



# Budget & Finance Committee

## Committee Meeting

60 Central Ave  
Cortland, NY 13045  
<http://www.cortland-co.org>

~ Minutes ~

Thursday, November 9, 2017

10:00 AM

Room 304

### CALL TO ORDER

| Attendee Name     | Title                                  | Status  | Arrived  |
|-------------------|--|---------|----------|
| John R Troy       | Committee Member                       | Present |          |
| Kevin Whitney     | Chair                                  | Present |          |
| Sandra Price      | Committee Member                       | Present |          |
| George Wagner     | Committee Member                       | Present |          |
| Mary Ann Discenza | Vice Chair                             | Present |          |
| Joseph Steinhoff  | Committee Member                       | Present |          |
| Linda Jones       | Committee Member                       | Present |          |
| Donnell Boyden    | Chairman, County Legislature           | Present |          |
| Richard Bushnell  | District 4                             | Present |          |
| Charles Sudbrink  | District 17                            | Late    | 10:45 AM |
| Eric Mulvihill    | Clerk, County Legislature              | Present |          |
| Karen Spafford    | Director of Real Property Tax Services | Present |          |
| Ralph Canfield    | Treasurer                              | Present |          |
| Annette Barber    | Personnel Director                     | Present |          |
| Karen Howe        | County Attorney                        | Present |          |
| Ron VanDee        | Legislator Elect District 4            | Present |          |
| Nick Graziano     | Cortland Standard                      | Present |          |

### MINUTES

1. Budget & Finance Committee - Committee Meeting - Oct 17, 2017 10:00 AM

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>ACCEPTED [UNANIMOUS]</b>                              |
| <b>MOVER:</b>    | John R Troy, Committee Member                            |
| <b>SECONDER:</b> | Sandra Price, Committee Member                           |
| <b>AYES:</b>     | Troy, Whitney, Price, Wagner, Discenza, Steinhoff, Jones |

### RESOLUTIONS

#### County Treasurer

AGENDA ITEM NO. 1 – Additional Distribution - 2017 3Rd Quarter Sales Tax - Treasurer/Budget and Finance

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                              |
|                  | <b>Next: 11/16/2017 6:00 PM</b>                          |
| <b>MOVER:</b>    | Sandra Price, Committee Member                           |
| <b>SECONDER:</b> | John R Troy, Committee Member                            |
| <b>AYES:</b>     | Troy, Whitney, Price, Wagner, Discenza, Steinhoff, Jones |

AGENDA ITEM NO. 2 – Local Law I of 2017 - Repeal Local Law No. 6 of 2017, a Local Law Overriding Tax Levy Limit for Fiscal Year 2018

**RESULT: APPROVED [UNANIMOUS]**  
**Next: 11/16/2017 6:00 PM**  
**MOVER:** John R Troy, Committee Member  
**SECONDER:** Sandra Price, Committee Member  
**AYES:** Troy, Whitney, Price, Wagner, Discenza, Steinhoff, Jones

**County Administrator**

AGENDA ITEM NO. 3 – Creation of County Sales Tax Sharing Review Committee - Legislature

**RESULT: APPROVED [UNANIMOUS]**  
**Next: 11/16/2017 6:00 PM**  
**MOVER:** George Wagner, Committee Member  
**SECONDER:** Sandra Price, Committee Member  
**AYES:** Troy, Whitney, Price, Wagner, Discenza, Steinhoff, Jones

**Real Property**

AGENDA ITEM NO. 4 – Approve Apportionment of 2018 Cortland County Tax Levy - Real Property

**RESULT: APPROVED [UNANIMOUS]**  
**Next: 11/16/2017 6:00 PM**  
**MOVER:** Sandra Price, Committee Member  
**SECONDER:** John R Troy, Committee Member  
**AYES:** Troy, Whitney, Price, Wagner, Discenza, Steinhoff, Jones

**Director of Budget and Finance**

**Discussion Items**

- 5. Reject/Re-Issue Request for Proposals for Vehicle Maintenance

**RESULT: COMPLETED**

**CONSENT AGENDA**

**Referred from Judiciary & Public Safety Committee**

**Referred from Ag/Planning/Environmental Committee**

**Referred from Health & Human Services**

AGENDA ITEM NO. 1 – Authorize Agreement/Accept Funds - Health Department - Lead Poisoning Prevention Grant

**RESULT: APPROVED [UNANIMOUS]**  
**Next: 11/16/2017 6:00 PM**  
**MOVER:** John R Troy, Committee Member  
**SECONDER:** Sandra Price, Committee Member  
**AYES:** Troy, Whitney, Price, Wagner, Discenza, Steinhoff, Jones

AGENDA ITEM NO. 2 – Authorize Amended Agreement Health Department/Children with Special Needs Program (Contracts for Services)

**RESULT:** APPROVED [UNANIMOUS]  
**Next:** 11/16/2017 6:00 PM  
**MOVER:** John R Troy, Committee Member  
**SECONDER:** Sandra Price, Committee Member  
**AYES:** Troy, Whitney, Price, Wagner, Discenza, Steinhoff, Jones

AGENDA ITEM NO. 3 – Amend Budget - Health Department/Administration (Integrated Cancer Services Program)

**RESULT:** APPROVED [UNANIMOUS]  
**Next:** 11/16/2017 6:00 PM  
**MOVER:** John R Troy, Committee Member  
**SECONDER:** Sandra Price, Committee Member  
**AYES:** Troy, Whitney, Price, Wagner, Discenza, Steinhoff, Jones

AGENDA ITEM NO. 4 – Amend Budget - Transfer to Safety Net - Department of Social Services

**RESULT:** APPROVED [UNANIMOUS]  
**Next:** 11/16/2017 6:00 PM  
**MOVER:** John R Troy, Committee Member  
**SECONDER:** Sandra Price, Committee Member  
**AYES:** Troy, Whitney, Price, Wagner, Discenza, Steinhoff, Jones

**Referred from Building & Grounds Committee**

AGENDA ITEM NO. 5 – Authorize Agreement with Civic Plus - County Website - Information Technology

**RESULT:** APPROVED [UNANIMOUS]  
**Next:** 11/16/2017 6:00 PM  
**MOVER:** John R Troy, Committee Member  
**SECONDER:** Sandra Price, Committee Member  
**AYES:** Troy, Whitney, Price, Wagner, Discenza, Steinhoff, Jones

AGENDA ITEM NO. 6 – Accept Proposal/Authorize Agreement Pleasant Valley Electric, Inc Fire Alarm Monitoring Services, Various County Facilities - Buildings and Grounds Department

**RESULT:** APPROVED [UNANIMOUS]  
**Next:** 11/16/2017 6:00 PM  
**MOVER:** John R Troy, Committee Member  
**SECONDER:** Sandra Price, Committee Member  
**AYES:** Troy, Whitney, Price, Wagner, Discenza, Steinhoff, Jones

**Referred from Personnel Committee**

AGENDA ITEM NO. 7 – Revise Self Insurance Rates - Employees' Health Benefits Program - Cortland County

**RESULT:** APPROVED [UNANIMOUS]  
**Next:** 11/16/2017 6:00 PM  
**MOVER:** John R Troy, Committee Member  
**SECONDER:** Sandra Price, Committee Member  
**AYES:** Troy, Whitney, Price, Wagner, Discenza, Steinhoff, Jones

AGENDA ITEM NO. 8 – Authorize Agreements - Several Agencies - Personnel/Civil Service

**RESULT:** APPROVED [UNANIMOUS]  
**Next:** 11/16/2017 6:00 PM  
**MOVER:** John R Troy, Committee Member  
**SECONDER:** Sandra Price, Committee Member  
**AYES:** Troy, Whitney, Price, Wagner, Discenza, Steinhoff, Jones

**Referred from Solid Waste Committee**

**Referred from Highway Committee**

AGENDA ITEM NO. 9 – Authorize Supplemental Agreement #1 Blodgett Mills Road Bridge/NYS DOT  
- Highway Department

**RESULT:** APPROVED [UNANIMOUS]  
**Next:** 11/16/2017 6:00 PM  
**MOVER:** John R Troy, Committee Member  
**SECONDER:** Sandra Price, Committee Member  
**AYES:** Troy, Whitney, Price, Wagner, Discenza, Steinhoff, Jones

AGENDA ITEM NO. 10 – Authorize Supplemental Agreement # 4 Kinney Gulf Road Bridge/NYS DOT  
Highway Department

**RESULT:** APPROVED [UNANIMOUS]  
**Next:** 11/16/2017 6:00 PM  
**MOVER:** John R Troy, Committee Member  
**SECONDER:** Sandra Price, Committee Member  
**AYES:** Troy, Whitney, Price, Wagner, Discenza, Steinhoff, Jones

**Adjourn**



# Budget & Finance Committee

## Committee Meeting

~ Minutes ~

60 Central Ave  
Cortland, NY 13045  
<http://www.cortland-co.org>

Tuesday, October 17, 2017

10:00 AM

Room 304

### CALL TO ORDER

The meeting was called to order at 10:05 AM by Vice Chair Mary Ann Discenza

| Attendee Name      | Title   | Status  | Arrived |
|--------------------|---|---------|---------|
| John R Troy        | Committee Member                                  | Present |         |
| Kevin Whitney      | Chair   | Excused |         |
| Sandra Price       | Committee Member                                  | Present |         |
| George Wagner      | Committee Member                                  | Present |         |
| Mary Ann Discenza  | Vice Chair  | Present |         |
| Joseph Steinhoff   | Committee Member                                  | Excused |         |
| Linda Jones        | Committee Member                                  | Present |         |
| Donnell Boyden     | Chairman, County Legislature                      | Present |         |
| Gordon Wheelock    | District 10                                       | Present |         |
| Christopher Newell | District 11                                       | Present |         |
| Eric Mulvihill     | Clerk, County Legislature                         | Present |         |
| Wendy Franklin     | Assistant County Attorney                         | Present |         |
| Annette Barber     | Personnel Director                                | Present |         |
| Chris Driscoll     | CSEA  | Present |         |
| Jim Dempsey        | Director Cortland County Convention and Visitor's | Present |         |
| Rob Corpora        | IT Director                                       | Present |         |
| Jack Hess          | Deputy Director - IT                              | Present |         |
| Karen Spafford     | Director of Real Property Tax Services            | Present |         |
| Ralph Canfield     | Treasurer   | Present |         |
| Jacob Deroche      | Cortland Standard                                 | Present |         |

### MINUTES

1. Budget & Finance Committee - Committee Meeting - Sep 19, 2017 10:00 AM

### RESOLUTIONS

#### County Treasurer

AGENDA ITEM NO. 1 – 2017 Third Quarter Sales Tax Distribution - County Treasurer - **Approved**

#### County Administrator

AGENDA ITEM NO. 2 – Designate Tourism Promotion Agency - Cortland County Convention and Visitors Bureau - **Approved**

#### Real Property

#### Discussion Items

Minutes Acceptance: Minutes of Oct 17, 2017 10:00 AM (MINUTES)

3. County Labor Union Leadership to Discuss Potential Areas for Cost Savings and Expense Reduction

Mr. Chris Driscoll the local steward for the CSEA employee union presented a list of options for potential cost saving measures. Ms. Jones thanked Mr. Driscoll for the time and effort that went into the review. Mr. Troy asked how the committee could follow up with the recommendation. Ms. Discenza thanked Mr. Driscoll and said some of the proposals have already been implemented such as Counsel at first arraignment.

## **CONSENT AGENDA**

### **Referred from Judiciary & Public Safety Committee**

AGENDA ITEM NO. 1 – Authorize Agreement - Robin Eastman-Abaya, MD - County Coroners - **Approved**

AGENDA ITEM NO. 2 – Accept 2017-2018 STOP DWI Crackdown Grant Funds - Sheriff's Department - **Approved**

### **Referred from Ag/Planning/Environmental Committee**

AGENDA ITEM NO. 3 – Authorize to Release Partial Payment to Gary and Christine Slade Peaceful Valley Farm Under the NYS Department of Agricultural and Farmland Protection Implementation Grant Contract C800914 - Planning Department - **Approved**

AGENDA ITEM NO. 4 – Amend Resolution 177-17 for Name and Address Change - Authorize Agreement and Summary Order with Matthews Bus Alliance, Inc. - NYS DOT Federal Section 5311 Consolidated Operating and Capital Grant for 2015-2016 Fiscal Years - Contract C003761, Supplement #3 - Cortland County Planning Department - **Approved**

### **Referred from Health & Human Services**

AGENDA ITEM NO. 5 – Authorize Agreement/Accept Funds/Amend Budget Health Department/Administration/Special Programs Breast & Cervical Cancer Early Detection Program - **Approved**

AGENDA ITEM NO. 6 – Amend Budget Health Department Early Intervention - **Approved**

AGENDA ITEM NO. 7 – Amend Contract #161-14 - Cayuga-Seneca Community Action Program - Grant Administration - **Approved**

AGENDA ITEM NO. 8 – Authorize SUNY Cortland Intern Agreement for Cortland County - Child Advocacy Center - **Approved**

AGENDA ITEM NO. 9 – 2017 Child Advocacy Center Budget Modification - **Approved**

AGENDA ITEM NO. 10 – Authorize Agreements 2018 (Several Agencies, Departments, Etc.) - Department of Social Services - **Approved**

AGENDA ITEM NO. 11 – Authorize Agreements Day Care Services -Department of Social Services - **Approved**

AGENDA ITEM NO. 12 – Authorize Agreements Foster Care Services - Department of Social Services - **Approved**

AGENDA ITEM NO. 13 – Authorize Agreements Work Experience Work Sites - Department of Social Services - **Approved**

AGENDA ITEM NO. 14 – Authorize Various Agreements - Area Agency on Aging - **Approved**

AGENDA ITEM NO. 15 – Amend Budget Medicaid - Department of Social Services - **Approved**

**Referred from Building & Grounds Committee**

AGENDA ITEM NO. 16 – Declare Surplus Property - 49 Grant Street (Horizon House) - **Approved**

AGENDA ITEM NO. 17 – Declare Surplus Property - 22 West Court Street (Former Tompkins Cortland Community College Extension Center) - **Approved**

**Referred from Personnel Committee**

AGENDA ITEM NO. 18 – Amend Resolution 259-15 - Annual Legislative Compensation - Cortland County Legislature - **Pulled**

AGENDA ITEM NO. 19 – Amend Resolution 259-15 - Increase Annual Legislative Compensation 1% - Cortland County Legislature - **Pulled**

**Referred from Solid Waste Committee**

**Referred from Highway Committee**

AGENDA ITEM NO. 20 – Authorize Extension of State Snow/Ice Control Agreement/Highway Department - **Approved**

AGENDA ITEM NO. 21 – Authorizing Legal Council for Cortland County and the Cortland County Legislature to Complete Eminent Domain Proceeding - Highway Department - **Approved**

**Executive Session**

**Adjourn**

**EFFECTIVE FOR FEB. 1, 2018  
HEALTH/DENTAL/VISION INSURANCE RATES**

**HEALTH INSURANCE RATES**

**2017 RATES**

Individual           \$ 651.80  
Family               \$1585.41

**2018 RATES** +20%

\$ 782.16  
\$ 1902.49

| <b>Employees</b> | <b>Total Monthly Premium</b> | <b>Employee Monthly Share</b> | <b>County Monthly Share</b> | <b>Employee Share Per Pay Check</b> | <b>County Share Per Pay Check</b> |
|------------------|------------------------------|-------------------------------|-----------------------------|-------------------------------------|-----------------------------------|
| S10              | 782.16                       | 78.22                         | 703.94                      | 36.10                               | 324.89                            |
| S20              | 782.16                       | 156.43                        | 625.73                      | 72.20                               | 288.79                            |
| F10              | 1902.49                      | 190.25                        | 1712.24                     | 87.80                               | 790.26                            |
| F20              | 1902.49                      | 380.50                        | 1521.99                     | 175.62                              | 702.47                            |

**DENTAL INSURANCE RATES – no change**

|        | <b>2017 Rate</b> | <b>2018 Rate</b> | <b>Emp. Mo. Share</b> | <b>County Share</b> | <b>Emp Share/Pay</b> |
|--------|------------------|------------------|-----------------------|---------------------|----------------------|
| Single | 12.00            | 12.00            | 6.00                  | 6.00                | 2.78                 |
| Family | 48.00            | 48.00            | 42.00                 | 6.00                | 18.76                |

**VISION INSURANCE RATES – no change**

|        | <b>2017 Rate</b> | <b>2018 Rate</b> | <b>Emp. Mo. Share</b> | <b>County Share</b> | <b>Emp Share/Pay</b> |
|--------|------------------|------------------|-----------------------|---------------------|----------------------|
| Single | 3.25             | 3.25             | 1.63                  | 1.63                | 0.75                 |
| Family | 13.00            | 13.00            | 11.37                 | 1.63                | 5.00                 |

**COBRA INSURANCE MONTHLY**

|        | <b>HEALTH</b> | <b>DENTAL</b> | <b>VISION</b> |
|--------|---------------|---------------|---------------|
| Single | 797.80        | 12.24         | 3.31          |
| Family | 1940.54       | 48.96         | 13.26         |

**RETIREES (Medicare rates subject to change)**

|                  |                         |                  |                          |
|------------------|-------------------------|------------------|--------------------------|
| S10% w/o MC      | \$78.22 - 0 = 78.22     | F10% w/o MC      | 190.25 - 0 = 190.25      |
| S10% w/ MC       | 78.22 - 104.90 = 0      | F10% w/MC        | 190.25 - 104.90 = 85.35  |
| S10% w/MC (2016) | 78.22 - 121.80 = 0      | F10% w/MC (2016) | 190.25 - 121.80 = 68.45  |
| S10% w/MC (2017) | 78.22 - 134.00 = 0      | F10% w/MC (2017) | 190.25 - 134.00 = 56.25  |
| S20% w/o MC      | 156.43 - 0 = 156.43     | F20% w/o MC      | 380.50 - 0 = 380.50      |
| S20% w/ MC       | 156.43 - 104.90 = 51.53 | F20% w/MC        | 380.50 - 104.90 = 275.60 |
| S20% w/MC (2016) | 156.43 - 121.80 = 34.63 | F20% w/MC (2016) | 380.50 - 121.80 = 258.70 |
| S20% w/MC (2017) | 156.43 - 134.00 = 22.43 | F20% w/MC (2017) | 380.50 - 134.00 = 246.50 |

| <b>SURVIVORS</b>   | <b>TOTAL PREMIUM/MO.</b> | <b>MEDICARE PART B/<br/>COUNTY SHARE</b> | <b>SURVIVOR'S<br/>MONTHLY SHARE</b> |
|--------------------|--------------------------|--|-------------------------------------|
| Single w/o MC      | 782.16                   | 0  | 782.16                              |
| Single w/MC        | 782.16                   | 104.90                                   | 677.26                              |
| Single w/MC (2016) | 782.16                   | 121.80                                   | 660.36                              |
| Single w/MC (2017) | 782.16                   | 134.00                                   | 648.16                              |

Attachment: 2018INSURANCERATES (4936 : Revise Self Insurance Rates 2018)