

Cortland County Comparative Services & Spending Review Committee



Committee

<http://www.cortland-co.org>

~ Agenda ~

Linda Jones

Tuesday, March 13, 2018

12:00 PM

Room 304

I. Call to Order

Attendee Name	Present	Absent	Late	Arrived
Board Member Linda Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Beau Harbin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Kelly L. Fairchild-Preston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Michael K. Barylski	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Board Member Paul Heider	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. Minutes Approval

1. Tuesday, February 13, 2018
2. Thursday, February 22, 2018

III. Public Portion

IV. Adjournment

C



County Comparative Services & Spending Review Committee

Committee

<http://www.cortland-co.org>

~ Minutes ~

Linda Jones

Tuesday, February 13, 2018

12:00 PM

Board Room

Call to Order

Attendee Name	Title	Status	Arrived
Linda Jones	Board Member	Present	
Beau Harbin	Board Member	Present	
Kelly L. Fairchild-Preston	Board Member	Present	
Michael K. Barylski	Board Member	Present	
Paul Heider	Board Member	Present	
Nick Graziano	Cortland Standard	Present	
Karen Fuller	Deputy Clerk of the Legislature	Present	

Discussion Items

Discussion Item (ID # 5296)

Initial Meeting Discussion

COMMENTS - Current Meeting:

Ms. Jones welcomed members and provided an overview of her expectations relating to the meeting flow and respecting differing opinions. She recommended meeting on the third Tuesday after Budget and Finance Committee and if a second meeting during a month is needed the Committee could meet at 3:00 p.m. prior to session days. She noted the concentration should be on the total budget and not revenue and believed starting out five counties should be chosen for the comparisons.

At this time Mr. Harbin displayed the spread sheets he prepared that included all counties and various metrics.

The Committee continued the discussion of goals, what would be the best way to compare information, assignments, etc. Suggestions were made with comparable populations, similar miles covered by highway departments, etc.

Ms. Jones would like to develop a mission statement that would encompass the work of the Committee and asked members to assist in developing one. Mr. Barylski stated the more involved a department head is in the review process the better the data and end product would be. Ms. Jones stressed the work being completed by this committee is not being done to eliminate departments/staff at this time; it is to enable a far-reaching viewpoint of operations.

Ms. Jones also asked members of the Committee review the information provided to suggest the best manner to compare counties and develop ideas of how to help the County be more efficient.

Minutes Acceptance: Minutes of Feb 13, 2018 12:00 PM (Minutes Approval)

ATTACHMENTS:

- Agenda 2-13-18 (PDF)

RESULT: COMPLETED

Adjournment

On motion the meeting adjourned at 1:50 p.m.

Minutes Acceptance: Minutes of Feb 13, 2018 12:00 PM (Minutes Approval)

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County Comparative Services & Spending Review Committee

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~ Minutes ~

Linda Jones

Thursday, February 22, 2018

3:00 PM

Room 302

I. Call to Order

Attendee Name	Title	Status	Arrived
Linda Jones	Board Member	Present	
Beau Harbin	Board Member	Present	
Kelly L. Fairchild-Preston	Board Member	Present	
Michael K. Barylski	Board Member	Present	
Paul Heider	Board Member	Present	
Charles Sudbrink	Board Member	Present	
Douglas Bentley	Board Member	Present	
Nick Graziano	Cortland Standad	Present	
Karen Fuller	Deputy Clerk of the Legislature	Present	
George Wagner	Board Member	Present	3:24 PM

II. Public Portion

Mission Statement

Members of the Committee were provided with suggested mission statements from Ms. Preston and Ms. Jones and discussed the pros and cons of each and what portion of each individuals felt best represented what the purpose of the Committee is. Ms. Jones expressed her belief that it is important to have a mission statement so constituents have an understanding of the work being completed.

It was MOVED by Mr. Harbin, seconded by Mr. Barylski, and unanimously adopted by voice vote, to approve the following mission statement:

"Cortland County Comparative Services & Spending Committee is dedicated to providing insight into our county services and operating costs as compared to others.

"We will provide comprehensive studies to help assure our citizens that our county is performing their services in an economically, beneficial and efficient manner." MOTION CARRIED.

Ms. Jones will provide the modified mission statement to Ms. Fuller to be placed on the website.

Counties to Compare

Discussions continued regarding what counties should be considered for comparison, how to best compare, and what specific metrics should be utilized. The counties initially discussed were Montgomery, Chenango, Tioga, Delaware, and Allegany [subsequently Ms. Jones selected Chenango, Madison, Allegany, Montgomery and Tioga].

Minutes Acceptance: Minutes of Feb 22, 2018 3:00 PM (Minutes Approval)

Mr. Harbin was asked to reduce the size of the spreadsheets and total choices. He noted he would like to maintain information on per capita comparisons and having a broad selection of counties and is not in favor of selecting only particular counties. He will exclude urban counties and drop revenue, focusing on data and Level 1.

III. Adjournment

On motion the meeting adjourned at 4:05 p.m.

Minutes Acceptance: Minutes of Feb 22, 2018 3:00 PM (Minutes Approval)