paid in of January, April, July, and October, upon submittal of a voucher for payment, to the above named agency from account #A87505.54860, AND BE IT FURTHER

RESOLVED, that a maintenance in lieu of rent payment in the amount of seventy-three thousand seven hundred twenty-three dollars (\$73,723) is due to the County of Cortland as follows: The amount of eighteen thousand four hundred thirty dollars and seventy-five cents (\$18,430.75) is due within 15 days of the execution of this agreement and the amount of eighteen thousand four hundred thirty dollars and seventy-five cents (\$18,430.75 is due on the 15th day of April, July, and October, 2018, AND BE IT FURTHER

RESOLVED, that pursuant to Section 224 of the County Law, said agency shall render to the County Legislature a certified account of disbursements with verified or certified figures attached, AND

BE IT FURTHER

RESOLVED, that any unused amounts of said sums shall be refunded to the County of Cortland.

Cortland Transit

ON MOTION OF PRICE

AGENDA ITEM NO. 2

Accept Bid/Authorize Agreement - Patrick M. Carrier/MAC Tools - New York State Department of Transportation - Accelerated Transit Capital Award (ATC) SFY 2016-2017 - Contract No. C003761, Supplement #4, Pin # SAPV.00.001 - Planning Department

WHEREAS, Resolution No. 393-16 authorized Cortland County to sign the Accelerated Transit Capital Grant for funds to be used with a FTA eligible capital project that has a 10 year useful life span which excludes transit studies, preventative maintenance or capital administration expenses, AND

WHEREAS, Resolution No. 349-17 authorized Cortland County accept the New York State Mass Transportation Capital Project Supplement Contract Agreement #4, under Comptrollers Contract No. C003761 for the Accelerated Transit Capital Program (ATC) for SFY 2015-2016 and SFY 2016-2017 in the amount not to exceed \$79,005, AND

WHEREAS, First Transit has requested the purchase of Bus Support Equipment/Facilities Acquisition Yard Equipment to include a 15HP, 3 phase Duplex 120 gallon H Tank, Refrigerated Air Dryer 50CFM, AND

WHEREAS, the Planning Department received three written quotes for a 15HP, 3 phase Duplex 120 gallon H Tank; a Refrigerated Air Dryer 50CFM for the purchase under the Accelerated Transit Capital Award for SFY 2016-2017, PIN No. SAPV.00.001 as follows:

Patrick M. Carrier 2826 Snyder Hill Road Cortland, NY 13045	\$10,000.00
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Grainger 100 Grainger Parkway Lake Forest, IL 60045	\$11,174.52
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Northern Tool 2800 Southcross Drive West Burnsville, MN 55306	\$11,999.99
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. AND

WHEREAS, New York State Department of Transportation has approved the quotes and indicated the use of the lowest bidder, NOW THEREFORE BE IT

RESOLVED, that Chairman of the Legislature, upon review and approval by the County Attorney, is hereby authorized to sign an agreement with Patrick Carrier/MAC Tools, 2826 Snyder Hill Road, Cortland, NY 13045

ON MOTION OF PRICE

AGENDA ITEM NO. 3

Accept Bid/Authorize Agreement - Patrick M. Carrier/MAC Tools - New York State Department of Transportation Accelerated Transit Capital Award (ATC) SFY 2016-2017 - Contract No. C003761, Supplement #4, Pin # SAPV.00.001 - Cortland County Planning Department

WHEREAS, Resolution No. 393-16 authorized Cortland County to sign the Accelerated Transit Capital Grant for funds to be used with a FTA eligible capital project that has a 10 year useful life span which excludes transit studies, preventative maintenance or capital administration expenses, AND

WHEREAS, Resolution 349-17 authorized Cortland County accept the New York State Mass Transportation Capital Project Supplement Contract Agreement #4, under Comptrollers Contract No. C003761 for the Accelerated Transit Capital Program (ATC) for SFY 2015-2016 and SFY 2016-2017 in the amount not to exceed 79,005, AND

WHEREAS, First Transit has requested the purchase of Bus Support Equipment/Facilities Acquisition Yard Equipment to include a floor crane with hand pump and a 3 ton engine stand, AND

WHEREAS, the Planning Department received three written quotes for a floor crane with hand pump and a 3 ton engine stand for the purchase under the Accelerated Transit Capital Award for SFY 2016-2017, PIN No. SAPV.00.001 as follows:

Patrick M. Carrier 2826 Snyder Hill Road Cortland, NY 13045	\$15,400.00
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Grainger 100 Grainger Parkway Lake Forest, IL 60045	\$18,564.00
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ToolPan 1220 S. Maple Avenue, Suite 605 Los Angeles, CA 90015	\$15,774.00
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AND,

WHEREAS, New York State Department of Transportation has approved the quotes and indicated the use of the lowest bidder, NOW THEREFORE BE IT

RESOLVED, that Chairman of the Legislature, upon review and approval by the County Attorney, is hereby authorized to sign an agreement with Patrick Carrier/MAC Tools, 2826 Snyder Hill Road, Cortland, NY 13045

ON MOTION OF PRICE

AGENDA ITEM NO. 4

Accept Bid/Authorize Agreement - Empire Tractor - New York State Department of Transportation Accelerated Transit Capital Award (ATC) SFY 2016-2017 - Contract No. C003761, Supplement #4, Pin # SAPV.00.001 - Cortland County Planning Department

WHEREAS, Resolution No. 393-16 authorized Cortland County to sign the Accelerated Transit Capital Grant for funds to be used with a FTA eligible capital project that has a 10 year useful life span which excludes transit studies, preventative maintenance or capital administration expenses, AND

WHEREAS, Resolution No. 349-17 authorized Cortland County accept the New York State Mass Transportation Capital Project Supplement Contract Agreement #4, under Comptrollers Contract No. C003761 for the Accelerated Transit Capital Program (ATC) for SFY 2015-2016 and SFY 2016-2017 in the amount not to exceed \$79,005, AND

WHEREAS, First Transit has requested the purchase of Bus Support Equipment/Facilities Acquisition Yard Equipment to include a Kubota Sub Compact Tractor with 60” deck mower and 55” snowblower attachments, AND

WHEREAS, the Planning Department received three written quotes for a Kubota Sub Compact Tractor with 60” mower deck and a 55” snowblower attachments for the purchase under the Accelerated Transit Capital Award for SFY 2016-2017, PIN No. SAPV.00.001 as follows:

Empire Tractor 638 Route 13 Cortland, NY 13045	\$16,735.00
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Goodrich Implement Johnson City, NY	\$17,980.00
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Powersports Company N8309 Kellom Road Beaver Dam, WI 53916	\$23,063.00
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, AND

WHEREAS, New York State Department of Transportation has approved the quotes and indicated the use of the lowest bidder, NOW THEREFORE BE IT

RESOLVED, that Chairman of the Legislature, upon review and approval by the County Attorney, is hereby authorized to sign an agreement with Empire Tractor, 638 Route 13, Cortland, NY 13045

ON MOTION OF PRICE

AGENDA ITEM NO. 5

Amend 2018 Budget for Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2016-2017 New York State Department of Transportation - Planning Department

WHEREAS, the New York State budget includes \$20 million for the Accelerated Transit Capital (ATC) Program which provides Upstate public transportation providers the flexible use of capital funding to address transit system needs, including the opportunity to use ATC funds to reassign local capital funding to support current year operations, AND

WHEREAS, the ATC funds may be used with a FTA eligible capital project that has a 10 year useful life span which excludes transit studies, preventive maintenance or capital administration expenses, AND

WHEREAS, the amount of the ATC funding available to Cortland County for SFY 2016-2017 is \$57,429 which is based on the share of Statewide Mass Transportation Operating Assistance (STOA) program funding apportioned during State Fiscal Year (SFY) 2016-17, AND

WHEREAS, there is no cost to Cortland County, any required local match would be the responsibility of First Transit, Inc., AND

WHEREAS, Resolution 37-17 authorized the amending of the 2017 budget to reallocated the unspent funds into the 2017 budget, AND

WHEREAS, in order for Cortland County to continue with the New York State Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2016-17 under the New York State Department of Transportation into fiscal year 2018, NOW THEREFORE BE IT

RESOLVED, that the New York State Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2016-17 under New York State Department of Transportation that was not expended under line at the end of 2017 fiscal year that the County Treasurer reallocate the unspent funds into the 2018 budget as follows:

Expense Line			
A56305-52030.16ATC	2016-17 Accelerated Transit Capital		+57,429.
Revenue Line			
A563044.44597.16ATC	2016-17 Accelerated Transit Capital	- 0	-(57,429)

ON MOTION OF PRICE

AGENDA ITEM NO. 6

Amend 2018 Budget for Accelerated Transit Capital (ATC) Program - Grant Funding for SFY 2015-2016 New York State Department of Transportation - Planning Department

WHEREAS, the New York State budget includes \$20 million for the Accelerated Transit Capital (ATC) Program which provides Upstate public transportation providers the flexible use of capital funding to address transit system needs, including the opportunity to use ATC funds to reassign local capital funding to support current year operations, AND

WHEREAS, the ATC funds may be used with a FTA eligible capital project that has a 10 year useful life span which excludes transit studies, preventive maintenance or capital administration expenses, AND

WHEREAS, the amount of the ATC funding available to Cortland County for SFY 2015-2016 is \$33,716 which is based on the share of Statewide Mass Transportation Operating Assistance (STOA) program funding apportioned during State Fiscal Year (SFY) 2015-16, AND

WHEREAS, there is no cost to Cortland County, any required local match would be the responsibility of First Transit, Inc., AND

WHEREAS, Resolution No. 38-17 authorized the amending of the 2017 budget to reallocated the unspent funds into the 2017 budget, AND

WHEREAS, in order for Cortland County to continue with the New York State Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2015-16 under the New York State Department of Transportation into fiscal year 2018, NOW THEREFORE BE IT

RESOLVED, that the New York State Accelerated Transit Capital (ATC) Program Grant Funding for SFY 2015-16 under New York State Department of Transportation that was not expended under line at the end of 2017 fiscal year that the County Treasurer reallocate the unspent funds into the 2018 budget as follows:

Expense Line			
A56305-52030.15ATC	2015-16 Accelerated Transit Capital		+33,716
Revenue Line			
A563044.44597.15ATC	2015-16 Accelerated Transit Capital		-(33,716)

Planning Department

ON MOTION OF PRICE

AGENDA ITEM NO. 7

Amend 2018 Budget - Accept 2017-2018 NYS Office of Parks Recreation and Historic Preservation Snowmobile Trail Development and Maintenance Grant - Planning Department

WHEREAS, Cortland County under Section 27.17 of the New York State Parks, Recreation and Historic Preservation Law prepared a grant application for Snowmobile Trail Development and Maintenance for the period April 1, 2017 to March 31, 2018, AND

WHEREAS, New York State Office of Parks, Recreation and Historic Preservation has awarded Cortland County \$93,080 in grant funding for 2017-2018 Snowmobile Trail Development and Maintenance, AND

WHEREAS, New York State Office of Parks Recreation and Historic Preservation is providing the funding assistance in two payments, the first \$65,156 representing the 70% of the total will be advanced upon the completion the completion of the State Aid Voucher with the remaining \$27,924 representing the 30% of the total will be paid upon completion of the audit for the Phase III documentation being submitted to New York State Office of Parks, Recreation and Historic Preservation, AND

WHEREAS, the County will retain an administration fee of the grant award to retain the actual costs for administration expenses, up to 10%, for the period of April 1, 2017 to March 31, 2018, NOW THEREFORE BE IT

RESOLVED, that the chairman of the Legislature, upon review and approval by the County Attorney, is hereby authorized to accept the grant award in the amount of \$93,080, thus forwarding the New York State Aid Voucher in the amount of \$65,156 representing the first payment of 70% of the total grant award to the Chief Fiscal Officer for signature with the following adjustments to the 2018 budget, AND BE IT FURTHER

RESOLVED, that the 2018 budget be amended as follows:

	<u>Current</u>	<u>Change</u>	<u>Revised</u>
Expense			
A79895-54805.16SNW	\$0	\$93,080	\$93,080
Revenue			
A798943.43989.16SNW	\$0	-(\$93,080)	-(\$93,080)

ON MOTION OF PRICE

AGENDA ITEM NO. 8

Authorize 2018 Agreement - Cortland County and Southern Tier East Regional Planning Development Board - Planning Department

WHEREAS, a proposed agreement between Cortland County and the Southern Tier East Regional Planning Development Board for 2017 in the amount of \$10,000 have been received, AND

WHEREAS, funds for this payment of \$10,000 are included in the 2018 budget in account A80205.54040, NOW THEREFORE BE IT

RESOLVED, that the Chairman of this Legislature, upon review and approval by the County Attorney or Designee, be and hereby is authorized to enter into an agreement for 2018 with the Southern Tier East Regional Planning Development Board.

ON MOTION OF PRICE

AGENDA ITEM NO. 9

Authorize 2018 Agreement - Cortland County and Central New York Regional Planning & Development Board - Planning Department

WHEREAS, resolution 576-00, dated November 29, 2000 authorized the membership of Cortland County on the Central New York Regional Planning & Development Board, AND

WHEREAS, a proposed agreement between Cortland County and the Central New York Regional Planning & Development Board for 2018 in the amount of \$16,254.00 has been received, AND

WHEREAS, funds for this payment are included in the 2018 budget in A80205.54040, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney or Designee, be and hereby is authorized to enter into an agreement for 2018 with the Central New York Regional Planning and Development Board.

Soil & Water Conservation District

DISCUSSION/REPORTS