



# Budget & Finance Committee

## Committee Meeting

60 Central Ave  
Cortland, NY 13045  
<http://www.cortland-co.org>

### ~ Agenda ~

Tuesday, April 17, 2018

11:00 AM

Room 304

### CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Board Member Thomas P. Hartnett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice Chair Kevin Whitney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Committee Chair, George Wagner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Mary Ann Discenza	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Linda Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Christopher Newell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Paul Heider	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

### MINUTES

Budget & Finance Committee - Committee Meeting - Mar 13, 2018 11:00 AM

### Presentation From Cortland County Convention and Visitor's Bureau

### OLD BUSINESS

### ON MOTION OF WAGNER

### AGENDA ITEM NO. 1

#### Authorizing Transfer of Unspent 2017 Occupancy Tax Funds to Dwyer Memorial Park Repair Reserve Account - Buildings and Grounds

WHEREAS, Resolution No. 436-17 authorized the establishment of a dedicated reserve fund to cover the cost repairs and labor for needed repairs at Dwyer Memorial Park, AND

WHEREAS, there is currently \$9,232.82 in unspent 2017 Occupancy tax funds, AND

WHEREAS those funds will continue to remain unused in the Occupancy Tax Fund, AND

WHEREAS the Dwyer Memorial Park supports tourism efforts in Cortland County hosting a number of events and attractions throughout the year, AND

WHEREAS, there is limited funding available to support ongoing repairs and maintenance of the park and related facilities, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby directs the County Treasurer to transfer the unexpended 2017 Occupancy allocation funds to account A64105.54859 Dwyer Park Memorial Repair Reserve Account.

### ON MOTION OF WAGNER

### AGENDA ITEM NO. 2

#### Reaffirm 2017 Occupancy Tax Fund Allocations for Marathon Maple Festival United Way, and Cortland Main Street Music Series - Treasurer's Office

WHEREAS the Cortland County Legislature adopted Resolution No. 409-16 which authorized the allocation of County Occupancy tax funds to various organizations and agencies, AND

WHEREAS, The organizers of Marathon Maple Festival the United Way Triathlon, and the Cortland Main Street Music Series experienced difficulty providing the required contractual and supporting documentation to access their respective allocations, AND

WHEREAS, the 2017 fiscal year has ended and the accounts have been closed, AND

WHEREAS not receiving these funds will create a financial hardship for these events, AND

WHEREAS, the Cortland County Legislature supports these events and wishes to provide the funds that were allocated and designated in Resolution No. 409-16, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature directs the Cortland County Treasurer to expense the funds to the Marathon Maple Festival, United Way and the Cortland Main Street Music Series as prescribed in Resolution No. 409-16 and that the Occupancy fund totals be adjusted to reflect the transactions.

## **RESOLUTIONS**

### **County Treasurer**

#### **ON MOTION OF WAGNER**

#### **AGENDA ITEM NO. 1**

##### **1St Quarter 2018 Sales Tax Distribution - Budget & Finance / County Treasurer**

WHEREAS, the Cortland County Board of Legislators adopted resolution No. 260-15, related to the distribution of Sales Tax from the County to the Local municipalities, with appropriate offsets of the Radio Project and Sales Tax Credits towards Property Taxes, AND

WHEREAS, the 2018 first quarter sales tax information was provided by the NYS Comptroller showing a total collection for first quarter 2018 to be \$6,911,007.08 (minus the Emergency Communications project payment -\$62,811.12, the total amount available for distribution is \$6,848,195.96), AND

WHEREAS, Cortland County receives \$3,663,784.84 (53.5%) of the total quarterly distribution, AND

WHEREAS, respective payments are now ready for disbursement, NOW THEREFORE BE IT

RESOLVED, that Cortland County Legislature authorizes the County Treasurer to release sales tax payments for the first quarter of 2018 as so stated below from account # A19855.54101 in either the form of a county check or by direct bank transfer as per the request of the receiving municipality:

Municipality	Distribution Amount Pre-Tax Credit	Applied Tax Credits	Net Distribution After Tax Credits Applied
Cortland, City of	\$1,206,309.72	\$0	\$1,206,309.72
Cincinnatus, Town of	\$58,016.76	\$0	\$58,016.76
Cortlandville, Town of	\$588,375.28	\$0	\$588,375.28
Cuyler, Town of	\$53,178.13	(\$53,178.13)	\$0.00
Freetown, Town of	\$41,123.51	\$0	\$41,123.51
Harford, Town of	\$70,207.29	(\$70,000.00)	\$207.29
Homer, Town of	\$214,277.78	\$0	\$214,277.78
Homer, Village of	\$154,582.85	\$0	\$154,582.85

Lapeer, Town of	\$88,317.79	(\$88,317.79)	\$0.00
Marathon, Town of	\$66,436.27	(\$30,000)	\$36,436.27
Marathon, Village of	\$34,970.91	\$0	\$34,970.91
McGraw, Village of	\$27,033.27	\$0	\$27,033.27
Preble, Town of	\$106,076.87	\$0	\$106,076.87
Scott, Town of	\$64,733.69	\$0	\$64,733.69
Solon, Town of	\$53,891.13	(\$53,891.13)	\$0.00
Taylor, Town of	\$31,466.44	(\$20,000)	\$11,466.44
Truxton, Town of	\$79,086.50	(\$79,086.50)	\$0.00
Virgil, Town of	\$193,764.69	(\$65,000)	\$128,764.69
Willet, Town of	\$52,562.22	\$0	\$52,562.22
TOTAL	\$3,184,411.10	(\$459,473.55)	\$2,724,937.55

**ON MOTION OF WAGNER**

**AGENDA ITEM NO. 2**

**Authorize Renewal of Contract - Property Tax Collection Software - ATC Taxes - Treasurer's Office**

WHEREAS, Cortland County currently utilizes a Real Property Tax Software to provide necessary reports for auditing, current and accurate parcel payment status on parcels which have relevies, fees or interest, and support in a timely manner, AND

WHEREAS, the Real Property Tax Collection software is the primary tool for the loading, balancing, reporting, and auditing of property tax collection for Cortland County, AND

WHEREAS, following extensive review of the limited alternative Real Property Tax Software utilized within NYS counties and the municipalities within Cortland County Resolution No. 371-16 authorized a contract with ATC Taxes, Binghamton, NY, to replace and convert the real property information as well as provide support services, AND

WHEREAS, the initial contract with this sole-service provider expired on October 31, 2017 and it is desired to extend the contract period for support and maintenance of this software, AND

WHEREAS, this program is critical for the collection of county, municipal, and school taxes as well as preparation for the real property foreclosure process, AND

WHEREAS, it is desirable to utilize some of the net proceeds of the foreclosure auction to offset the cost of this software, NOW THEREFORE BE IT

RESOLVED that the Cortland County Legislatures authorizes the Chairman of the Board of Legislature to sign said contract, upon the review and approval of the County Attorney or designee, AND BE IT FURTHER

RESOLVED, that the 2018 contract payment be paid from the following accounts:

DECREASE:

A13255.54015	Maintenance Agreement & Repair	\$30,500
	General Fund	\$ 4,450

, AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature authorizes the establishment of an ACT Tax Collection Maintenance and Repair Reserve Account A13255.54015.ACT, AND BE IT FURTHER

RESOLVED, that the Cortland County Legislature further authorizes the County Treasurer to

deposit the net foreclosure auction proceeds into the account in the years 2018, 2019, and 2020.

**ON MOTION OF WAGNER**

**AGENDA ITEM NO. 3**

**Reaffirm Agreement with Auctioneer for Sale of Foreclosed Properties - Treasurer's Office**

WHEREAS, in February 2017 the Treasurer's Office of Cortland County advertised for bids for Auctioneer services for the auction of In Rem Foreclosures, Index 15-665 and Index 16-703, AND

WHEREAS, sealed bids were opened on March 24, 2017 at 12:30 p.m. at the Office of the Clerk of the Legislature, AND

WHEREAS, the Treasurer's Office received proposals from the following New York State licensed auctioneers:

Bidder	Buyers Premium	County's Cost
Absolute Auctions & Realty, Inc. d/b/a NYSAuctions.com 45 South Avenue, P.O. Box 1739 Pleasant Valley, NY 12569	10% or 11%	\$0
Brzostek's Real Estate Auction Co., Inc. No Premium quoted 80 Smokey Hollow Road Baldwinsville, NY 13027		\$0
Mel Manasse & Son Auctioneers 12 Henry Street Whitney Point, NY 13862	7.5%	\$0
Z & R Auction Co. 4716 NYS Route 41 Cortland, NY 13045	5.95%	\$0

WHEREAS, the Cortland County Legislature adopted Resolution 194-17 which accepted Mel Manasse and Sons Auctioneers as the lowest qualified bidder, NOW THEREFORE BE IT

RESOLVED, that in accordance with the recommendation of the Cortland County Treasurer the Cortland County Legislature hereby affirms the Auctioneer agreement to the lowest qualified bidder being Mel Manasse & Son Auctioneers, 12 Henry Street, P.O. Box 738, Whitney Point, N.Y. 13862, for the auction of In Rem Foreclosures for the year 2016.

**ON MOTION OF BOYDEN**

**AGENDA ITEM NO. 4**

**2018 - First Half Mortgage Tax Distribution - County Treasurer**

WHEREAS, that the apportionment of the current mortgage tax monies including the Base Amount as reported by NYS Department of Taxation and Finance for the period listed of October 1, 2017 through March 31, 2018, as submitted by the Cortland County Clerk to the Budget and Finance Committee, be approved as per NYS Law, NOW THEREFORE BE IT

RESOLVED, that the County Treasurer is hereby authorized to make apportioned mortgage tax payments to each of the listed tax districts within the County of Cortland as shown below upon approval of the full board, either by check or by electronic bank deposit based on the request of the receiving municipality:

**MORTGAGE TAX FOR 2018**

**FIRST HALF 2018**

<b>APPORTIONMENT</b>	<b>Article 11</b>	<b>Section 261 (3)</b>	<b>Distribution Amount</b>
<b>2017 CORTLAND COUNTY</b>			<b>\$263,363.16</b>
<b>10/01/17 - 03/31/18</b>			
Cortland, City of			\$101,578.03
Cincinnati, Town			\$3,866.53
Cortlandville, Town	96.89%		\$51,848.54
McGraw, Village	2.79%		\$1,493.01
Homer, Village	.32%		\$171.24
<b>Cortlandville, Total</b>	<b>100.00%</b>		<b>\$53,512.79</b>
Cuyler, Town of			\$1,756.34
Freetown, Town			\$1,732.72
Harford, Town			\$5,128.01
Homer, Town	56.66%		\$26,343.32
Homer, Village	43.34%		\$20,150.37
<b>Homer, Town Total</b>	<b>100.00%</b>		<b>\$46,493.69</b>
Lapeer, Town of			\$3,829.93
Marathon, Town	63.81%		\$3,013.82
Marathon, Village	36.19%		\$1,709.29
<b>Marathon, Total</b>	<b>100.00%</b>		<b>\$4,723.11</b>
Preble, Town of			\$5,913.15
Scott, Town of			\$4,519.70
Solon, Town of			\$2,006.70
Taylor, Town of			\$3,373.58
Truxton, Town of			\$3,708.94
Virgil, Town of			\$14,259.84
Willet, Town of			\$6,960.10
<b>GRAND TOTALS</b>			<b>263,363.16</b>

**ON MOTION OF WAGNER**

**AGENDA ITEM NO. 5**

**Create Temporary Fiscal Officer - Treasurer's Office**

WHEREAS, the needs of the County will be better served by creating one full time temporary position with benefits until December 31, 2018 of Fiscal Officer in the Treasurer's Office, AND

WHEREAS, the Budget and Finance committee recommends the creation of this position, NOW THEREFORE BE IT

RESOLVED, that one full time temporary with benefits until December 31, 2018 position of Fiscal Officer in the Treasurer's Office (Management Compensation Plan Grade 10, \$42,034-51,141/YR), be created with permission to fill with no posting required effective April 26, 2018, at 12:01 A.M., which is paid out of Account #A13255.51005.

**County Administrator**

**Endorsing Amendment to the Tompkins Cortland Community College Child Care Center Project**

WHEREAS, the Cortland County Legislature adopted Resolution No. 245-16 on June 23, 2016, which approved the Tompkins Cortland Community College’s Child Care Center Project in the amount of \$4,000,000.00, AND

WHEREAS, there is a need to increase the project budget by \$732,000.00 for a new total of \$4,732,000.00, AND

WHEREAS, the College has secured additional funds through private donations and unallocated SUNY Construction Fund dollars, AND

WHEREAS, the amended funding for this project will be as follows:

\$1,000,000	State Grants
\$1,732,000	SUNY Capital Project Funds
\$2,000,000	Private Funds Already Received (Local Share)

, NOW THEREFORE BE IT

RESOLVED, that the county sponsors do hereby approve Tompkins Cortland Community College’s Amendment to the Child Care Center Project, AND BE IT FURTHER

RESOLVED, this Legislature does hereby recognize that the Local Share (Cortland County and Tompkins County) has already been secured through private donations as referenced above, AND BE IT FURTHER

RESOLVED, that Tompkins Cortland Community College will submit appropriate applications and information necessary for approval and funding to the State University of New York for the Amendment to the Child Care Center Project, AND BE IT FURTHER

RESOLVED, that this Resolution shall become effective upon the adoption of a concurrent resolution by the Tompkins County Legislature.

**Authorize Agreement/Funding - Business Development Corporation**

WHEREAS, it has been the custom and practice of the County to provide funding to the Business Development Corporation to promote and enhance economic development in Cortland County, NOW THEREFORE BE IT

RESOLVED, that in the next succeeding four (4) years (January 1, 2019 to December 31, 2022), following the submission of a budget by the Business Development Corporation to the County for review, the County shall fund the Business Development Corporation in the following amounts:

2019 - \$442,364 (0%)
2020 - \$448,999 (1.5%)
2021 - \$455,733 (1.5%)
2022 - \$462,569 (1.5%)

, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature is hereby authorized and directed to enter into

an agreement, upon review and approval by the County Attorney, with the Cortland County Business Development Corporation in accordance with the above.

**ON MOTION OF WAGNER**

**AGENDA ITEM NO. 8**

**2018 Occupancy Tax Additional Distribution Allocation**

WHEREAS, the Cortland County Convention and Visitor Bureau's Occupancy Tax Allocation Committee met in October 2017 to review applications for use of occupancy tax funding and has recommend that certain amounts of funding be made available to the agency's that sought funding, AND

WHEREAS, that recommendation has been presented to the Legislature's Budget & Finance Committee for review and consideration, AND

WHEREAS, Local Law No.4 of 1987 requires that 90% of the Occupancy Tax Funds collected in the prior year be allocated for Tourism and promotion, AND

WHEREAS, Resolution No. 437-17 provided a distribution of funds, however, did not take into account the shift in support in 2016 for the Historical Society, 1890 House, CNY Living History Center, and Lime Hollow Nature Center from the General Fund to utilization of occupancy tax funding, AND

WHEREAS, the lack of the additional support at this time would cause a financial hardship, AND

WHEREAS there are Occupancy Tax Administrative funds available that would resolve the shortfall, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Treasurer is hereby authorized to make payments to each of the listed agencies as shown below, either by check or by electronic bank deposit based on the request of the agency, AND BE IT FURTHER

RESOLVED that the Cortland County Treasurer is authorized to allocate funds in the 2018 adopted budget to reflect the additional funds shall be taken from the County's Administrative Share (10%) of Occupancy Tax in account A641041.41113:

2018 Additional Budget Allocation

A64105.54824	1890 House	\$11,500
A64105.54826	Historical Society	\$18,500
A64105.54841	CNY Living History	\$14,000
A64105.54851	Lime Hollow Nature Center	\$13,000
A64105.54831	Chamber of Commerce Fireworks	\$5,000

Total Additional 2018 Disbursement = \$62,000

, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer is allowed to disburse from the 2018 budget to the respective listed agencies an amount not to exceed what has been allocated per agency, based on the above listed agencies securing a signed contract with Cortland County and presentation of approved, eligible invoices.

**Real Property**

**Discussion Items**

9. Solar Exemption Options

10. Access to Independence Request for Funding to Support Grant Application for Substandard Housing Assessment

## **CONSENT AGENDA**

### **Referred from Judiciary & Public Safety Committee**

#### **ON MOTION OF WHITNEY**

#### **AGENDA ITEM NO. 1**

##### **LexisNexis CrashLogic - Sheriff's Office**

WHEREAS, LexisNexis CrashLogic, Law Enforcement Associates Coplogic, 1000 Alderman Drive Alpharetta, Georgia 30005 and the Cortland County Sheriff's Office, 54 Greenbush Street Cortland, NY would like to enter into an agreement, AND

WHEREAS, LexisNexis will provide an online service for the public to access accident reports, AND

WHEREAS, LexisNexis provides an online service for the Sheriff's Office employees to access special investigative tools to enhance their performance of the services at the Sheriff's Office, AND

WHEREAS, LexisNexis is to provide this online service at no cost to Cortland County, AND

WHEREAS, Cortland County will receive revenues from the online use by the public of this service, AND

WHEREAS, the effective date of this agreement will be on and after April 27, 2018, NOW THEREFORE IT

RESOLVED, the Cortland County Sheriff's Office accepts the agreement and the funds generated by the online services provided by LexisNexis and that the 2018 budget is amended to reflect the acceptance of these funds with the following:

REVENUE:	A311042.41510	Civil Fees
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, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, and the Sheriff of Cortland County upon review and approval by the County Attorney or designee, be and hereby is authorized to sign an agreement for online services provided by LexisNexis.

#### **ON MOTION OF WHITNEY**

#### **AGENDA ITEM NO. 2**

##### **Authorize Purchase Contract - Fiber Optic Connections**

WHEREAS, Cortland County's existing 911 systems, which are the primary component for handling emergency service calls, does not provide the desired redundancy and fail over functionality of its computer systems, AND

WHEREAS, the Information Technology Department has advertised and received the following proposals for Outside Plant Fiber Optic Infrastructure installation to enhance the data connection between the Network Operations Center (NOC) located in the County Office Building and the Backup E911 Center located in the Regional Training Center, AND



WHEREAS the bids for the desired network improvements are as follows:

Contractor	Bid
Eastcom	\$69,102.00
1090 County Rd. 37	
Central Square, NY 13036	
(315) 668-7707	
Celerity	\$71,500.00
3500 Am Dr.	
Quakertown, PA 18951	
(215) 538-1600	

, AND

WHEREAS, the lowest responsible proposal received for Outside Plant Fiber Optic Infrastructure installation was from Eastcom Utility Contractors, 1092 County Road 37, Central Square, New York 13036, AND

WHEREAS Eastcom is a NYS certified WBE contractor, which is a requested goal of the NYS grant funding, AND

WHEREAS the expenses will come from A30205.52015.18HSG, AND

WHEREAS, funds allocated under the grant award to Cortland County's Department of Emergency Response & Communications, resolution from the NYS Department of Homeland Security Office of Interoperable Emergency Communications, in the amount of \$978,349 allow for this expense and the net county cost is zero, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign the contract with Eastcom in the amount of \$69,102.00.

**ON MOTION OF WHITNEY**

**AGENDA ITEM NO. 3**

**Accept 2017 PSAP Operations Grant Award - Department of Emergency Response & Communications**

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$137,308, resulting in no new county costs, in support of Public Safety Answering Point operations, AND

WHEREAS, the fiscal period for this grant is January 1, 2018 to December 31, 2018, with no extensions allowed by NYSDHSES, THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2018 budget is amended as follows:

		Current	Change	Revised
A302043.43306.17PSP	DHSES Grant	0	-(137,308)	-(137,308)
A30205.52015.17PSP	Technical Equipment	0	137,308	137,308

, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$137,308.

**ON MOTION OF WHITNEY**

**AGENDA ITEM NO. 4**

**Accept 2017 NYS OIEC SICG Grant Award - Department of Emergency Response & Communications**

WHEREAS, the New York State Department of Homeland Security and Emergency Services (NYS DHSES) has awarded the Cortland County Department of Emergency Response and Communications a grant in the amount of \$978,349, resulting in no new county costs, in support of Statewide Interoperable Communications Grant sustainment, AND

WHEREAS, the fiscal period for this grant is January 1, 2018 to December 31, 2019, with no extensions allowed by NYS DHSES, THEREFORE BE IT

RESOLVED, that Cortland County Department of Emergency Response and Communications is hereby directed to expend the grant funds according to the stated grant guidance, AND BE IT FURTHER

RESOLVED, that the 2018 budget is amended as follows:

	Current	Change	Revised
A302043.43306.18HSG DHSES Grant	0	-\$978,349	-\$978,349
A34105.51005.18HSG Salary	0	\$16175	\$16175
A34105.58020.18HSG Retirement	0	\$2955	\$2955
A34105.58030.18HSG FICA	0	\$1300	\$1300
A34105.58040.18HSG Workers Comp	0	\$400	\$400
A34105.58060.18HSG Insurance	0	\$3500	\$3500
A34105.58062.18HSG Dental Insurance	0	\$15	\$15
A34105.58065.18HSG Vision Insurance	0	\$4	\$4
A30205.52015.18HSG Technical Equipment	0	\$954,000	\$954,000

, AND BE IT FURTHER

RESOLVED that any unspent funds at the end of the 2018 fiscal year will be presented in a board resolution to be reallocated to the 2019 Fiscal Year, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney or her designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the New York State Department of Homeland Security and Emergency Services at an amount not to exceed \$978,349.

**ON MOTION OF WHITNEY**

**AGENDA ITEM NO. 5**

**Create County Police Officer (Deputy Sheriff) - Sheriff's Department**

WHEREAS, the safety and security needs of the public and employees of Cortland County will be better served by assigning one additional full-time position of County Police Officer (Deputy Sheriff) to secure the Cortland County Office Building, AND

WHEREAS, the funding needed for the full-time position will be provided through the

Department of Social Services and will be paid from Account A60105-54083, NOW THEREFORE BE IT

RESOLVED, that one full-time position of County Police Officer (Deputy Sheriff) (CPAC, \$19.1813-\$30.6856/HR, competitive class) be created and permission to fill is granted in the Sheriff's Department effective 12:01AM April 27, 2018.

**ON MOTION OF WHITNEY**

**AGENDA ITEM NO. 6**

**Budget Modification Funding Part Time Officer County Office Building Security-Cortland County Sheriff's Department**

WHEREAS, a need for additional security has been identified in the Cortland County Office Building to provide for a safe environment for both staff and the public, AND

WHEREAS, to fully support the increased safety and security protocols within the Cortland County Office Building and keep related expenses under control, there is the need to utilize part-time County Police Officer(s) (Deputy Sheriff) to be funded by the Cortland County Sheriff, AND

WHEREAS, the Sheriff's 2018 budget has limited resources to support long-term part-time staffing, AND

WHEREAS the Sheriff will require additional funds to supplement the increased security at the Cortland County Office Building, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes the Treasurer to modify the 2018 budget as listed below and further authorizes the expenditures of said funds, up to the amount allocated.

Decrease-A19905.54775	Contingent	\$33,784	
Increase A31205.51010	Part Time Pay	\$26,000	
Increase A31205.58030	FICA	\$1,989	
Increase A31205.54085	Uniform	\$3,400	
Increase A31205.58040	Worker's Comp	\$2,395	

**ON MOTION OF WHITNEY**

**AGENDA ITEM NO. 7**

**Create Motor Vehicle Clerk (Part Time) - County Clerk/DMV - Amend 2018 Budget**

WHEREAS, the needs of the County will be better served by creating one part time (17 hrs/wk) position of Motor Vehicle Clerk in the County Clerk/DMV Office, AND

WHEREAS, the Judiciary and Public Safety Committee recommends the creation of this position, NOW THEREFORE BE IT

RESOLVED, that one part time (17 hrs/wk) position of Motor Vehicle Clerk in the County Clerk/DMV Office (CSEA, Grade 8, \$15.4221-19.1386/HR, non-competitive, no benefits), be created effective April 26, 2018 at 12:01 A.M., which is paid out of Account #A14115.51010, AND BE IT FURTHER

RESOLVED, the 2018 budget is amended as follows:

Decrease:	A19905.91000	General Fund Appropriated	\$11,751		
		Fund Balance			
Increase:	A14115.51010	Pers Services	\$ 8,966		
	A14115.58020	Retirement	1,435		
	A14115.58030	FICA	686	A14115.58040	WC

**Referred from Ag/Planning/Environmental Committee****ON MOTION OF PRICE****AGENDA ITEM NO. 8****Authorize Agreements Cortland County and Cortland County Snowmobile Clubs - for Trail Maintenance Grant 2018-2019 - Planning Department**

WHEREAS, Cortland County under Section 27.17 of the State Parks, Recreation and Historic Preservation Law will apply for a grant for Snowmobile Trail Development and Maintenance for the period of April 1, 2018 to March 31, 2019, AND

WHEREAS, it is necessary to have agreements between Cortland County and certain Cortland County Snowmobile Clubs to ensure that the clubs perform trail maintenance and grooming of existing trails throughout Cortland County, to authorize the County as the local sponsor to transfer funds from the grant to the clubs for their work and to authorize the County to retain an administration fee to retain the actual cost for administration expenses for the period of April 1, 2018 to March 31, 2019, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval of the County Attorney, be and hereby is authorized to sign agreements with Cortland County Snowmobile clubs for 2018-2019.

**ON MOTION OF PRICE****AGENDA ITEM NO. 9****Authorize Grant Application - New York State Department of Parks, Recreation and Historic Preservation - Cortland County Snowmobile Trail Development and Maintenance 2018-2019 - Planning Department**

WHEREAS, Cortland County, as designated as the Local Sponsor, under Section 27.17 of the New York State Parks, Recreation and Historic Preservation Law is preparing a grant application for Snowmobile Trail Development and Maintenance for the period April 1, 2018 to March 31, 2019, AND

WHEREAS, the County will retain an administration fee of up to ten percent (10%) of the grant award to retain the actual cost for administration expenses as the local sponsor for the period of April 1, 2018 to March 31, 2019, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval of the County Attorney, is hereby authorized to sign the Local Sponsor Signature Form with documentation to support DEC, DOT, Landowner and Other State, Territory or Federal Land Permissions for each Cortland County club to become part of the New York State Snowmobile Trail System, NOW THEREFORE BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon review and approval of the County Attorney, is hereby authorized to electronically sign with the County Summary Sheet and each Cortland County Club Summary Sheet in Online Automated Trail Grant Program as part of the Phase III approval of permissible expenses for the Snowmobile Trail Development and Maintenance Grant for the period April 1, 2018 to March 31, 2019.

**Referred from Health & Human Services****ON MOTION OF DISCENZA****AGENDA ITEM NO. 10****2018 Child Advocacy Center Budget Modification**

WHEREAS, the 2018 budget for the CAC (Child Advocacy Center) was adopted, AND

WHEREAS, the budget year for CAC is from February 1<sup>st</sup> to January 31<sup>st</sup>, AND

WHEREAS, the matter of eliminating the rental charge was discussed at the Health and Human Services Committee and subsequently referred to the Budget and Finance Committee to make a determination, AND

WHEREAS, the Budget and Finance Committee at its February 13, 2018 meeting moved to eliminate the real property rental charge, AND

WHEREAS, it is desired to utilize the budgeted Real Property Rent/Lease savings to other budget lines, NOW THEREFORE BE IT

RESOLVED that the Cortland County Board of Legislators hereby authorizes the Director of Budget and Finance to make the following modifications to the 2018 Adopted Budget:

Account #	Object #	Description	Current	Change	Revised
A43215	51005	Personal Services	\$73,977	\$244	\$74,221
A43215	54000	Telephone	\$0	\$249	\$249
A43215	54005	Office Supplies	\$0	\$323	\$323
A43215	54020	Postage	\$0	\$20	\$20
A43215	54035	Education & Training	\$0	\$680	\$680
A43215	54040	Association/Membership Dues	\$0	\$930	\$930
A43215	54045	Travel & Subsistence	\$0	\$1,579	\$1,579
A43215	54047	Mileage Reimbursement	\$0	\$1,470	\$1,470
A43215	54065	Equipment Rental	\$0	\$126	\$126
A43215	54067	Real Property Rent/Lease	\$8,255	-\$8,255	\$0
A43215	54070	Insurance	\$0	\$2,127	\$2,127
A43215	54077	Const & Main Supplies	\$0	\$50	\$50
A43215	54078	Fuel Island	\$0	\$25	\$25
A43215	54212	I/D Phone	\$0	\$324	\$324
A43215	54213	Copying/Printing	\$0	\$50	\$50
A43215	58020	Retirement	\$11,836	\$39	\$11,875
A43215	58030	FICA	\$5,659	\$19	\$5,678
		<b>TOTAL</b>	\$99,727.00	\$0.00	\$99,727.00

**ON MOTION OF DISCENZA**

**AGENDA ITEM NO. 11**

**Authorize Agreement/Accept Funds - Health Department**

WHEREAS, Resolution No.426-17 gave the Cortland County Health Department permission to enter into an agreement with the Care Compass Network to provide services for the Delivery System Reform Incentive Payment Program (DSRIP) contract #027-18, AND

WHEREAS, for the period of 11/27/17 - 03/31/20, the contract awarded the Cortland County Health Department up to \$143,752, AND

WHEREAS, these funds will be used to help serve individuals enrolled in Medicaid and the uninsured to enhance access to primary health and improve care coordination between providers, NOW THEREFORE BE IT

RESOLVED, funds in the 2018 County Budget will need to be amended as follows:

Increase Revenue:  
A401042.41689.DSRIPDSRIP Revenue      Current: \$0      Increase: (\$143,752)

Increase Expenditure:  
A40105.54048.DSRIP      Program Supplies      Current: \$0      Increase: \$143,752  
-0-

**ON MOTION OF DISCENZA**

**AGENDA ITEM NO. 12**

**Authorize Agreements Health Department/Children with Special Needs Program (Contracts for Services)**

WHEREAS, the Cortland County Health Department's Children with Special Needs Division, Pre-K Program is required to pay for services as approved in an Individual Education Plan (IEP), requiring contracts with providers, AND

WHEREAS, such services include but are not limited to special instruction, speech pathology, physical therapy, occupational therapy, social work service, nutrition, audiology, transportation, aide and day care services, AND

WHEREAS, the following agencies contract to provide educational evaluations and services at the State-approved rates that are set by the State Education Department:

- Building Blocks Comprehensive Services
- Children's Unit for Treatment - SUNY Binghamton
- Racker Centers
- Liberty Resources POST

WHEREAS, the following individuals and agencies contract to provide related services at negotiated rates (\$28-\$152 per half hour) (\$12.00-\$15.00/hr. 1:1 Aide Service):

- Amy Chauvin White
- Building Blocks
- CAPCO
- Cincinnatus School District
- CiTi BOCES
- Cortland Enlarged City School District
- Cortland County Child Development Center
- Cortland Regional Medical Center
- Elaine Fisher
- Racker Centers
- Gorge Falls Therapy
- Hear 2 Learn
- Liberty Resources POST
- Sally Griswold, PLLC
- Sprout Therapy Group
- Stacey Kidder
- SUNY Cortland College Daycare Center, Inc.
- Suzanne Luety
- The Network for Children's Speech, Occupational, and Physical Therapy
- YWCA

, and other qualified service providers as needed, AND

WHEREAS, monies for above services are budgeted in expenditure account:

A40465.54445.PreK-Tuition

, AND

WHEREAS, these contracts shall be for the term July 1, 2018 through June 30, 2020 with a ninety day extension clause allowing the respective agreements to be extended until September 30, 2020 if successor agreements are not executed by July 1, 2020, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Cortland County Legislature and the Public Health Director or designee, upon review and approval by the County Attorney, or designee and subject to appropriation of funding by the Legislature, are authorized to execute agreements for the provision of said services with fully qualified providers.

**ON MOTION OF DISCENZA**

**AGENDA ITEM NO. 13**

**Renew Independent Contractor Agreement - Mental Health**

WHEREAS, there is a need to hire a consultant to provide necessary psychiatric assessment and prescribing services to the Mental Health Department during the search for a full-time Mental Health Practitioner, AND

WHEREAS, the consultant will provide up to twenty (20) hours of service per week by mutual agreement of the COUNTY and the CONTRACTOR for two (2) week intervals for up to a total of ten (10) weeks, with the option to extend the agreement by mutual agreement of the COUNTY and the CONTRACTOR for an additional ten (10) weeks, AND

WHEREAS, the consultant will be paid as an Independent Contractor at an hourly rate of \$125/HR, utilizing the resources currently budgeted for the vacant Mental Health Practitioner Position, AND

WHEREAS, the 2018 County Budget shall be amended as follows:

Increase Revenue: A43105 54055 4200 (Professional Services)	+\$25,000
Decrease Revenue: A43105 51005 4200 (MH Clinic Salaries)	-\$25,000

, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Cortland County Legislature, upon review and approval by the County Attorney or Designee, is hereby authorized to execute an independent contractor agreement for mental health services with Jane Prendergast, PNP.

**ON MOTION OF DISCENZA**

**AGENDA ITEM NO. 14**

**Increase in State Aid Funding from NYS Office of Mental Health and NYS Office of Alcohol and Substance Abuse Services - Mental Health Department**

WHEREAS, the NYS Office of Mental Health has increased the amount of funding for several agencies due to an annual increase for Direct Care and Direct Support staff as provided for in the 2017-18 enacted budget in the amount of \$12,685, AND

WHEREAS, the NYS Office of Mental Health decreased the amount of funding for Health Home Service Dollars for Catholic Charities by \$7,685 for 2018, AND

WHEREAS, the Office of Alcohol and Substance Abuse Services has increased the amount of funding for several agencies due to an annual increase for Direct Care and Direct Support staff as provided for in the 2017-18 enacted budget in the amount of \$15,759, NOW THEREFORE BE IT

RESOLVED, that the 2018 County Mental Health budget be amended as follows:

Increase Revenue:

Account:	Agency:	2018 Budget:	Increase:	Revised Budget:
A431043-43490-4213	Catholic Charities	\$ 703,739	\$ 650	\$ 704,389
A431043-43490-4216	JM Murray Ctr	\$ 197,428	\$9,284	\$ 206,712
A431043-43490-4222	Cort. Reg. Medical	\$ 22,738	\$2,420	\$ 25,158
A431443-43490-4204	Family Support	\$ 35,965	<u>\$ 331</u>	\$ 36,296
Total NYS OMH Funding Increase			\$12,685	

A431043-43490-4213	Catholic Charities	\$704,389	<u>-\$7,685</u>	\$ 696,704
Total NYS OMH Funding Decrease			-\$7,685	

A431044-43492-4211	Cortland Schools	\$ 90,527	\$3,306	\$ 93,833
A431043-43492-4224	Catholic Charities	\$278,504	\$3,571	\$282,075
A431043-43492-4208	Family Counseling	\$790,866	<u>\$8,882</u>	\$799,748
Total NYS OASAS Funding Increase			\$15,759	

Increase Expenses:

A43105-54870-4213	Catholic Charities	\$ 703,739	\$ 650	\$ 704,389
A43105-54870-4216	JM Murray Ctr	\$ 197,428	\$ 9,284	\$ 206,712
A43105-54870-4222	Cort. Reg. Medical	\$ 22,738	\$ 2,420	\$ 25,158
A43145-51035-4204	Family Support	\$ 400	<u>\$ 331</u>	\$ 731
Total Expense Increase			\$12,685	

A43105-54870-4213	Catholic Charities	\$704,389	<u>-\$7,685</u>	\$ 696,704
Total Expense Decrease			-\$7,685	

A43105-54870-4211	Cortland Schools	\$ 90,527	\$3,306	\$ 93,833
A431043-43492-4224	Catholic Charities	\$278,504	\$3,571	\$282,075
A431043-43492-4208	Family Counseling	\$838,866	<u>\$8,882</u>	\$847,748
Total NYS OASAS Funding Increase			\$15,759	

, AND BE IT FURTHER

RESOLVED, that the contract with the above named agencies be amended to include the changes in NYS Office of Mental Health State Aid Funding, and NYS Office of Alcohol and Substance Abuse Funding.

**ON MOTION OF DISCENZA**

**AGENDA ITEM NO. 15**

**Budget Adjustment - Acceptance of Funds - Area Agency on Aging/Retired and Senior Volunteer Program (RSVP)**

WHEREAS, the Corporation for National Service has allocated additional funds in the amount of \$3,500.00 for the RSVP Program for the period July 1, 2017 through June 30, 2018, NOW THEREFORE BE IT

RESOLVED, that the 2018 County Budget be and hereby is amended as follows:

Revenues:

A762244 44772 4321	Federal Aid - RSVP	-\$3,500.00
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Expenses:

A76225 54007 4321	Computer Software (3)	\$1,115.16
A76225 52060 4321	Desktop Computers (3)	\$1,305.24
A76225 52060 4321	Computer Monitors (3)	\$ 627.40
A76225 54065 4321	Car Rental	\$ 135.00
A76225 54078 4321	Fuel	\$ 35.00
A76225 54045 4321	Travel/Related Expenses	<u>\$ 282.20</u>
	TOTAL	\$3,500.00

**ON MOTION OF DISCENZA**

**AGENDA ITEM NO. 16**

**Authorize Agreement - (Cortland County Area Agency on Aging, Resource Center for Independent Living and Access to Independence) - Department of Social Services**

WHEREAS, the enactment of the NY Connects system established in federal law by the 2006 Reauthorization of the Older Americans Act and NYS Elder Law Section 203(8) and subsequent reform requirements authorized under 10202 of the Patient Protection and Affordable Care Act of 2010 require Memorandums of Understanding (MOU) between Area Agencies on Aging, local Social Service Districts, and Independent Living Centers to delineate cooperation, coordination and collaboration to meet the standards for NY Connects, AND

WHEREAS, there is no expense involved with this MOU, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the County Legislature, upon review and approval by the County Attorney, be and hereby is authorized to execute an agreement between the Cortland County Area Agency on Aging, Resource Center for Independent Living, the Cortland County Department of Social Services and Access to Independence.

**ON MOTION OF DISCENZA**

**AGENDA ITEM NO. 17**

**Amend Budget - DSS Contracted Agencies - Department of Social Services**

WHEREAS, the County Sheriff has determined there is a need to increase the presence of officers in the County Office Building to improve security for both employees and the public, AND

WHEREAS, the Department of Social Services (DSS) conducts a majority of the business that requires an increase in security, AND

WHEREAS, the DSS has a long-standing contract for two on-site security officers and is desirous of increasing that contract to cover the cost of an additional officer, AND

WHEREAS, Resolution No. 366-17 provided DSS with authority to enter into a contract with the Cortland County Sheriff's Department between 12/31/17 - 12/31/18 subject to appropriation of funding by the Legislature, NOW THEREFORE BE IT

RESOLVED, that the 2018 County Budget be and hereby is amended as follows:

DECREASE:

Regular Payroll			
A60105.51005	current \$4,889,889	DECREASE (\$91,050)	new = \$4,798,839

INCREASE:

DSS Contracted Agencies  
A60105.54815      current \$613,271      INCREASE +\$91,050      new = \$704,321

**Referred from Building & Grounds Committee**

**ON MOTION OF HARTNETT**

**AGENDA ITEM NO. 18**

**Amending Resolution No. 74-18 - Accept Proposal/Authorize Agreement Water Treatment Boilers - Buildings and Grounds Department**

WHEREAS, the Buildings and Grounds Committee has received proposals for treating water for Boilers & Cooling Towers from Integrated Water Management, Inc. 289 Cortland Road, Dryden, N.Y. 13053 and MIS of America Inc. 4391 Walden Ave., Lancaster, NY 14086 to include monthly service, testing, and delivery of chemicals for boilers and cooling towers, including Legionella Management Plan, AND

WHEREAS, the Buildings and Grounds Committee upon review of the proposals has found that MIS of America has provided the most comprehensive proposal based on the required services, AND

WHEREAS, the Cortland County Legislature has previously adopted Local Law No.6 of 2016 which provides for the Use of Best Value Award Methodology for Purchase Contracts, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney or Designee, and subject to appropriation of the Legislature is hereby authorized to enter into a five year agreement beginning March 1, 2018 and expires March 1st, 2023 with MIS of America, AND BE IT FURTHER

RESOLVED, that Resolution No. 74-18 is hereby amended to indicate the following schedule of annual payments shall be paid from Account No. A16205.54015, Maintenance Agreements & Repairs:

Year 1 - \$4,600.00  
Year 2 - \$4,786.00  
Year 3 - \$4,978.00  
Year 4 - \$5,175.00  
Year 5 - \$5,378.00

**ON MOTION OF HARTNETT**

**AGENDA ITEM NO. 19**

**Allocation of Funds to Support State Municipal Facilities Program Grant Award for Dwyer Memorial Park Pavilion Renovation and Rehabilitation Project - Buildings and Grounds Department**

WHEREAS, in 1904 The Cortland Traction Company purchased about 90 acres of farmland on Upper Little York Lake to develop a park for eating and dancing, AND

WHEREAS, in 1906 Cephas B. Barker of Tully and Newark Valley, built what is now known as the Little York Pavilion, using materials from a demolished pavilion in the city of Cortland, AND

WHEREAS, the Dwyer Park Pavilion was named to the New York State and National Historic Register in 1979 for its significance in the history, architecture, archeology, engineering, and culture of New York and the nation, AND

WHEREAS, the Pavilion has been open and available to the public for reunions, weddings, and

other celebrations, in addition to the home of the Cortland Repertory Theatre since 1972, AND

WHEREAS, since acquiring ownership of the Pavilion Cortland County has spent hundreds of thousands of dollars in the maintenance and repair of the building, including recent updates to the roof, porches, railings and more, to ensure the continued safety and enjoyment of Cortland County and Central New York residents, AND

WHEREAS, the Pavilion is in need of extensive repairs, and the Cortland County Legislature wishes to restore the Pavilion in a historically accurate manner, but lacks the funds to do so, AND

WHEREAS, the Cortland County Legislature has had a preliminary assessment of conditions at the Pavilion with conceptual estimates of possible costs performed by Crawford & Stearns Architects, AND

WHEREAS, the Cortland Repertory Theatre which has vested interest and partnership in pavilion worked to secure \$300,000 in grant funding from the New York State Dormitory Authority, AND

WHEREAS, the grant requires the County to commit the funds as part of the grant approval and award process, AND

WHEREAS, there are funds available in the County General Fund, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Treasurer or designee is hereby directed to amend the 2018 budget is amended as follows:

		Current	Change	Revised
64105.54859	DWYER PARK REPAIR EXPENSE INCREASE	\$25,298	\$300,000	\$325,298
A6410.43589	MISC STATE AID INCREASE	\$0	(\$300,000)	(\$300,000)
A19905.91000	GENERAL FUND DECREASE		\$300,000	

, AND BE IT FURTHER

RESOLVED, that once the grant proceeds are received that they be used to reimburse the General Fund, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney or designee and subject to appropriation of funding, be and hereby is authorized to sign the grant contract with the Dormitory Authority of the State of New York in an amount not to exceed \$300,000.

**ON MOTION OF HARTNETT**

**AGENDA ITEM NO. 20**

**Establish Smart Watt Debt Service Payment Reserve Account**

WHEREAS, the Cortland County Legislature adopted Resolution No. 188-17 on April 27th, 2017, which authorized the issuance of Up to \$4,794,203 worth of municipal bonds to fund the previously approved Smart Watt Energy curtailment project and facility improvements, AND

WHEREAS, the Legislature wishes to create a specially designated reserve account to be used exclusively for the repayment of said bond, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature authorizes the establishment of Smart Watt Debt Service Payment Reserve Account #A.386300.SMWT for the purpose of repaying the principal and interest costs associated with the previously approved borrowing for the above referenced Smart Watt project, AND BE IT FURTHER

RESOLVED, that all unexpended utility funds from prior budget years be deposited into this reserve account at the close of the fiscal year to help provide for the above referenced bond payments.

**ON MOTION OF HARTNETT**

**AGENDA ITEM NO. 21**

**Accept Proposal/Authorize Agreement Fire Panel Replacement Buildings and Grounds**

WHEREAS, there is a need to replace the fire alarm panel at 112 River Street due to the age and expense to repair the failing equipment, AND

WHEREAS, two proposals were received and reviewed from the following:

Fire Detection Systems, Inc. PO Box 94 1757 US Route 11 Hastings, NY 13076	\$6,354
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Pleasant Valley Electric, Inc. 405 Third Street Ithaca, New York 14850	\$5,000
--	---------

, AND

WHEREAS, Pleasant Valley Electric, Inc. submitted the lowest acceptable proposal, AND

WHEREAS, Account # A16205.54076 (Buildings & Grounds Property Repairs) will be utilized to fund this expense, NOW THEREFORE BE IT

RESOLVED, that the Cortland Legislature accepts the proposal from and authorizes the Chairman of said Legislature, upon review of approval of the County Attorney or designee, to enter in an agreement with, for the proposed cost of \$5,000.00 for the solicited services.

**Referred from Personnel Committee**

**Referred from Solid Waste Committee**

**ON MOTION OF BOYDEN**

**AGENDA ITEM NO. 22**

**Approve Purchase 816K Landfill Compactor Highway Department Division of Solid Waste**

WHEREAS, the Solid Waste Committee has approved the purchase of one (1) Caterpillar 816K Landfill Compactor, AND

WHEREAS, Caterpillar, Inc. has provided pricing in conjunction with the NYS OGS and NJPA Contracts (Contract # PC66988 and #032515-CAT, respectively), AND

WHEREAS, the Cortland County Highway Department has determined that it is in the best interest of Cortland County to utilize the NYS OGS Contract pricing, AND

WHEREAS, the Highway Superintendent has recommended the purchase of one (1) 2019 Caterpillar 816K Landfill Compactor as follows:

Caterpillar 816K Landfill Compactor

VENDOR

QUOTE

Milton Cat  
294 Ainsley Drive  
Syracuse, NY 13210

(1) Landfill Compactor @ \$455,000

, AND

WHEREAS, the Cortland County Landfill maintains an equipment reserve account that has a sufficient balance to cover the cost of said purchase, AND

WHEREAS, an amount of \$451,000.00 was budgeted in the 2018 budget for said purchase, AND

WHEREAS, the amount is not to exceed \$455,000, NOW THEREFORE BE IT

RESOLVED that the 2018 Solid Waste budget be amended as follows:

Increase:		Original	Change	Final
Solid Waste Equipment	EL81605.52035	\$451,000	\$4,000	\$455,000
Landfill Equip Reserve (Transfer Revenue)	EL816049.45031.4300	-\$451,00	-\$4,000)	-(455,000)

, AND BE IT FURTHER

RESOLVED, that the Cortland County Treasurer be and is hereby authorized to transfer monies from the Landfill Equipment Reserve account for the purchase of one (1) 2019 Caterpillar 816K Landfill Compactor from Milton Cat from Account # EL81605.52035.

**ON MOTION OF BOYDEN**

**AGENDA ITEM NO. 23**

**Authorize Amnesty Week 2018/Highway Department/Landfill**

WHEREAS, the Solid Waste Committee of this Legislature has recommended that the Municipalities of Cortland County be granted one week in the spring of 2018 to dispose of wastes other than garbage at no charge, AND

WHEREAS, the Solid Waste Committee has recommended that there be a 30-ton limit per Municipality, AND

WHEREAS, the Cortland County Landfill no longer accepts tires at their facility, AND

WHEREAS, the Superintendent of the Highway Department is authorized to set the dates of such Amnesty Week in the month of May 2018, AND

WHEREAS, the Superintendent of the Highway Department is to be authorized to establish the guidelines for such disposal, NOW THEREFORE BE IT

RESOLVED, that Superintendent of the Highway Department shall designate a week in the month of May 2018 as the time period allotted for the Municipalities of Cortland County to dispose of their wastes at the Cortland County Landfill up to a 30-ton limit at no charge, AND BE IT FURTHER

RESOLVED, that the only vehicles exempt from the tipping fee payment during the

forementioned time period will be vehicles registered in advance, or with designated agents with a letter from the respective municipality's Chief Executive Officer, AND BE IT FURTHER

RESOLVED, that only metal objects (including white goods), construction and demolition waste, and tree wastes will be accepted and shall be separated by category at the landfill site by the municipality making delivery, AND BE IT FURTHER

RESOLVED, that tires shall be excluded as an item that is accepted from the Municipalities during Amnesty Week, AND BE IT FURTHER

RESOLVED, that the Superintendent of the Highway Department shall furnish the Legislature with an accounting of all wastes delivered to the landfill during Amnesty Week.

**Referred from Highway Committee**

**ON MOTION OF NEWELL**

**AGENDA ITEM NO. 24**

**Amend Resolution 35-18/Authorize New Supplemental Schedule a No. 1 Agreement /NYSDOT/  
Amend 2018 Capital Budget/ Blodgett Mills Road Bridge Project**

WHEREAS, the Cortland County Legislature authorized an agreement with the NYSDOT for Blodgett Mills Road Bridge Replacement Project (D034824, PIN 3756.04) by Resolution No. 356-14, AND

WHEREAS, the Blodgett Mills Road Bridge Replacement Project is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-Federal Funds, AND

WHEREAS, the said project is eligible for a reimbursement of up to 15% of the project costs through NYSDOT AID (Marchiselli aid), AND

WHEREAS, the Cortland County Legislature authorized Supplemental Agreement # 1 by Resolution No. 35-18 for a total project cost of \$1,550,000.00, AND

WHEREAS, the NYSDOT reissued a new Supplemental Agreement Schedule A # 1, increasing the construction Phase of said project and did not execute the prior supplemental agreement # 1, AND

WHEREAS, the new Supplemental Agreement Schedule A No. 1 with the NYSDOT allows for \$1,720,000.00 for the Construction Phase of said project increasing the total funds allowed for said project to: \$1,895,000.00, AND

WHEREAS, the Marchiselli funding for the construction phase of the project is subject to be increased to the full 15% upon receipt and execution of a Supplemental Schedule A, NOW THEREFORE BE IT

RESOLVED, that the 2018 Capital Funds Budget be amended as follows:

		Original 2018 Budget	Change	Final 2018 Budget
HH51225.52800.2811	Construction	\$1,375,000.	\$345,000.	\$1,720,000.
HH51225.54055.2811	Design	25,000.	0	25,000.
HH512243.43597.2811	State Revenue	-(210,000.)	-(51,750.)	-(261,750.)
HH512244.44597.2811	Federal Revenue	-(1,120,000.)	-(276,000)	-(1,396,000.)
HH99015.99515.2811	Transfer Gen Fund	-(70,000.)	-(17,250.)	-(87,250.)

0

, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon review and approval as to form by the County Attorney or designee, is hereby authorized to execute said supplemental Schedule A No. 1 agreement with the NYSDOT.

**ON MOTION OF NEWELL**

**AGENDA ITEM NO. 25**

**Approve Construction Inspection Agreement for Jet a Fuel Farm at Cortland County Airport**

WHEREAS, the County has been awarded a NYSDOT Aviation Capital Grant to construct a new Jet-A Fuel Farm at Cortland County Airport, Gen. Levi R. Chase Field, AND

WHEREAS, The State of New York grant to the County of Cortland for the construction of said fuel system with 90% State participation share in the amount of \$490,500.00, and 10% local participation share required by said grant in the amount of \$54,500.00 for a total project cost of \$545,000.00, AND

WHEREAS, Resolution No. 452-16 accepted said funds, AND

WHEREAS, the County desires to construct said project during the 2018 fiscal year, AND

WHEREAS, McFarland Johnson is the airport consultant for the County, AND

WHEREAS, the fee for the construction inspection of said fuel farm is \$35,000.00 AND

WHEREAS, the funds are appropriated in Account # HH56105.52253.17JET, NOW THEREFORE BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes and approves the contract with McFarland Johnson to perform construction inspection services for a new Jet-A Fuel Farm at the Cortland County Airport, Gen. Levi R. Chase Field during the 2018 fiscal year at a cost not to exceed \$xx,xxx, AND BE IT FURTHER

RESOLVED, that the Chairman of the Cortland County Legislature, upon review and approval as to form by the County Attorney or designee, is hereby authorized to sign a contract with McFarland Johnson to perform construction inspection services for a new Jet-A Fuel Farm at the Cortland County Airport, Gen. Levi R. Chase Field.

**ON MOTION OF NEWELL**

**AGENDA ITEM NO. 26**

**Extend AWOS Agreement Cortland County Airport - Highway Department**

WHEREAS, Cortland County operates an FAA licensed Automated Weather Observing and Reporting System (AWOS) at the Cortland County Airport-Chase Field, AND

WHEREAS, Cortland County is required by the FAA to provide for FAA Certified inspection and maintenance services on a quarterly basis for said AWOS, AND

WHEREAS, the Cortland County Legislature entered into an agreement with Stanwyck Avionics, Inc., 102 Gardnertown Road, Newburg, NY 12550, by Resolution No. 231-17, with the option to extend said agreement for three additional one-year terms for an annual amount of \$4,400.00 AND

WHEREAS, the fees for the AWOS agreement will be paid from Account # A56105.54021. NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval as to form by the

County Attorney or designee and subject to appropriation of funding by the Legislature, is hereby authorized to extend said agreement with Stanwyck Avionics, Inc.

**ON MOTION OF NEWELL**

**AGENDA ITEM NO. 27**

**Amend 2018 Budget - Cheningo Solon Pond Road Large Culvert Replacement Project - Highway Department**

WHEREAS, the Highway Committee approved Resolution No. 155-17 to authorize the implementation, and funding in the first instance 100% of the State funded eligible costs of a transportation State Aid project, and appropriating funds therefore, AND

WHEREAS, the Project for the Cheningo Solon Pond Road Large Culvert Replacement Project was awarded funding under the BRIDGE-NY Program, that calls for the apportionment of the costs of such program to be borne with 100% State Funds, AND

WHEREAS, the Design and Right of Way Phase of said project was anticipated to begin in 2017, AND

WHEREAS, there were no expenditures for the Design Phase and Right of Way Phase of said project in 2017, NOW THEREFOR BE IT

RESOLVED, that the remainder of the 2017 account balances be moved to the 2018, AND BE IT FURTHER

RESOLVED, that the 2018 Capital Budget be amended as follows:

		2018 BUDGET	CHANGE	FINAL
HH512243.43597.BRNY	NYS Revenue	-\$446,000	-\$96,000	-\$542,000
HH51225.54055.BRNY	PE/Design	\$26,000	\$86,000	\$112,000
HH51225.54999.BRNY	Right of Way	\$0	\$10,000	\$10,000
HH51225.52800.BRNY	Construction	\$420,000	\$0	\$420,000

**ON MOTION OF NEWELL**

**AGENDA ITEM NO. 28**

**Authorize Agreement/Town of Cuyler/Snow & Ice Removal-County Roads/Highway Department**

WHEREAS, it is provided by Section 135-A of the Highway Law that a County may enter into contracts with Towns for control of snow and ice conditions on County Roads for periods not to exceed ten (10) years when authorized by the County Legislature, AND

WHEREAS, the Highway Committee has recommended that the County employ various Town Highway forces for a 5 (five) year term, AND

WHEREAS, the Cortland County Highway Department currently has an agreement with the Town of Cuyler for control of snow and ice that will expire on October 31, 2018, AND

WHEREAS, the rate paid for centerline miles for the 2017-2018 agreement year is \$3,827.83 per centerline miles, AND

WHEREAS, the Highway Committee has recommended that the County provide for an automatic 2% increase in the contractual payment amount annually, AND

WHEREAS, the funds including such increases are allocated in the 2018 County Road Fund Budget, AND



WHEREAS, the Highway Committee of this Legislature has recommended that the Cortland County enter into an agreement with the Town of Cuyler to control snow and ice on 6.83 miles of County roads during the 2018-2019 snow season for the amount of \$ 26,666.92, to be paid as follows: One-fourth in November 2018 (\$6,666.73), One-fourth in February of 2019 (\$6,666.73) and One-half in April of 2019 (\$13,333.46) NOW THEREFORE, BE IT

RESOLVED, that the Agreement costs be charged to Account D51105.54871.7300, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature of Cortland County, upon review and approval by the County Attorney, or designee, is hereby authorized to execute a 5 (five) year agreement with the Town of Cuyler.

**ON MOTION OF NEWELL**

**AGENDA ITEM NO. 29**

**Authorize Agreement/Town of Harford/Snow & Ice Removal-County Roads/Highway Department**

WHEREAS, it is provided by Section 135-A of the Highway Law that a County may enter into contracts with Towns for control of snow and ice conditions on County Roads for periods not to exceed ten (10) years when authorized by the County Legislature, AND

WHEREAS, the Highway Committee has recommended that the County employ various Town Highway forces for a 5 (five) year term, AND

WHEREAS, the Cortland County Highway Department currently has an agreement with the Town of Harford for control of snow and ice that will expire on October 31, 2018, AND

WHEREAS, the rate paid for centerline miles for the 2017-2018 agreement year is \$3,827.83 per centerline miles, AND

WHEREAS, the Highway Committee has recommended that the County provide for an automatic 2% increase in the contractual payment amount annually, AND

WHEREAS, the funds including such increases are allocated in the 2018 County Road Fund Budget, AND

WHEREAS, the Highway Committee of this Legislature has recommended that the Cortland County enter into an agreement with the Town of Harford to control snow and ice on 7.92 miles of County roads during the 2018-2019 snow season for the amount of \$ 30,922.69, to be paid as follows: One-fourth in November 2018 (\$7,730.67), One-fourth in February of 2019 (\$7,730.67) and One-half in April of 2019 (\$15,461.35) NOW THEREFORE BE IT

RESOLVED, that the Agreement costs be charged to Account D51105.54871.7300, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature of Cortland County, upon review and approval by the County Attorney, or designee, is hereby authorized to execute a 5 (five) year agreement with the Town of Harford.

**ON MOTION OF NEWELL**

**AGENDA ITEM NO. 30**

**Authorize Agreement/Town of Preble/Snow & Ice Removal-County Roads/Highway Department**

WHEREAS, it is provided by Section 135-A of the Highway Law that a County may enter into contracts with Towns for control of snow and ice conditions on County Roads for periods not to exceed ten (10) years when authorized by the County Legislature, AND

WHEREAS, the Highway Committee has recommended that the County employ various Town

Highway forces for a 5 (five) year term, AND

WHEREAS, the Cortland County Highway Department currently has an agreement with the Town of Preble for control of snow and ice that will expire on October 31, 2018, AND

WHEREAS, the rate paid for centerline miles for the 2017-2018 agreement year is \$3,827.83 per centerline miles, AND

WHEREAS, the Highway Committee has recommended that the County provide for an automatic 2% increase in the contractual payment amount annually, AND

WHEREAS, the funds including such increases are allocated in the 2018 County Road Fund Budget, AND

WHEREAS, the Highway Committee of this Legislature has recommended that the Cortland County enter into an agreement with the Town of Preble to control snow and ice on 4.69 miles of County roads during the 2018-2019 snow season for the amount of \$ 18,311.54, to be paid as follows: One-fourth in November 2018 (\$4,577.89), One-fourth in February of 2019 (\$4,577.89) and One-half in April of 2019 (\$9,155.76) NOW THEREFORE BE IT

RESOLVED, that the Agreement costs be charged to Account D51105.54871.7300, AND BE IT FURTHER

RESOLVED, that the Chairman of the Legislature of Cortland County, upon review and approval by the County Attorney, or designee, is hereby authorized to execute a 5 (five) year agreement with the Town of Preble.

## **ON MOTION OF NEWELL**

## **AGENDA ITEM NO. 31**

### **Authorize Agreement/Town of Scott/Snow & Ice Removal-County Roads/Highway Department**

WHEREAS, it is provided by Section 135-A of the Highway Law that a County may enter into agreements with Towns for control of snow and ice conditions on County Roads for periods not to exceed ten (10) years when authorized by the County Legislature, AND

WHEREAS, the Highway Committee has recommended that the County employ various Town Highway forces for a 5 year term, AND

WHEREAS, the Cortland County Highway Department currently has an agreement with the Town of Scott for control of snow and ice that will expire on October 31, 2018, AND

WHEREAS the rate paid for centerline miles for the 2017-2018 agreement year is \$3,827.83 per centerline miles, AND

WHEREAS, the Highway Committee has recommended that the County provide for an automatic 2% increase in the contractual payment amount annually, AND

WHEREAS, the funds, including such increases, are allocated in the 2018 County Road Fund Budget, AND

WHEREAS, the Highway Committee of this Legislature has recommended that Cortland County enter into a five year agreement with the Town of Scott to control snow and ice on 8.59 centerline miles of County roads starting with the 2018-2019 snow season for \$3,904.38 per centerline mile for a 2018-2019 seasonal amount of \$33,538.62, to be paid as follows: One-fourth in November 2018 (\$8,384.66), One-fourth in February of 2019 (\$8,384.66), and One-half in April of 2019 (\$16,769.30), NOW THEREFORE BE IT

RESOLVED, that the Agreement costs be charged to Account D51105.54871.7300, AND BE IT

FURTHER

RESOLVED, that the Chairman of the Legislature of Cortland County, upon review and approval by the County Attorney, or designee, is hereby authorized to execute a five year agreement with the Town of Scott.

**Adjourn**