



# Highway Committee

## Committee Meeting

60 Central Ave.  
Cortland, NY 13045  
<http://www.cortland-co.org>

### ~ Agenda ~

Tuesday, October 10, 2017

10:00 AM

Room 304

### CALL TO ORDER

| Attendee Name                  | Present                  | Absent                   | Late                     | Arrived |
|--------------------------------|--------------------------|--------------------------|--------------------------|---------|
| District 3 Thomas P. Hartnett  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| District 4 Richard Bushnell    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| District 10 Gordon Wheelock    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| District 12 Joseph Steinhoff   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Chair Charles Sudbrink         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| District 9 Linda Jones         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| District 11 Christopher Newell | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |

### MINUTES

Highway Committee - Committee Meeting - Sep 12, 2017 10:00 AM

### RESOLUTIONS

#### Airport

#### ON MOTION OF SUDBRINK

#### AGENDA ITEM NO. 1

#### Authorizing Legal Council for Cortland County and the Cortland County Legislature to Complete Eminent Domain Proceeding - Highway Department

WHEREAS, the County Highway Department was authorized by Resolution 71-10 to acquire necessary property rights for the purpose of removing Obstructions to Avigation at Cortland County Airport, under FAA Grant No. AIP 3-36-0017-16-10 and NYSDOT PIN 3903.46, AND

WHEREAS, in connection with said project, it was necessary that the County acquire certain property rights on lands listed in said County Resolution 71-10, AND

WHEREAS, the Highway Department, under direction of the Office of the County Attorney, The Federal Aviation Administration (FAA), and the New York State Department of Transportation (DOT), attempted to acquire the necessary property rights for said project by negotiation, and all properties were acquired by negotiation except for one, which is owned by Samuel G. Fish, Jr., AND

WHEREAS, the County engaged Patrick Snyder, Esq. to pursue eminent domain proceedings over the Fish property, pursuant to Resolution No. 357-11, AND

WHEREAS, court proceedings were concluded, AND

WHEREAS, the landowner has filed for the recovery of legal fees, AND

WHEREAS, the FAA grant may reimburse the County for 95% of additional legal fees, and the State DOT grant may reimburse the County for 2.5% of additional legal fees, NOW, THEREFORE, BE IT

RESOLVED, that the Cortland County Legislature hereby authorizes payment to special counsel Patrick Snyder in furtherance of the court proceedings, for legal services, professional appraisers, and expert witness fees and related expenses, from account number H56105.52999.5616, in an amount not to exceed \$5,990.00.

### **Dwyer Park**

### **Highway Department**

## **ON MOTION OF SUDBRINK**

## **AGENDA ITEM NO. 2**

### **Authorize Extension of State Snow/Ice Control Agreement/Highway Department**

WHEREAS, the County of Cortland pursuant to Section 12 of the Highway Law, relating to control of Snow and Ice on State Highways in Towns and incorporated Villages, has heretofore entered into an agreement with the State of New York for such purposes, and

WHEREAS, Sections 7 and 10 of the said agreement respectively provide a method of modification of the map of affected state highway and/or an annually updating the estimated expenditure, and

WHEREAS, it would be in the best interest of Cortland County to extend the agreement as modified and updated an additional one year period, NOW, THEREFORE, BE IT

RESOLVED, that the Legislature of the County of Cortland hereby authorizes such extension of the said Snow and Ice Agreement for a period of one year, to expire on June 30, 2020, AND BE IT FURTHER

RESOLVED, that, the Chairman of the Cortland County Legislature, upon review and approval as to form by the County Attorney or designee, is authorized to execute an agreement effecting such extension and/or modification, AND BE IT FURTHER

RESOLVED, that the revenues from said services be deposited in account # D511043.42302.

### **Action Items**

Approval to Hire - Highay Construction Mechanic

### **DISCUSSION/REPORTS**

#### **Discussion Items**

Highway Department Report-October 2017



# Highway Committee

## Committee Meeting

~ Minutes ~

60 Central Ave.  
Cortland, NY 13045  
<http://www.cortland-co.org>

Tuesday, September 12, 2017

10:00 AM

Room 304

### CALL TO ORDER

The meeting was called to order at 10:00 AM by Chair Charles Sudbrink

| Attendee Name      | Title                          | Status  | Arrived |
|--------------------|--------------------------------|---------|---------|
| Thomas P. Hartnett | District 3 - Committee Member  | Present |         |
| Richard Bushnell   | District 4 - Committee Member  | Excused |         |
| Gordon Wheelock    | District 10 - Committee Member | Excused |         |
| Joseph Steinhoff   | District 12 - Vice Chair       | Excused |         |
| Charles Sudbrink   | Chair                          | Present |         |
| Linda Jones        | District 9 - Committee Member  | Present |         |
| Christopher Newell | District 11 - Committee Member | Present |         |
| Donnell Boyden     | Legislative District 8         | Present |         |
| Karen Howe         | County Attorney                | Present |         |
| Eric Mulvihill     | Clerk, County Legislature      | Present |         |
| Chris Carrick      | CNY Regional Planning Board    | Present |         |
| Ralph Canfield     | Treasurer                      | Present |         |
| Nick Graziano      | Cortland Standard              | Present |         |
| Robert Howe        | Election Commissioner          | Present |         |
| Larry Jones        | Homer Town Councilman          | Present |         |
| John Troy          | District 1                     | Present |         |
| George Wagner      | District 15                    | Present |         |

### MINUTES

1. Highway Committee - Committee Meeting - Aug 8, 2017 9:00 AM

### RESOLUTIONS

#### Airport

AGENDA ITEM NO. 1 – Authorizing the Chair of the Legislature to Execute a Letter of Intent Confirming Cortland County's Intent to Enter into Formal Contract Negotiations with Abundant Solar Power, Inc., for Development of a Solar Energy System on Certain County Properties and Authorizing Abundant Solar Power, Inc., and the Central New York Regional Planning Board to Conduct Investigations and Analysis Required for a Pre-Development Report for Consideration by the Legislature at No Cost to the County. - County Planning Department - **Approved**

AGENDA ITEM NO. 2 – Authorize Lease of Hangar Building MH-3, Cortland County Airport - Highway Department - **Approved**

#### Dwyer Park

AGENDA ITEM NO. 3 – Increase Daily Rental Rates at Dwyer Park Shelters - Highway Department - **Approved**

Minutes Acceptance: Minutes of Sep 12, 2017 10:00 AM (MINUTES)

## **Highway Department**

AGENDA ITEM NO. 4 – Amend Contract/Town of Cincinnatus/Snow and Ice-County and State Roads/Highway Department - **Approved**

AGENDA ITEM NO. 5 – Amend Resolution No. 155-17 Authorizing Agreement/ New York State Department of Transportation for the Cheningo Solon Pond Large Culvert Replacement - Highway Department - **Approved**

AGENDA ITEM NO. 6 – Rescind Resolution No. 307-11 - Highway Capital Plan Bonding - Highway Department - **Approved**

## **DISCUSSION/REPORTS**

### **Discussion Items**

1. Rescind Resolution No. 307-11 - Highway Capital Plan Bonding

The committee discussed the rationale of rescinding the Highway Capital Plan Bonding. Mr. Boyden asked Mr. Canfield to weigh in on the proposal. Mr. Krey said his 2018 budget proposal includes borrowed money for bridge and culvert replacement. Mr. Sudbrink said eliminating the bonded money will have no impact on employees as these bonded projects are bid to outside contractors as a result no positions would be lost as a result of this reduction. Mr. Sudbrink said with increases in State revenue the County should evaluate each project based on available funds.

2. September 2017 Highway Department Report

Mr. Krey reviewed his monthly report. He discussed the expected completion of the East River Road project as well as oil and stone work to be completed. He said section II of the East River Road rehabilitation project will be moved to 2018 along with the funding for that work. Mr. Krey said the schedule was altered due to the heavy storms and flooding in July.

Mr. Krey provided an update regarding progress on the Jet A fuel terminal. He said he expects the design to complete this year but the Federal Aviation Administration requires an update on the airport layout plan as part of the project. Mr. Krey said he is hopeful the FAA will allow for a minor revision of the layout plan if not it will delay construction of the fuel terminal. Mr. Boyden asked Mr. Krey if Mr. Dan McNeil of McNeil insurance has been made aware of the potential delay in the project. Mr. Krey said he would make notification.

Ms. Jones inquired about the loss of a Highway Department mechanic. Mr. Krey said the individual left for another position that possibly offered better wages.

Mr. Krey discussed concerns related to the East River Road rehabilitation project, he said some lessons have been learned and best management practices developed as a result of some issues that occurred during the construction process. He expects a much improved process when the highway crews begin phase II in 2018. Larry Jones of East River Road Homer spoke to the committee and raised several issues regarding the East River Road paving and rehabilitation project. Mr. Jones was critical of Mr. Krey and the decisions made with respect to manpower and

equipment used for the project and the quality of work that was performed. Mr. Jones said he believes the new road will not withstand the volume of traffic it receives. Mr. Jones also said he and others living on the road were upset with the lack of communication during the project and the alleged damage caused to vehicles of those living on the road. Mr. Robert Howe of 2188 East River Road engaged in a debate with Mr. Krey regarding statements over funding that was allocated for the project. Mr. Krey refuted the allegations that the process used to rehabilitate the road was inferior and the result of budget cuts. He said the process used is a standing practice and the materials used for the project were DOT approved. Mr. Jones says he does not believe the County is prepared to construct roads and asserted that the County Highway Department should only be in the practice of maintaining roads given the quality of the work performed. Mr. Krey urged patience to see how well the road and the process used hold up. Mr. Don Miller of East River Road asked that the speed and weight limit of the road be reduced to account for the type of paving used and to ease wear and tear on the road. Mr. Sudbrink credited Mr. Krey and believes that the issues that occurred with the project have been rectified.

## OCTOBER 2017 HIGHWAY DEPARTMENT REPORT

### Administration

Prepared Resolutions  
 Closing out NYSDOT and FAA airport contracts  
 2018 Budget Development  
 LEPC Meeting  
 Town Highway Superintendents Meeting  
 Preparation for FAA Meeting  
 Arbitration Hearing  
 Budget Update and Overtime: See attached

### Projects

**Various Bridge Painting** - Federal Aid Project – Meeting held on 08-24-17. Anticipated completion this year.

**Kinney Gulf Rd. Bridge** – Federal Aid Project – Advance Detail Plans (ADP) complete. 2018 construction. ROW purchases progressing.

**Blodgett Mills Bridge Rehabilitation** – Federal Aid Project – Draft Design Report submitted to NYSDOT. 2018 construction. Meeting with NYSDOT week of 10/01/17.

### 2017 Projects:

#### **Road Projects:**

**July Storm Repairs** – Continued repairs of July flood damage

**East River Road** – 3.3 miles (sections 3 & 4) complete

**Crains Mills Road** – 2.9 miles (entire) complete

**Freetown Cross Road** – 1.0 mile (section 1) complete

**Lincklaen Road** – 3.4 miles (entire) complete

**Song Mountain Road** – 1.2 miles (entire) complete

#### **Bridge and Large Culvert Projects:**

**Highland Road Bridge** – Construction complete

**Lower Cincy Willet Road Culvert** (slip line) – Construction complete

**Freetown Cross Road Culvert** (slip line) – Construction complete

**Daisy Hollow Road Culvert** – Construction complete

**Bloody Pond Road** – Construction complete

### PAVE-NY and EWR Projects:

**East River Road** – 1.65 miles (section 2) not started – will roll over to 2018 road project

**Song Lake Road** – 1.30 miles (section 2) complete

### BRIDGE-NY Projects:

Chenango Solon Pond Large Culvert Replacement – Received scope and fee from selected design firm. 100% State funded, \$542,000 total project cost. 2018 construction. **Out to consultant for contract execution.**

### Staffing

**Heavy Equipment Mechanic** – Eliminating position in 2018 budget  
**Highway Construction Mechanic (2 positions)** – Conducting interviews  
**MEO** – retirement in October  
**Parts Chaser** – retirement in November

### Equipment

Ordered new bridge crew truck – awaiting delivery  
 Ordered second 10-wheel dump truck – Early October delivery

**Road Maintenance** – Continued with roadside mowing, repairing storm damage. Completed oil and stone. Replacing culverts, driveway tie-ins to road projects.

### Dwyer Park

**Wade Pool** – Park open 7:00 a.m. to 7:00 p.m. Scheduled park closing on October 15.

### Airport

**FAA ACIP Meeting** – Scheduled for October 19<sup>th</sup> at FAA offices in Long Island  
**Master Plan Update** – Waiting for FAA approval of design aircraft as identified in MPU.  
**Jet A Fuel Farm** – design ongoing  
**Taxilane Reconstruction Design** – Grant agreement submitted to FAA for signature  
**Main Apron Rehabilitation Design** – Grant agreement submitted to FAA for signature  
**New Airport Sign** - Installed  
**New T Hangars** – concurrence from NYSDOT to modify drives to new hangars not received in time – will delay work until 2017.  
**Airport Advisory Committee** – will meet in October