



Health & Human Services Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Thursday, January 10, 2019

10:00 AM

Room 304

Call to Order

Attendee Name	Present	Absent	Late	Arrived
Board Member Donnell Boyden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Sandra Price	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Ronald J. Van Dee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Ann Homer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Michael K. Barylski	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Joan Coombs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Dec 6, 2018 10:00 AM

Receive and File

Resolutions

Health Department

ON MOTION OF VAN DEE

AGENDA ITEM NO. 1

Authorize Agreement/Accept Funds Health Department/Environmental Health (Rabies Program)

WHEREAS, the Cortland County Health Department has been awarded \$44,556 from the New York State Department of Health to continue the Rabies Program for the period 4/1/19-3/31/22, Contract #T33986GG, AND

WHEREAS, for the period of 4/1/19-3/31/20, the contract awarded the Cortland County Health Department \$14,852, AND

WHEREAS, these funds will be used to continue to provide human rabies treatment, specimen collection, pet vaccination clinics, and education and prevention activities, AND

WHEREAS, funds have already been budgeted in the 2019 County budget, NOW THEREFORE
BE IT

RESOLVED, that the Chairman of the County Legislature, upon review and approval by the County Attorney or Designee and subject to appropriation of funding by the Legislature, are hereby authorized and directed to sign an agreement with New York State Department of Health to accept these funds.

Discussion Items

Area Agency on Aging

Workforce Development

Social Services

Health Department

Youth Services

Child Advocacy Center

Veteran's Services Agency

Mental Health

Approval to Hire

1. Approval to Hire - Social Welfare Examiner Trainee - Social Services
2. Approval to Hire - Licensed Clinical Social Worker - Mental Health
3. Approval to Hire - Medical Services Clerk - Mental Health
4. Approval to Hire - Mental Health Program Aide - Mental Health

Adjournment



Health & Human Services Committee

Committee Meeting

~ Minutes ~

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

Thursday, December 6, 2018

10:00 AM

Room 304

Call to Order

The meeting was called to order at 10:00 AM by Vice Chair Ronald J. Van Dee

Attendee Name	Title	Status	Arrived
Donnell Boyden	Board Member	Excused	
Sandra Price	Board Member	Present	
Mary Ann Discenza	Chair	Excused	
Ronald J. Van Dee	Vice Chair	Present	
Ann Homer	Board Member	Present	
Michael K. Barylski	Board Member	Present	
Joan Coombs	Board Member	Present	

Minutes Approval

1. Health & Human Services Committee - Committee Meeting - Nov 8, 2018 10:00 AM
2. Health & Human Services Committee - Special Meeting - Nov 29, 2018 4:15 PM

Receive and File

Resolutions

Area Agency on Aging

AGENDA ITEM NO. 1 – Appoint/Recertify Older Americans Act Advisory Council Members - **Approved**

AGENDA ITEM NO. 2 – Accept Bids/Authorize Purchase - Area Agency on Aging/Nutrition - Miscellaneous Groceries and Frozen Foods - **Approved**

Social Services

AGENDA ITEM NO. 3 – Social Services Budget Transfer - Family Assistance - **Approved**

AGENDA ITEM NO. 4 – Social Services Budget Transfer - Child Care - **Approved**

Health Department

AGENDA ITEM NO. 5 – Budget Modification Health Department/ Jacobus Center for Reproductive Health (State Grant) - **Approved**

AGENDA ITEM NO. 6 – Authorize Agreement/Accept Funds Health Department - Lead Poisoning Prevention Grant - **Approved**

Minutes Acceptance: Minutes of Dec 6, 2018 10:00 AM (Minutes Approval)

AGENDA ITEM NO. 7 – Authorize Agreement Health Department/Environmental Health (Hearing Officer Services) - **Approved**

AGENDA ITEM NO. 8 – Appoint Member Designee Cortland County Board of Health - **Approved**

AGENDA ITEM NO. 9 – Appoint Member Cortland County Board of Health (Nicole Villapiano, M.D.) - **Approved**

AGENDA ITEM NO. 10 – Budget Modification Health Department/ Jacobus Center for Reproductive Health (State Grant) - **Approved**

AGENDA ITEM NO. 11 – Authorize Agreement/Accept Funds - Cayuga/Cortland/Tompkins County Cancer Services Program - Health Department - **Approved**

Mental Health

AGENDA ITEM NO. 12 – Amend 2018 Mental Health Department Professional Services Budget to Fund Patient Treatment Expense - Mental Health Department - **Approved**

Discussion Items

Area Agency on Aging

Ms. Haskins reported the Medicare enrollment period ends tomorrow and that of 627 requests the office has processed 573. She was able to obtain extra assistance. Ms. Haskins expressed concern that local providers are changing medical groups. She spoke of a need to have an advanced plan received and changes by the providers could impact coverage. There is also another period of January through March to change plans.

There have been 448 applications for HEAP with 301 processed.

Meals on Wheels has had an increase in requests. There are 9 individuals waiting to be seen for the required assessment prior to service.

There will be a compliance visit on the 13th and 14th to review records to ensure they are being completed correctly.

The Cortland Senior Center will be utilizing the Thanksgiving Dinner that was canceled for the holiday meal on December 19th.

Ms. Haskins expressed appreciation to Mr. Sudbrink, Highway Superintendent, for the loan of a vehicle to cover a route.

An inspection of the Ansul fire system was out of compliance and is in the process of being replaced.

Workforce Development

Ms. Wheaton spoke of an increase in the number of job fairs. She will be working with the Chamber of Commerce, local businesses, etc. to showcase the job fairs. In addition, she has been connecting with individuals that were not able to attend previously to discuss what can be done to improve employment.

Ms. Wheaton said there are staff changes at the Center; Ms. Buggs has taken the position of Grants Administrator and a former staff member will be taking her position.

Social Services

Ms. Monroe reported the Right to Age documents are now in their second revision and has not yet received approval. She believes this is the same throughout the state. When the document is approved the hiring process will begin.

The foster children's holiday party will be December 21. Donated gifts will be provided as well as information on preventative services.

Ms. Monroe transferred some money from the SNAP program to allow new flooring in several areas previously carpeted. She expressed appreciation to the Buildings and Grounds Department staff member Mr. Pankhurst who moved all furniture and equipment to accomplish the task.

Health Department

Ms. Feuerherm reported the Department of Environmental Conservation has finally responded to the Petroleum Bulk Tank Storage application; there were minor changes to be made and she anticipates full approval shortly. She has done an updated cost analysis of environmental health permit fees and will have a resolution to increase the amount to cover actual at-cost expense.

Mr. Barylski spoke of information the department will provide in McGraw relating to radon testing and invited members of the committee and public to attend.

Youth Services

Ms. Smith reported all contracts have been received. The 2019 notice will go out to organizations as well as a posting on Facebook. The next year cycle will be for three years.

Child Advocacy Center

Ms. Beard reported on building a health relationship program that teaches prevention and safety to children. This will start in January and targeted to preschool and elementary youth.

Ms. Beard would like to set a time to provide a tour of her department.

Ms. Beard spoke of child sex trafficking and noted that although there has not been any identified cases in the County there may be some unknown. She will be bringing forward more information on the topic in the future. Ms. Smith noted sometimes there are other factors such as housing and other reasons that the information is not coming forward; it is important to help these individuals whether they disclose the information or not.

Fund raising is continuing and although an application for funding was not awarded there is approximately \$1,000 raised to help with programs.

Donations will be accepted at the Holiday Hoot Ugly Sweater function.

Suggestions were made to Ms. Beard with regard to potential fund raising or donated items.

Veteran's Services Agency

1. Proposed Veterans Emergency Fund Policy - Veterans Services

Mr. Timmons said the policy is in response to concerns for the emergency fund process provided to veterans. The new policy will provide the backup for requests. Ms. Homer suggested travel be clarified. Mr. Timmons said a suggestion received was for a gas card that would limit the use of funds strictly for travel. He is also considering gift/grocery cards as well.

It was noted that the vacant position has not yet been filled.

Mental Health

Mr. Thayer said the department now has full medical staff and he appreciated the support shown for his requests.

There will be a collaborative Community Services Board meeting on December 11 in room 302 at 3:00 p.m. At that time the County plan that includes new initiatives and agency informaoin.

Approval to Hire

1. Approval to Hire - Caseworker - Department of Social Services
2. Approval to Hire - RPN - Nurse - Health Department

Executive Session

MOVED by Mr. Barylski, seconded by Ms. Price, and unanimously adopted by voice vote, to enter into an executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. MOTION CARRIED.

Adjournment

The meeting was closed at 10:53 AM