



Highway Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, November 7, 2017

10:00 AM

Room 304

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
District 3 Thomas P. Hartnett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
District 4 Richard Bushnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
District 10 Gordon Wheelock	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
District 12 Joseph Steinhoff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Chair Charles Sudbrink	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
District 9 Linda Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
District 11 Christopher Newell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

MINUTES

1. Highway Committee - Committee Meeting - Oct 10, 2017 10:00 AM

RESOLUTIONS

Airport

Dwyer Park

Highway Department

ON MOTION OF SUDBRINK

AGENDA ITEM NO. 1

Authorize Supplemental Agreement #1 Blodgett Mills Road Bridge/NYS DOT - Highway Department

WHEREAS, the Cortland County Legislature authorized an agreement with the NYSDOT for the Replacement of the Blodgett Mills Road Bridge (D034824) by resolution 356-14, AND

WHEREAS, the Project for the Blodgett Mills Road Bridge Replacement Project (PIN 375604/D034824 is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-Federal Funds, AND

WHEREAS, the said project is eligible for a reimbursement of up to 15% of the project costs through NYSDOT AID (Marchiselli aid), AND

WHEREAS, the Cortland County Treasurer has established appropriation accounts for the project and revenue accounts for the Local, State and Federal shares to match, using project #2811, AND

WHEREAS, the NYSDOT has issued a Supplemental Agreement to add the Construction Phase funding to the project, AND

WHEREAS, said supplemental agreement does not change the amounts already budgeted in the

Capital Accounts Budget for expenses and revenues, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval as to form by the County Attorney, is hereby authorized to execute said supplemental agreement with the NYSDOT.

ON MOTION OF SUDBRINK

AGENDA ITEM NO. 2

Authorize Supplemental Agreement # 4 Kinney Gulf Road Bridge/NYSDOT Highway Department

WHEREAS, the Cortland County Legislature authorized an agreement with the NYSDOT for the Replacement of the Kinney Gulf Road Bridge (D034299) by resolution 21-14, AND

WHEREAS, the Project for the Kinney Gulf Road Bridge Replacement Project (PIN 375473/D03429) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-Federal Funds, AND

WHEREAS, the said project is eligible for a reimbursement of up to 15% of the project costs through NYSDOT AID (Marchiselli aid), AND

WHEREAS, the Cortland County Treasurer has established appropriation accounts for the project and revenue accounts for the Local, State and Federal shares to match, using project #2808, AND

WHEREAS, the NYSDOT has issued a Supplemental Agreement to add the Construction Phase funding to the project, AND

WHEREAS, said supplemental agreement does not change the amounts already budgeted in the Capital Accounts Budget for expenses and revenues, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval as to form by the County Attorney, is hereby authorized to execute said supplemental agreement with the NYSDOT.

DISCUSSION/REPORTS

Highway Department Vacant Positions

November 2017 Highway Department Report



Highway Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Minutes ~

Tuesday, October 10, 2017

10:00 AM

Room 304

CALL TO ORDER

The meeting was called to order at 10:05 AM by Chair Charles Sudbrink

Attendee Name	Title	Status	Arrived
Thomas P. Hartnett	District 3 - Committee Member	Present	
Richard Bushnell	District 4 - Committee Member	Present	
Gordon Wheelock	District 10 - Committee Member	Present	
Joseph Steinhoff	District 12 - Vice Chair	Present	
Charles Sudbrink	Chair	Present	
Linda Jones	District 9 - Committee Member	Excused	
Christopher Newell	District 11 - Committee Member	Present	
Donnell Boyden	Legislative District 8	Present	
George Wagner	District 15	Present	
Mary Ann Discenza	District 6	Present	
John Troy	District 1	Late	10:35 AM
Karen Howe	County Attorney	Present	
Eric Mulvihill	Clerk, County Legislature	Present	
Philip Krey	Superintendent Highways	Present	
Nick Graziano	Cortland Standard	Present	

MINUTES

Highway Committee - Committee Meeting - Sep 12, 2017 10:00 AM

RESOLUTIONS

Airport

AGENDA ITEM NO. 1 – Authorizing Legal Council for Cortland County and the Cortland County Legislature to Complete Eminent Domain Proceeding - Highway Department - **Approved**

Dwyer Park

Highway Department

AGENDA ITEM NO. 2 – Authorize Extension of State Snow/Ice Control Agreement/Highway Department - **Approved**

Action Items

Approval to Hire - Highay Construction Mechanic

Mr. Sudbrink said this position is currently included in the budget, if this position is filled this will bring the total number of Construction Mechanics to five. Mr. Sudbrink asked Mr. Krey if this position needs to be filled prior to plowing season. Mr. Krey said

Minutes Acceptance: Minutes of Oct 10, 2017 10:00 AM (MINUTES)

yes as this position also serves as a plow driver. Mr. Krey said at the end of October and MEO is retiring which also serves as a plow driver. Mr. Sudbrink said the Legislature has been scrutinizing all employee counts. He believes instead of laying people off the County should hold-off on filling positions. Mr. Krey said delaying the approval to fill this position will be complicated by the fact that new hires require 40 hours of training before they are allowed to allowed to plow. Mr. Krey said he allows will be short handed if any of the other drivers call in sick or if employees resign. Mr. Krey said he believes not filling this position will create a morale problem in his department. Mr. Steinhoff suggested only filling one position. Mr. Krey asked the committee to remember that decision when they receive calls about roads not being plowed in a timely manner. Mr. Krey said in order to receive State reimbursement for plowing of State roads there is a certain level of service that is expected to be maintained. Mr. Krey said a Parts Chaser will be retiring in December and that position will need to be filled, he said 20 people have left his department over the last 3 years all have been filled except a mechanic. Mr. Subrink said we have not studied department costs but the Highway Department has been taking cuts to absorb cost increases in other areas. He said all Departments need to shoulder the burdens as well.

DISCUSSION/REPORTS

Discussion Items

Highway Department Report-October 2017

Mr. Krey provided a budget update, he said revenue and expenses appear to be in line. He said their is a slight lag in invoices and State reimbursements. He said his budget is running slightly above where it was at the same time last year, he attributed the increase to the flooding events that his department responded to in July. Mr. Krey discussed FEMA reimbursement for the July flooding, he does not expect to see any funds until sometime in 2018. Mr. Krey said he expects the funds will cover the cost of overtime, materials, and equipment that were used during the event.

Mr. Krey said he needs a selection committee to evaluate construction inspection firms for the Kinney Gulf Road and Blodgett Mills bridge projects. Mr. Newell and Mr. Steinhoff volunteered to serve on the selection committee.

Mr. Krey discussed a recent letter to the editor that appeared in the Cortland Standard. He said the author incorrectly stated that East River Road was taken from a paved road to a dirt road. He said the road has never been paved, over 25 years a series of patching and oil and stone were the only surface treatments on East River Road. Mr. Steinhoff discussed the complaints he's received regarding the road including speeding vehicles and heavier truck traffic. Mr. Krey suggested no through traffic signage and local traffic signage to address the concerns.

Mr. Sudbrink and Mr. Krey discussed using pavement milling's to pug mill certain roads. Mr. Sudbrink said the finished product of this process very closely resembles pavement but is of better quality than oil and stone treatments.

Mr. Krey said he will be attending a meeting with the FAA to review the Airport Master plan update.

Mr. Krey said initially the Blodgett Mills Bridge project was to be a phased construction project. He said the DOT has agreed to keep it a staged project despite the increased cost of doing so. Mr. Steinhoff expressed his appreciation as a total closure of the bridge would cause a lengthy detour for those living in the area.

ON MOTION OF CHARLES SUDBRINK, CHAIR

AGENDA ITEM NO. 1

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WHEREAS, the NYSDOT has issued a Supplemental Agreement to add the Construction Phase funding to the project, AND

WHEREAS, said supplemental agreement does not change the amounts already budgeted in the Capital Accounts Budget for expenses and revenues, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval as to form by the County Attorney, is hereby authorized to execute said supplemental agreement with the NYSDOT.

ON MOTION OF CHARLES SUDBRINK, CHAIR**AGENDA ITEM NO. 2****Authorize Supplemental Agreement # 4 Kinney Gulf Road Bridge/NYS DOT Highway Department**

WHEREAS, the Cortland County Legislature authorized an agreement with the NYSDOT for the Replacement of the Kinney Gulf Road Bridge (D034299) by resolution 21-14, AND

WHEREAS, the Project for the Kinney Gulf Road Bridge Replacement Project (PIN 375473/D03429) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-Federal Funds, AND

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NOVEMBER 2017 HIGHWAY DEPARTMENT REPORT

Administration

Prepared Resolutions
 Closing out NYSDOT and FAA airport contracts
 2018 Budget Development
 LEPC Meeting
 Town Highway Superintendents Meeting
 Attended FAA Meeting in Long Island
 Local Bridge Conference in Syracuse
 Salt Shed Litigation Meeting
 Conducted Interviews
 Arbitration Hearing
 Budget Update and Overtime: See attached

Projects

Various Bridge Painting - Federal Aid Project - Project will commence in spring of 2018.
Kinney Gulf Rd. Bridge – Federal Aid Project – Advance Detail Plans (ADP) complete. 2018 construction. ROW purchases almost done. Early spring letting
Blodgett Mills Bridge Rehabilitation – Federal Aid Project – Final Design Report submitted to NYSDOT. Anticipated 2018 construction. Met with NYSDOT 10/04/17. Phased construction planned. Early spring letting

2017 Projects:

Road Projects:

July Storm Repairs – Continuing with repairs of July flood damage
East River Road – 3.3 miles (sections 3 & 4) complete
Crains Mills Road – 2.9 miles (entire) complete
Freetown Cross Road – 1.0 mile (section 1) complete
Lincklaen Road – 3.4 miles (entire) complete
Song Mountain Road – 1.2 miles (entire) complete

Bridge and Large Culvert Projects:

Highland Road Bridge – Construction complete
Lower Cincy Willet Road Culvert (slip line) – Construction complete
Freetown Cross Road Culvert (slip line) – Construction complete
Daisy Hollow Road Culvert – Construction complete
Bloody Pond Road – Construction complete

PAVE-NY and EWR Projects:

East River Road – 1.65 miles (section 2) not started – will roll over to 2018 road project
Song Lake Road – 1.30 miles (section 2) complete

BRIDGE-NY Projects:

Chenango Solon Pond Large Culvert Replacement – Received scope and fee from selected design firm. 100% State funded, \$542,000 total project cost. 2018 construction. Kick off meeting with NYSDOT and consultant on October 20.

Staffing

Heavy Equipment Mechanic (1 position) – resignation

Highway Construction Mechanic (2 positions) – One retirement, one resignation. Extended one offer.

HEO (1 position) - resignation

MEO – retirement October 30

Parts Chaser – will not retire in November as originally planned

Equipment

Ordered new bridge crew truck – delivery in mid-November

Ordered second 10-wheel dump truck – delivery in mid-November

Road Maintenance – Continued with roadside mowing, repairing storm damage. Replaced culverts, removed trees, completed driveway tie-ins to road projects. Hauling 1A stone for 2018 surface treating. Trucked millings from Suit-Kote rework on I-81.

Dwyer Park

Dwyer Park – Closed October 15. Lowering lake level starting on October 11.

Airport

FAA ACIP Meeting – Met with FAA offices in Long Island on Oct. 19.

Master Plan Update – Waiting for FAA review of alternatives – expected before end of year.

Jet A Fuel Farm – design ongoing, construction complete next April

Taxilane Reconstruction Design – Grant agreement submitted to FAA for signature

Main Apron Rehabilitation Design – Grant agreement submitted to FAA for signature

New T Hangars – concurrence from NYSDOT to modify drives to new hangars not received in time – will delay work until 2017.

Airport Advisory Committee – will meet in November