



Highway Committee

Committee Meeting

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

~ Agenda ~

Tuesday, December 5, 2017

10:00 AM

Room 304

CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
District 3 Thomas P. Hartnett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
District 4 Richard Bushnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
District 10 Gordon Wheelock	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
District 12 Joseph Steinhoff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Chair Charles Sudbrink	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
District 9 Linda Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
District 11 Christopher Newell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

MINUTES

1. Highway Committee - Committee Meeting - Nov 7, 2017 10:00 AM

RESOLUTIONS

Airport

Dwyer Park

Highway Department

DISCUSSION/REPORTS

Discussion Items

1. End of Year Reconciliations-Highway Department
2. Highway Departmental Activities Report-December 2017



Highway Committee

Committee Meeting

~ Minutes ~

60 Central Ave.
Cortland, NY 13045
<http://www.cortland-co.org>

Tuesday, November 7, 2017

10:00 AM

Room 304

CALL TO ORDER

The meeting was called to order at 10:00 AM by Chair Charles Sudbrink

Attendee Name	Title	Status	Arrived
Thomas P. Hartnett	Committee Member	Present	
Richard Bushnell	Committee Member	Present	
Gordon Wheelock	Committee Member	Present	
Joseph Steinhoff	Vice Chair	Excused	
Charles Sudbrink	Chair	Present	
Linda Jones	Committee Member	Present	
Christopher Newell	Committee Member	Excused	
Eric Mulvihill	Clerk, County Legislature	Present	
Karen Howe	County Attorney	Present	
Mary Ann Discenza	District 6	Present	
Philip Krey	Superintendent Highways	Present	
Donnell Boyden	Legislative District 8	Present	
George Wagner	District 15	Present	
Nick Graziano	Cortland Standard	Present	

MINUTES

Highway Committee - Committee Meeting - Oct 10, 2017 10:00 AM

RESOLUTIONS

Airport

Dwyer Park

Highway Department

AGENDA ITEM NO. 1 – Authorize Supplemental Agreement #1 Blodgett Mills Road Bridge/NYS DOT - Highway Department - **Approved**

AGENDA ITEM NO. 2 – Authorize Supplemental Agreement # 4 Kinney Gulf Road Bridge/NYS DOT Highway Department - **Approved**

Action Items

1. Approval to Hire - Heavy Equipment Operator - Highway

Mr. Krey discussed various vacancies in his department and the justification to fill some of those vacant positions. Mr. Sudbrink asked Mr. Krey to hold off on seeking an approval to fill a vacant HCM until next month.

Minutes Acceptance: Minutes of Nov 7, 2017 10:00 AM (MINUTES)

2. Approval to Hire - Motor Equipment Operator - Highway
3. Approval to Hire - Heavy Equipment Maintenance Mechanic - Highway

DISCUSSION/REPORTS

Highway Department Vacant Positions

November 2017 Highway Department Report

Mr. Krey reported that the new fuel farm at the airport is progressing. Soil boring's and pavement cores have been prepared. The mechanical work will be performed by an outside contractor. He expects the facility will be completed by late April or early May, he said he has spoken with representatives of McNeil Insurance regarding the anticipated completion date.

Mr. Sudbrink asked for an update on the repairs at the Main Pavilion at Dwyer Park. Mr. Krey said he would follow up on the status of the repairs.

Mr. Krey discussed his recent meeting with the Federal Aviation Administration regarding the airport master plan. Mr. Krey said the FAA has reviewed the plan and has indicated that the number of operations at the facility currently do not support an extension of the runway. Despite the lack of operations he believes the County should continue to push to include the runway extension in the master plan update in order to qualify the County for funding. Mr. Krey suggested seeking funding for a runway rehabilitation project as part of the capital grant applications from the FAA. Mr. Hartnett asked if the new fueling station would increase number of operations at the airport. Mr. Krey said the facility must host certain classes of aircraft in order to justify the runway extension.

The committee discussed contracting with certain towns for roadside mowing. Mr. Krey said he is waiting to hear back from towns that may be interested and he would prepare agreements for next spring if there are towns interested in participating.

Mr. Krey discussed the next round of BridgeNY applications. Mr. Sudbrink suggested the Pine Hill Road bridge in Marathon be submitted for replacement.

Mr. Krey reported that he had received 30 truck loads of milling's from Suit Kote and those will be used in pug mill operations next year.

Mr. Krey said the airport advisory committee is set to meet on November 8th.

Mr. Krey and the committee discussed plans to allow the Cortlandville Fire Department to practice burn a home owned by the County near the airport. Mr. Mulvihill reported that the Cortlandville Fire Department has expressed interest in burning the home, but wants heavy equipment on site to bury the remnants following the fire. Mr. Krey said the burn is legal from the FAA perspective, but he is concerned that there may be asbestos in the home and that it may require abatement.

DECEMBER 2017 HIGHWAY DEPARTMENT REPORT

Administration

Prepared Resolutions
 Closing out NYSDOT and FAA airport contracts
 LEPC Meeting
 Town Highway Superintendents Meeting
 Prep for Salt Shed Litigation
 Conducted Interviews for Open Positions
 Budget Update and Overtime: See attached

Projects

Various Bridge Painting - Federal Aid Project - Project will commence in spring of 2018.
Kinney Gulf Rd. Bridge – Federal Aid Project – Advance Detail Plans (ADP) complete. 2018 construction. ROW purchases complete. Early spring letting
Blodgett Mills Bridge Rehabilitation – Federal Aid Project – Final Design Report submitted to NYSDOT. Anticipated 2018 construction. Met with NYSDOT 10/04/17. Phased construction planned. Early spring letting

2017 Projects:

Road Projects:

July Storm Repairs – Complete
East River Road – 3.3 miles (sections 3 & 4) complete
Crains Mills Road – 2.9 miles (entire) complete
Freetown Cross Road – 1.0 mile (section 1) complete
Lincklaen Road – 3.4 miles (entire) complete
Song Mountain Road – 1.2 miles (entire) complete

Bridge and Large Culvert Projects:

Highland Road Bridge – Construction complete
Lower Cincy Willet Road Culvert (slip line) – Construction complete
Freetown Cross Road Culvert (slip line) – Construction complete
Daisy Hollow Road Culvert – Construction complete
Bloody Pond Road – Construction complete

PAVE-NY and EWR Projects:

East River Road – 1.65 miles (section 2) not started – will roll over to 2018 road project
Song Lake Road – 1.30 miles (section 2) complete

BRIDGE-NY Projects:

Chenango Solon Pond Large Culvert Replacement – Executed design contract with consultant. 100% State funded, \$542,000 total project cost. 2018 construction.

Staffing

Heavy Equipment Mechanic – resignation

Highway Construction Mechanic (2 positions) – One retirement, one resignation.

HEO - resignation

MEO – retirement

Equipment

Ordered new bridge crew truck – delivery in mid-December

Ordered second 10-wheel dump truck – delivery in late-December

Road Maintenance – Continued with roadside mowing, tree removal, road ditching, pothole repairs. Completed hauling 1A stone for 2018 surface treating. Snow plowing as required.

Dwyer Park

Dwyer Park – Lowering lake level starting on October 11.

Airport

Master Plan Update – Waiting for FAA review of alternatives.

Jet A Fuel Farm – design ongoing, construction complete next April

Taxilane Reconstruction Design – Grant agreement submitted to FAA for signature. Executed contract with consultant

Main Apron Rehabilitation Design – Grant agreement submitted to FAA for signature. Executed contract with consultant

Airport Advisory Committee – met on November 8.