

# AG/Planning/Environmental

## Committee Meeting

60 Central Ave.  
Cortland, NY 13045  
<http://www.cortland-co.org>

### ~ Agenda ~

Thursday, April 12, 2018

9:00 AM

Room 304

### CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Board Member Donnell Boyden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Committee Chair, Sandra Price	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice Chair Christopher Newell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Douglas Bentley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Beau Harbin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Kelly L. Fairchild-Preston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Michael K. Barylski	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

### MINUTES

1. Ag/Planning/Environmental - Committee Meeting - Mar 8, 2018 9:00 AM

### RESOLUTIONS

#### Planning Department

#### ON MOTION OF PRICE

#### AGENDA ITEM NO. 1

#### Authorize Chairman of the Legislature to Sign Lobbying Disclosure Requirement - New York State Department of Transportation (NYSDOT) - Cortland County Planning Department

WHEREAS, The New York State Department of Transportation (NYSDOT) as a condition of participating in the Federal Transit Administration (FTA) grant programs is required to periodically inform its sub-recipients of the prohibition against using federal funds for lobbying activities and the requirements for using non-federal funds for lobbying activities, AND

WHEREAS, all applicants for the recipients of a Federal contract, grant or cooperative agreement may not use federal funds to lobby an officer or employee of any Federal agency or Member of Congress, AND

WHEREAS, each time a potential recipient applies for or receives such a contract, grant or cooperative agreement in excess of \$100,000, it must file a written certification stating that no federal funds have been used for lobbying, and

WHEREAS, to comply with this requirement, sub-recipients of FTA funding through NYSDOT must complete the FTA's annual Certification and Assurances and/or complete the attestation found on the New York State Department of Transportation FTA Grant applications as applicable, AND

WHEREAS, by law (49 C.F.R. Part 20, Section 20.110 Certification and Disclosure) any applicant that fails to file the required lobbying disclosure form or uses Federal funds for lobbying, shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure, AND

WHEREAS, if the sub-recipient does not participate in lobbying activities, the Lobbying Disclosure form only needs Box 4 completed with organization name and address, Box 10 should indicate "Not Applicable" with a completed signature box, AND

WHEREAS, Cortland County does not participate in lobbying activities, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney, be and hereby is authorized to sign the Disclosure of Lobbying Activities form indicating that Cortland County does not participate in lobbying activities.

**ON MOTION OF PRICE**

**AGENDA ITEM NO. 2**

**Authorize Grant Application - New York State Department of Parks, Recreation and Historic Preservation - Cortland County Snowmobile Trail Development and Maintenance 2018-2019 - Planning Department**

WHEREAS, Cortland County, as designated as the Local Sponsor, under Section 27.17 of the New York State Parks, Recreation and Historic Preservation Law is preparing a grant application for Snowmobile Trail Development and Maintenance for the period April 1, 2018 to March 31, 2019, AND

WHEREAS, the County will retain an administration fee of up to ten percent (10%) of the grant award to retain the actual cost for administration expenses as the local sponsor for the period of April 1, 2018 to March 31, 2019, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval of the County Attorney, is hereby authorized to sign the Local Sponsor Signature Form with documentation to support DEC, DOT, Landowner and Other State, Territory or Federal Land Permissions for each Cortland County club to become part of the New York State Snowmobile Trail System, NOW THEREFORE BE IT FURTHER

RESOLVED, that the Chairman of the Legislature, upon review and approval of the County Attorney, is hereby authorized to electronically sign with the County Summary Sheet and each Cortland County Club Summary Sheet in Online Automated Trail Grant Program as part of the Phase III approval of permissible expenses for the Snowmobile Trail Development and Maintenance Grant for the period April 1, 2018 to March 31, 2019.

**ON MOTION OF PRICE**

**AGENDA ITEM NO. 3**

**Authorize the Chairman of the Legislature to Sign the 2018-2019 SEQR Form - Declare Negative Declaration of Environmental Impact Under State Environmental Quality Review (SEQR) for Cortland County Snowmobile Trails - Planning Department**

WHEREAS, Article 27 of the New York State Parks, Recreation and Historic Preservation Law establishes a mechanism for allocating funds to local governmental sponsors for the development and maintenance of snowmobile trails designated as part of the State Snowmobile Trail System, AND

WHEREAS, having reviewed the criteria contained in 6NYCRR, Section 617.7, Cortland County finds that there will be no significant adverse environmental impact resulting from the development and use of snowmobile trails throughout Cortland County, AND

WHEREAS, it is the County's intent to support the development and maintenance of snowmobile trails as an important economic and recreational resource for Cortland County, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney, be and hereby is authorized to sign a Negative Declaration of Environmental Impact under State

Environmental Quality Review (SEQR), Article 8 of the New York State Environmental Conservation Law, stating that there will be no significant adverse environmental impact resulting from the development and use of snowmobile trails throughout Cortland County.

**ON MOTION OF PRICE**

**AGENDA ITEM NO. 4**

**Authorize Agreements Cortland County and Cortland County Snowmobile Clubs - for Trail Maintenance Grant 2018-2019 - Planning Department**

WHEREAS, Cortland County under Section 27.17 of the State Parks, Recreation and Historic Preservation Law will apply for a grant for Snowmobile Trail Development and Maintenance for the period of April 1, 2018 to March 31, 2019, AND

WHEREAS, it is necessary to have agreements between Cortland County and certain Cortland County Snowmobile Clubs to ensure that the clubs perform trail maintenance and grooming of existing trails throughout Cortland County, to authorize the County as the local sponsor to transfer funds from the grant to the clubs for their work and to authorize the County to retain an administration fee to retain the actual cost for administration expenses for the period of April 1, 2018 to March 31, 2019, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval of the County Attorney, be and hereby is authorized to sign agreements with Cortland County Snowmobile clubs for 2018-2019.

**DISCUSSION ITEMS**

**Soil & Water Conservation District**

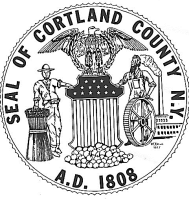
Monthly Report - 4/3/18

**Cooperative Extension**

**Real Property - Solar Exemption Options**

Solar Exemption Options

**ADJOURNMENT**



# AG/Planning/Environmental

## Committee Meeting

60 Central Ave.  
Cortland, NY 13045  
<http://www.cortland-co.org>

### ~ Minutes ~

Thursday, March 8, 2018

9:00 AM

Room 304

### Call to Order

The meeting was called to order at 9:05 AM by Committee Chair, Sandra Price

Attendee Name	Title	Status	Arrived
Donnell Boyden	Board Member	Excused	
Sandra Price	Committee Chair,	Present	
Christopher Newell	Vice Chair	Present	
Douglas Bentley	Board Member	Present	
Beau Harbin	Board Member	Excused	
Kelly L. Fairchild-Preston	Board Member	Present	
Michael K. Barylski	Board Member	Present	9:15 AM
Mary Ann Discenza	Board Member	Present	
Ronald J. Van Dee	Board Member	Present	
Dan Dineen	Director of Planning	Present	
Amanda Barber	Soil and Water Conservation District	Present	
David Rutherford	Cornell Cooperative Extension	Present	
Nick Graziano	Cortland Standard	Present	
Charles Sudbrink	Chair, Legislature	Present	
Karen Fuller	Deputy Clerk of the Legislature	Present	
Karen Howe	County Attorney	Present	

### Minutes Approval

1. Ag/Planning/Environmental - Committee Meeting - Feb 8, 2018 9:00 AM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Christopher Newell, Vice Chair
<b>SECONDER:</b>	Kelly L. Fairchild-Preston, Board Member
<b>AYES:</b>	Price, Newell, Bentley, Fairchild-Preston, Barylski
<b>EXCUSED:</b>	Donnell Boyden, Beau Harbin

### Resolutions

AGENDA ITEM NO. 1 – Amend 2018 Budget/Accept Payment - Authorize to Release Payment to Gary and Christine Slade Peaceful Valley Farm Under the NYS Department of Agricultural and Farmland Protection Implementation Grant - Contract C800814 Planning Department

Mr. Dineen explained this is the culmination of a four-year process for the application of a conservation easement. He noted that following an appraisal of the land the development rights is higher than the original estimation of \$1 million and the resolution revises the budget. It was noted a portion of the monies is retained by the county for administration.

Minutes Acceptance: Minutes of Mar 8, 2018 9:00 AM (MINUTES)

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Christopher Newell, Vice Chair  
**SECONDER:** Kelly L. Fairchild-Preston, Board Member  
**AYES:** Price, Newell, Bentley, Fairchild-Preston, Barylski  
**EXCUSED:** Donnell Boyden, Beau Harbin

AGENDA ITEM NO. 2 – Amend 2018 Budget Accept New York State Operating Assistance (STOA) SFY 2017-2018 “Clean Up” Funding New York State Department of Transportation Federal Section 5311 Planning Department

This resolution figures are based on a formula utilizing \$.405/passenger and \$.69/mile.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kelly L. Fairchild-Preston, Board Member  
**SECONDER:** Christopher Newell, Vice Chair  
**AYES:** Price, Newell, Bentley, Fairchild-Preston, Barylski  
**EXCUSED:** Donnell Boyden, Beau Harbin

**Discussion**

**Planning**

NYS Dept of State Local Training Flyer - Handout

Mr. Dineen shared a flyer on the annual upcoming New York State Department of State Local Training. Thus far there are 65 registrants for the training, which can count towards the requirements for local planning boards.

**RESULT: COMPLETED**

Monthly Report

Mr. Dineen spoke of having received an e-mail from the Regional Transportation Supervisor relating to non-emergency medical transportation revenue. He explained that in 2013 the State amended their process for covering the cost of transportation to non-emergency medical appointments; formerly it was allowed to utilize the public transit buses. The change resulted in a forty percent loss of revenue for First Transit. In order to reduce the extreme loss of revenue the Department of Health has been provided transitional funding and it is potentially going to be eliminated. First Transit is requesting the County send a letter to Senator Seward asking to maintain the funding.

Mr. Barylski arrived at this time.

Mr. Dineen reported Central New York Regional Planning Board met last week and outlined programs for the year. Work includes working with the Town of Preble to determine how to retrofit equipment to provide energy savings. In addition there will be other opportunities for training for stormwater and other projects. Mr. Dineen also said there is a regular plan to develop recommended plans for municipalities and he would like to reach out to them. Ms. Price suggested CCTVS may be an opportunity to do so.

Mr. Dinen said the Souther Tier Economic Development Council has had a planner subcommittee meeting; the first meeting will take place soon and will include a review of the 2017 audit.

Mr. Dineen said it is hoped there will be another opportunity for the Innovative Readiness Training as was held before.

Mr. Barylski spoke of the great work done by the Planning Department. He then asked about procedures for local municipal requests as they relate to the "hardship test" process. He noted that

Minutes Acceptance: Minutes of Mar 8, 2018 9:00 AM (MINUTES)

individual zoning board members do not necessarily have the level of expertise as the Planning Department and wondered if there is any ability to suggest alternatives. Ms. Price noted that while she understands the thought process she would not want the Planning Department to have political pressure put upon them in any manner.

**5379 : Motion to Reaffirm Resolution No 110-18 - Appointment - Planning Department**

A brief discussion was initiated by Ms. Price with regard to the appointment of Mr. Slowey to the Planning Board. Members of the Committee indicated they believed the matter was postponed. Ms. Fuller did indicate that the resolution was passed. As a result of the continued discussion the following motion took place.

It was MOVED by Mr. Barylski, seconded by Ms. Preston, and unanimously adopted by voice vote by members present, to authorize the submission of a resolution to re-affirm Resolution No. 110-18, the appointment of Mr. Slowey to the Planning Board.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael K. Barylski, Board Member
<b>SECONDER:</b>	Kelly L. Fairchild-Preston, Board Member
<b>AYES:</b>	Price, Newell, Bentley, Fairchild-Preston, Barylski
<b>EXCUSED:</b>	Donnell Boyden, Beau Harbin

**Cornell Cooperative Extension**

Mr. Rutherford reported work has begun to ready the 4-H Camp with minor repairs to buildings, making the pond ready for use, etc. He has been discussing with the Soil and Water Conservation District regarding assistance for the camp and is planning how to provide a seventh week of camp for some of the younger campers. Mr. Rutherford spoke of previously having difficulty with registrations and retaining camp counselors and directors, however, this year it is not a problem. Thus far at least 25 registrations have been received, Catholic Charities has indicated they will be sending 20 to 30 campers this year, and all positions are filled with a waiting list for future employment. Mr. Rutherford also spoke of Seven Valley Technical Academy working with them as well.

There will be a team counselor meeting that will enable individuals to provide ideas of what they would like to see for programs. All Legislators will be invited to come and take part of a personal tour of the camp to have first-hand knowledge.

**Soil and Water Conservation District**

SWCD Report - March 2018

Ms. Barber spoke of her attendance at a conference that addressed algal blooms. She believes her agency will ultimately be expected to do more and that private landowners will need to continue to implement best practices to limit nutrients in the Finger Lakes Watershed. In addition, Ms. Barber said there is the need to do more stormwater management and to also look more closely into older septic systems. Mr. Newell asked why there are not specific rules for septic systems. Ms. Barber said different watersheds have different requirements and there is a need to standardize the systems. As an alternative it is thought that offering funds to upgrade systems may be beneficial.

Ms. Preston asked Ms. Barber about the student surveys she has participated in over the summer months when boating. Ms. Barber said it is information gathered to understand how individuals utilize their boats and how many lakes they travel to. None of the information is used in a manner to limit use of the boats.

Minutes Acceptance: Minutes of Mar 8, 2018 9:00 AM (MINUTES)

Mr. Sudbrink said it is good that the State is funding programs to limit the blooms since it could have a negative effect on property values. Ms. Barber also noted there is a correlation between zebra mussels and algal blooms.

**RESULT: COMPLETED**

**Adjournment**

The meeting was closed at 9:53 AM

Minutes Acceptance: Minutes of Mar 8, 2018 9:00 AM (MINUTES)

**ON MOTION OF SANDRA PRICE, COMMITTEE CHAIR****AGENDA ITEM NO. 1****Authorize Chairman of the Legislature to Sign Lobbying Disclosure Requirement - New York State Department of Transportation (NYSDOT) - Cortland County Planning Department**

WHEREAS, The New York State Department of Transportation (NYSDOT) as a condition of participating in the Federal Transit Administration (FTA) grant programs is required to periodically inform its sub-recipients of the prohibition against using federal funds for lobbying activities and the requirements for using non-federal funds for lobbying activities, AND

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RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney, be and hereby is authorized to sign the Disclosure of Lobbying Activities form indicating that Cortland County does not participate in lobbying activities.



**Disclosure of Lobbying Activities**

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352  
(See reverse for public burden disclosure)

<b>1. Type of Federal Action:</b> a. contract ____ b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	<b>2. Status of Federal Action:</b> a. bid/offer/application ____ b. initial award c. post-award	<b>3. Report Type:</b> a. initial filing ____ b. material change  For material change only: Year _____ quarter _____ Date of last report _____
<b>4. Name and Address of Reporting Entity:</b> ____ Prime ____ Subawardee Tier _____, if Known:  Congressional District, if known:	<b>5. If Reporting Entity in No. 4 is Subawardee,</b> Enter Name and Address of Prime:  Congressional District, if known:	
<b>6. Federal Department/Agency:</b>	<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable: _____	
<b>8. Federal Action Number, if known:</b>	<b>9. Award Amount, if known:</b> \$ _____	
<b>10. a. Name and Address of Lobbying Registrant</b> <i>(if individual, last name, first name, MI):</i>  Cortland County 60 Central Avenue Cortland, NY 13045	<b>b. Individuals Performing Services</b> <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>	
<b>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</b>	Signature: _____ Print Name: <u>Charles Sudbrink</u> Title: <u>Chairman of the Legislature</u> Telephone No.: _____ Date: _____	
<b>Federal Use Only</b>	Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)	

**ON MOTION OF SANDRA PRICE, COMMITTEE CHAIR**

**AGENDA ITEM NO. 2**

**Authorize Grant Application - New York State Department of Parks, Recreation and Historic Preservation - Cortland County Snowmobile Trail Development and Maintenance 2018-2019 - Planning Department**

WHEREAS, Cortland County, as designated as the Local Sponsor, under Section 27.17 of the New York State Parks, Recreation and Historic Preservation Law is preparing a grant application for Snowmobile Trail Development and Maintenance for the period April 1, 2018 to March 31, 2019, AND

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**ON MOTION OF SANDRA PRICE, COMMITTEE CHAIR**

**AGENDA ITEM NO. 3**

**Authorize the Chairman of the Legislature to Sign the 2018-2019 SEQR Form - Declare Negative Declaration of Environmental Impact Under State Environmental Quality Review (SEQR) for Cortland County Snowmobile Trails - Planning Department**

WHEREAS, Article 27 of the New York State Parks, Recreation and Historic Preservation Law establishes a mechanism for allocating funds to local governmental sponsors for the development and maintenance of snowmobile trails designated as part of the State Snowmobile Trail System, AND

WHEREAS, having reviewed the criteria contained in 6NYCRR, Section 617.7, Cortland County finds that there will be no significant adverse environmental impact resulting from the development and use of snowmobile trails throughout Cortland County, AND

WHEREAS, it is the County's intent to support the development and maintenance of snowmobile trails as an important economic and recreational resource for Cortland County, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval by the County Attorney, be and hereby is authorized to sign a Negative Declaration of Environmental Impact under State Environmental Quality Review (SEQR), Article 8 of the New York State Environmental Conservation Law, stating that there will be no significant adverse environmental impact resulting from the development and use of snowmobile trails throughout Cortland County.

**ON MOTION OF SANDRA PRICE, COMMITTEE CHAIR**

**AGENDA ITEM NO. 4**

**Authorize Agreements Cortland County and Cortland County Snowmobile Clubs - for Trail  
Maintenance Grant 2018-2019 - Planning Department**

WHEREAS, Cortland County under Section 27.17 of the State Parks, Recreation and Historic Preservation Law will apply for a grant for Snowmobile Trail Development and Maintenance for the period of April 1, 2018 to March 31, 2019, AND

WHEREAS, it is necessary to have agreements between Cortland County and certain Cortland County Snowmobile Clubs to ensure that the clubs perform trail maintenance and grooming of existing trails throughout Cortland County, to authorize the County as the local sponsor to transfer funds from the grant to the clubs for their work and to authorize the County to retain an administration fee to retain the actual cost for administration expenses for the period of April 1, 2018 to March 31, 2019, NOW THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature, upon review and approval of the County Attorney, be and hereby is authorized to sign agreements with Cortland County Snowmobile clubs for 2018-2019.



## Cortland County Soil and Water Conservation District

100 Grange Place, Room 202, Cortland, NY 13045  
 Phone: (607) 756-5991 • Fax: (607) 756-0029  
 www.cortlandswcd.org

*SWCD - Celebrating 70 years of promoting the conservation and wise use of our county's natural resources*

### **AGRICULTURE and PLANNING COMMITTEE REPORT**

By: Amanda Barber, Manager

April 2, 2018

#### **AGRICULTURE AND PRIVATE LAND CONSERVATION**

Two of our Agricultural Nonpoint Source grants funded under Round 23 are moving ahead. One is for the implementation of an ag waste storage structure and another is a silage leachate collection system. Both will be constructed in 2018 and project announcements have been sent out to secure contractor quotes. The RFP for Round 24 has still not been released.

Staff attended the Water Quality Symposium for training on a variety of topics including pipeline and hydraulics, advanced GIS technologies, WEPP software (erosion control prediction), stormwater erosion and sediment control implementation, climate change, ag liners and covers, manure treatment: solid-liquid separation and sand-manure separation, and basic agronomy and soils. Continual training and employee development helps us maintain high level technical capacity for assistance to landowners and communities.

#### **COMMUNITY NATURAL RESOURCES MANAGEMENT AND PLANNING**

We have been assisting with evaluating landfill leachate management options and overseeing the ongoing environmental monitoring.

Stormwater reporting forms were mailed to facilities in Cortlandville. Inspections will be completed in the next few weeks. We are combining 2017 and 2018 work to facilitate training and completion of reports.

Announcements for summer Conservation Aides are being distributed. These positions will perform Aquatic Invasive Species Spread Prevention Program boat steward duties in our third and final year of this project.

#### **EDUCATION, PROGRAMS and ADMINISTRATION**

Education and outreach is being coordinated for the Rural Road Safety Week (April 1-7)

Tree and shrub seedlings are still available for purchase. Distribution is April 19<sup>th</sup>.

A Rural Landowner Workshop is scheduled for May 2nd from 7:00-8:30 PM featuring presentations on Invasive Species of Local Concern and Mapping Tools, Understanding Your Pond, and the NYS DEC Young Forest Initiative (YFI) - How DEC Manages Habitats for the Benefit of Wildlife.

The Septic Maintenance Seminars have been scheduled for this spring/summer. Dates and locations are as follows: May 16 at the Virgil Town Hall, June 14 at the Willet Town Hall, and July 21 at the Preble Town Hall. The Health Department will be giving the presentations and SWCD will be providing certificates to participating homeowners to redeem for \$100 toward completion of septic system repairs and/or maintenance work.

The Water Festival will be June 2<sup>nd</sup>.